

SRI SHARADA COLLEGE

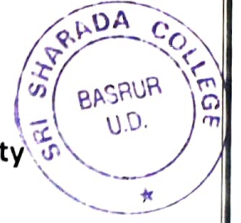
Managed by Sri Sharada College Trust, Basrur
Reaccredited by NAAC: B++ and Affiliated to Mangalore University
Basrur – 576 211, Udupi District, Karnataka



Metric No 6.5.3 :

Internal Quality Assurance Cell Minutes of Meetings 2023-24

SRI SHARADA COLLEGE
Managed by Sri Sharada College Trust, Basrur
Reaccredited by NAAC: B++ and Affiliated to Mangalore University
Basrur – 576 211, Udupi District, Karnataka



Minutes of the IQAC Meeting held at Principal's chamber on 30th August, 2023

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
8	Sri Raghavendra Shetty S
9	Sri Raghavendra Shetty
10	Sri Sooraj Kumar Shetty
11	Kumari Mamatha
12	Sri Shyam Naik
13	Smt Saraswathi
14	Smt B Akshatha Pai
15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet



Agenda

1. To discuss the progress of AQAR of 2022-23.
2. Appointment of new IT Coordinator.
3. To reconstitute IQAC Cell as per new guidelines of NAAC.
4. Formation of Student Council for the year 2023-24.
5. Organize a guest talk on the occasion of International Day of Democracy.
6. Plan to organize a field work "Sainikaredege Namma Nade" under the Rangers unit.
7. Any other matter.

The meeting began at 3.00 p.m. The Principal detailed the objectives of the meeting.

Resolutions

1. Resolved to approve the appointment of Sri Nagaraj as new IT Coordinator.
2. Resolved to approve the appointment of Kumari Swapna Shet III BA as student representative.
3. Resolved to implementation Plan of action for the year 2023-24 as regards academic activities.
4. Resolved to implement the suggestions of the AQAR Report Review.
5. Resolved to form Student Council for the year 2023-24.
6. Resolved to hoist guest talk on the occasion of International Day of Democracy.
7. Resolved to organize a field work "Sainikaredege Namma Nade" under the Rangers unit.
8. Resolved to form new IQAC Cell with the following members :

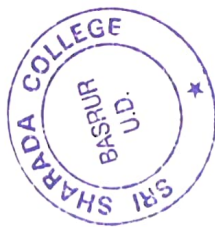
Newly constituted Internal Quality Assurance Cell 2023-24

S.NO	IQAC 2023-24	Position
1	CHAIRMAN Dr. Chandravathi Shetty, MA, Phd. Principal	Chairman
2	COORDINATOR Sri Sandeepa K, M.Com, Assistant Professor & HOD Department of Commerce	Coordinator
3	MANAGEMENT Sri B. Appanna Hegde, Correspondent	Member from Management
4	TEACHERS Dr Vishwanatha Acharya MA HOD Department of Political Science	Assistant Coordinator
5	Sri Nagaraja Shetty, MA HOD Department of Economics	Member
6	Sri Raghavendra Shetty S , M.Com , Department of Commerce NSS Officer	Member
7	Sri Raghavendra Shetty MA HOD Department of History	Member

8	Sri Sooraj Kumar Shetty, MPed, Physical Education Instructor	Member
9	Kumari Mamatha, MA Department of Kannada	Member
10	Sri ShyamaNaik, M.LI.Sc, M Phil College Librarian	Member
11	ADMISTRATIVE OFFICERS Smt. Saraswathi ,FDA Office Superintendent	Member
12	Smt. B Akshatha Pai, B.Com Clerk-cum –Computer Operator	Member
13	NOMINEE FROM LOCAL SOCIETY Raghuram Shetty Parent-Teacher Association Jyothi Shet Parent-Teacher Association	Member Member
14	NOMINEE FROM EMPLOYERS/INDUSTRIALISTS Sri Jayakara Shetty Industrialist SUPREME GROUP OF INDUSTRIES , Tallur Sri Prashantha Tholar Industrialist Gulwadi	Member Member
15	ALUMNI Sri Ramkishan Hegde President, Alumni Association	Member
16	Smt. Kalpana Bhasker Alumni, Koteshwara	Member
17	STUDENT REPRESENTATIVE Miss. Swapna Shet III B.A	Member

