



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Sri Sharada College Basrur</b>
• Name of the Head of the institution		<b>Dr. Chandravathi Shetty</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>08254-237229</b>
• Mobile No:		<b>9483515339</b>
• Registered e-mail		<b>sharadacollegebsr@yahoo.com</b>
• Alternate e-mail		<b>sharadacollegebsr@yahoo.com</b>
• Address		<b>Sri Sharada College -576211 Kundapura Taluk u</b>
• City/Town		<b>Basrur Kundapura</b>
• State/UT		<b>Karnataka</b>
• Pin Code		<b>576211</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated College</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Rural</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Purushothama Balyaya				
• Phone No.	9449947571				
• Alternate phone No.	9449947571				
• Mobile	9449947571				
• IQAC e-mail address	sharadacollegebsr@yahoo.com				
• Alternate e-mail address	sharadacollegebsr@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://sharadacollegebasrur.com/wp-content/uploads/2022/04/AQAR-2020-21.pdf">https://sharadacollegebasrur.com/wp-content/uploads/2022/04/AQAR-2020-21.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sharadacollegebasrur.com/wp-content/uploads/2023/08/Calendar-2021-22.pdf">https://sharadacollegebasrur.com/wp-content/uploads/2023/08/Calendar-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.60( institutional score )	2004-09	16/09/2004	15/09/2009
Cycle 2	B	2.54	2011-16	08/01/2011	07/01/2016
Cycle 3	B	2.38	2016-22	05/11/2016	26/12/2022
Cycle 4	B++	2.88	2022-27	27/12/2022	26/12/2027
6.Date of Establishment of IQAC	10/12/2003				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>12</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<p>IQAC Meeting Held Plan &amp; Resolutions Action Taken 28th June 2021  Progress in Admission for Degree Courses Effective action taken to enhance the strength of the students. 20th July 2021 Reconstitute the IQAC cell as per new guideline of NAAC IQAC cell newly constituted as per NAAC guidelines for the purpose of PEER TEAM visit. 26th July 2021 Plan of schedule for internal assessment examination and conduct of remedial examination Internal Examinations as well as remedial examinations are conducted as per scheduled time table. 28th February 2022 Plan to Conduct Matra Bhashaa divas Matra Bhasha divas was conducted on 1st March 2022 in the campus. 22nd March 2022 Plan to conduct In House FDP in the month of March . IN House FDP is conducted in the college as per scheduled time. 22nd March 2022 Plan to prepare and submit On-Line SSR for the purpose of NAAC Accreditation SSR is prepared and submitted. 12th May 2022 Plan to constitute NAAC Steering Committee</p>				

for the purpose of NAAC visit. NAAC Steering committee is constituted with the chairmanship of Principal by the IQAC coordinator . 1st July 2022 Plan to conduct Mangalore University Inter-collegiate Wrestling Tournament Mangalore University Inter-collegiate Wrestling Tournament conducted on 8th and 9th July 2022. 29th July 2022 Plan to conduct Moral Retreat And Devotional song competition Moral Retreat , Sri Mathe Sharada Jayanthi and Smt. Kanaradi Kamalamma Devotional song competitions are conducted in the college on 1st August 2022. 29th July 2022 Plan for entering into a MOU with Unnathi Career Academy Udupi - An initiative for skill development Program for students. A MOU entered with Unnathi Career Academy Udupi - An initiative for skill development Program for students on 31st July 2022. 5th August 2022 Plan to conduct an orientation for First year NEP Batch students Conducted orientation for First year NEP students on 18th August 2022. 24th August 2022 Plan for General and Departmental Documentation for the purpose of NAAC Peer team visit All the documents are prepared for the purpose of NAAC Peer Team visit. 24th August 2022 Plan to organize an endowment Speech from Kannada Sahitya Parishat Kundapura organized an endowment Speech from Kannada Sahitya Parishat Kundapura on 26th August 2022. 24th November 2022 Plan to conduct PTA meeting in the college PTA meeting was conducted on 10th December 2022 24th November 2022 Plan to conduct Student Council Meeting Student Council Meeting was held on 29th November 2022 7th December 2022 Plan to conduct a workshop on Research methodology . Conducted a Workshop on Research methodology on 12th December 2022.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
28th June 2021 Progress in Admission for Degree Courses	Effective action taken to enhance the strength of the students.
20th July 2021 Reconstitute the IQAC cell as per new guideline of NAAC	IQAC cell newly constituted as per NAAC guidelines for the purpose of PEER TEAM visit.
26th July 2021 Plan of schedule for internal assessment examination and conduct of remedial examination	Internal Examinations as well as remedial examinations are conducted as per scheduled time table.
28th February 2022 Plan to Conduct Matra Bhashaa divas	Matra Bhaasha divas was conducted on 1st March 2022 in the campus.
22nd March 2022 Plan to conduct In House FDP in the month of March .	IN House FDP is conducted in the college as per scheduled time.
22nd March 2022 Plan to prepare and submit On-Line SSR for the purpose of NAAC Accreditation	SSR is prepared and submitted.
12th May 2022 Plan to constitute NAAC Steering Committee for the purpose of NAAC visit.	NAAC Steering committee is constituted with the chairmanship of Principal by the IQAC coordinator .
1st July 2022 Plan to conduct Mangalore University Inter-collegiate Wrestling Tournament	Mangalore University Inter-collegiate Wrestling Tournament conducted on 8th and 9th July 2022.
29th July 2022 Plan to conduct Moral Retreat And Devotional song competition	Moral Retreat , Sri Mathe Sharada Jayanthi and Smt. Kanaradi Kamalamma Devotional song competitions are conducted in the college on 1st August 2022.
29th July 2022 Plan for entering into a MOU with Unnathi Career Academy Udupi - An initiative for skill development Program for students.	A MOU entered with Unnathi Career Academy Udupi - An initiative for skill development Program for students on 31st July 2022.