Sandeepa K.
Coordinator

SANDEEPA K.
M.Com
IQAC Co-ordinator
SRI SHARADA COLLEGE, BASRUR



Chittij.
Chairperson
PRINCIPAL
SRI SHARADA COLLEGE
BASRUR - 576211

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Minutes of the IQAC Meeting held at Principal's Office on 1st October, 2023

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
8	Sri Raghavendra Shetty S
9	Sri Raghavendra Shetty
10	Sri Sooraj Kumar Shetty
11	Kumari Mamatha
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15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet



Agenda

1. Plan to organize Talents Day.
2. Plan to organize a One-day Workshop on Advanced Research Methodology.
3. Plan to organize a programme on World mental health awareness day.
4. Plan to organize career guidance programme.
5. Plan to organize Social Awareness and Community development activities under NCC, NSS, Rovers and Rangers, and Red Cross unit.
6. First Internal Assessment Examination (I/III/V SEM).
7. Any other matter.

The meeting began at 3.00 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to conduct Talents Day on 7th October, 2023.
2. Resolved to organize a One-day Workshop on Advanced Research Methodology on 17th October, 2023.
3. Resolved to organize a programme on World Mental Health awareness day on 11th October, 2023.
4. Resolved to organize career guidance programme on 27th October, 2023.
5. Resolved to organize Swatch Bharath Abhiyan and Plastic free campus on 3rd October, 2023.
6. Resolved to conduct first Internal Assessment Examination from 18th October, 2023.
7. Resolved to prepare AQAR for the year 2022-23.

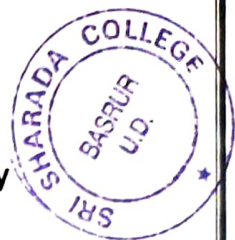
Sandeepa K.
Coordinator

SANDEEPA K.
M.Com
IQAC Co-ordinator
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Minutes of the IQAC Meeting held at Principal's Office on 5th November, 2023

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
8	Sri Raghavendra Shetty S
9	Sri Raghavendra Shetty
10	Sri Sooraj Kumar Shetty
11	Kumari Mamatha
12	Sri Shyam Naik
13	Smt Saraswathi
14	Smt B Akshatha Pai
15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to organize fieldwork and workshop on the Certificate course of Reading Inscriptions and Identifying Sculptures.
2. Plan to organize a patriotic group singing competition for PU College students of Udupi District,
3. Plan to organize law awareness programme on Protection of Girl Child.
4. Plan to organize Social Awareness and Community development activities under NCC, NSS, Rovers and Rangers, Red Cross unit.
5. Second Internal Assessment Examination (I/III/V SEM).
6. Any other matter.

The meeting began at 2.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to organize fieldwork and workshop on Reading Inscriptions and Identifying Sculptures on 25th November, 2023.
2. Resolved to organize a patriotic group singing competition for PU College students of Udupi District on 29th November, 2023.
3. Resolved to organize law awareness programme on Protection of Girl Child on 28th November, 2023.
4. Resolved to organize Save Girl Child Road show and Tree Plantation in the college on 21st November, 2023 by NCC unit of the college.
5. Resolved to conduct second Internal Assessment Examination from 20th November, 2023.

Sandeep K.
Coordinator

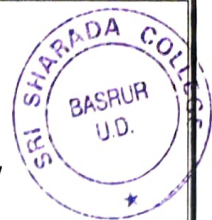
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Minutes of the IQAC Meeting held at Principal's Office on 30th November, 2023

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
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15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to organize a programme on the occasion of World Aids Day.
2. Plan to conduct a Parent- Teacher meeting.
3. Plan to organize EVM/VVPAT Awareness programme on the occasion of Parliamentary Election 2024.
4. Plan to organize Annual Sports Day.
5. Annual Day celebration.
6. Any other matter

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to Organize a programme on the occasion of World Aids Day on 1st December,2023.
2. Resolved to Organize Parent- Teacher meeting on 2nd December,2023.
3. Resolved to Organize EVM/VVPAT Awareness programme on 4th December,2023.
4. Resolved to conduct Annual Sports Day on 8th December,2023.
5. Resolved to celebrate Annual day of the college on 13th December,2023.

Sandeep K.
Coordinator

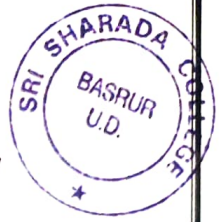
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Minutes of the IQAC Meeting held at Principal's Office on 13th January, 2024

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
8	Sri Raghavendra Shetty S
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15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to submit AQAR for the year 2022-23.
2. Condolence to Sri Nithin Shivaram Shetty, Trustee of Sri Sharada college Basrur.
3. Plan to organize FDP on Students projects.
4. Any other matter.

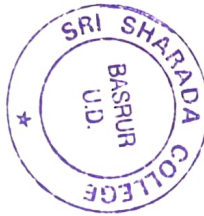
The meeting began at 2.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to collect and submit data criteria wise within the stipulated time.
2. Resolved to recognize the service of Late Nithin Shivaram Shetty, Trustee, Sri Sharada College, Basrur.
3. Resolved to organize FDP in February 2024.

Sandeepa K.
Coordinator

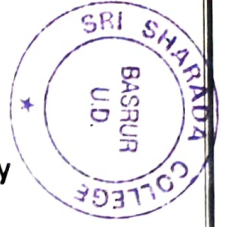
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Minutes of the IQAC Meeting held at Principal's Office on 19th February, 2024

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
8	Sri Raghavendra Shetty S
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10	Sri Sooraj Kumar Shetty
11	Kumari Mamatha
12	Sri Shyam Naik
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14	Smt B Akshatha Pai
15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to conduct Constitution of India awareness programme.
2. Plan to organize a programme on Anti-drug awareness.
3. Plan to organize a workshop on Student Research Projects.
4. Plan to conduct Student Council meeting.
5. Plan to organize Inter-class management fest.
6. Plan to organize annual NSS camp.
7. Plan to organize FDP on Stress Management.
8. Any other matter.

The meeting began at 2.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions

1. Resolved to organize Constitution of India awareness programme on 20th February, 2024.
2. Resolved to organize a programme on Anti-drug awareness in the month of March 2024.
3. Resolved to organize a workshop on Student Research Projects in the month of March 2024.
4. Resolved to conduct Student Council meeting in the month of March 2024.
5. Resolved to organize Inter-class management fest in the month of March 2024.
6. Resolved to organize annual NSS camp in the month of March 2024.
7. Resolved to organize FDP on Stress Management in March 2024.

Sandeepa
Coordinator

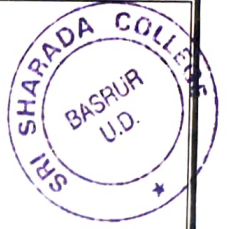
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Minutes of the IQAC Meeting held at Principal's Office on 1st April 2024

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
7	Sri Nagaraja Shetty
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15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to organize Inter-college devotional song singing competition on the occasion of Sri Maathe Sharada Jayanthi.
2. First Internal Assessment Examination (II/IV/VI Semester)
3. Plan to streamline the admission process and distribution of admission work to staff.
4. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions

1. Resolved to organize Inter-college devotional song singing competition on the occasion of Sri Maathe Sharada Jayanthi on 2nd April, 2024.
2. Resolved to conduct First Internal Assessment Examination (II/IV/VI Semester) on 15th April, 2024.
3. Resolved to streamline the admission process and distribution of admission work to staff.

Sandeepa K.
Coordinator

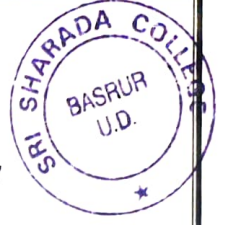
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Minutes of the IQAC Meeting held at Principal's Office on 29th May 2024

S.No	IQAC Members present
1	Sri B Appanna Hegde – Correspondent
2	Dr Chandravathi Shetty – Principal/Chairman
3	Sri Jayakara Shetty
4	Sri Prashantha Tholar
5	Sri Sandeepa.k- Coordinator
6	Sri Vishwanath Acharya
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15	Raghuram Shetty
16	Jyothi Shet
17	Sri Ramkishan Hegde
18	Smt Kalpana Bhaskar
19	Kum Swapna Shet

Agenda

1. Plan to organize Placement drive
2. Plan to organize workshop on soft skill
3. Plan to streamline the admission process and distribution of admission work to staff.
4. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions

1. Resolved to organize placement drive in June 2024.
2. Resolved to conduct workshop on soft skill and how to face interview in June 2024.
3. Resolved to streamline the admission process and distribution of admission work to staff.

Sandeep K.
Coordinator

SANDEEPA K.
M.Com
IQAC Co-ordinator
SRI SHARADA COLLEGE, BASRUR



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