5th August 2022 Plan to conduct an orientation for First year NEP Batch students	Conducted orientation for First year NEP students on 18th August 2022.
24th August 2022 Plan to organize an endowment Speech from Kannada Sahitya Parishat Kundapura	organized an endowment Speech from Kannada Sahitya Parishat Kundapura on 26th August 2022.
24th November 2022 Plan to conduct PTA meeting in the college	PTA meeting was conducted on 10th December 2022
24th November 2022 Plan to conduct Student Council Meeting	Student Council Meeting was held on 29th November 2022
7th December 2022 Plan to conduct a workshop on Research methodology .	Conducted a Workshop on Research methodology on 12th December 2022.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Sri Sharada College Trust	15/12/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	07/01/2023

#### 15. Multidisciplinary / interdisciplinary

Sri Sharada College Basrur is affiliated with Mangalore University and adopted NEP Syllabus from the year 2021-22 onwards for BA. B.Com and BBA degree programmes. The NEP 2019 has brought several reforms in the higher education institutions which includes broad based Multi-Disciplinary Graduation courses. In our college NEP syllabus was adopted with multi-disciplinary subjects opted to students. It is necessary to bring qualitative changes in degree programs. The college adopted NEP recommendations under graduate courses with multiple entry and exist options with Certificate, Diploma and Degree and Honours Degree at first, second, third and fourth years.

of learning process. the college adopted inter-disciplinary subjects accross the three programmes by introducing Basic Accounting and Investment in stock market subjects for BA program. Economics and Monetary Economics for B.Com and BBA courses. Financila Literacy is the common subject for all first year NEP courses.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credit is a national level facility which will promote the flexibility of the curriculum framework and inter-disciplinary academic mobility of students accross the higher education institutions of the country. It is a method of Credit Transfer mechanism . It is a facility to the students accross higher education level to opt Certificate. Diploma, Degree and Hours Degree certificates . ABC system will enable the intrgration of multiple discipline of higher education leading to desired learning outcomes, increased creativity, l innovation, higher order of thinking and critical analytical skills. College provides extensive opportunities for the students to opt various subjects and provides scope to select add on and certificate courses which enhancew their skills towards learning.

#### **17.Skill development:**

NEP Focuses mainly on enhancing the employability skills of the students. The introduction of updates and need of the hour concepts and contents will make a student employable and at the same time confident in his /her day today transactions. The aim of the adoption of NEP syllabus by the college is to enhance capability of the students to make their own desicions regarding their future career. Students can independently start their nown business . Practical classes are conducted in commerce lab which is the special feature of Department of Commerce of our college. For the overall personality development of the students , college adopted Digital Fluency, Financial Literacy , Yoga, Health and Awareness, as a part of first year syllabus. College has already developed Certificate and Add On courses in Indian Yoga System. Indoor and Out Door stadiums of our college are helpful for the physical development of stuudents.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

NEP syllabus also meets the requirements of young and enterprising Indians to nurture their dreams of entrepreneurship. Overall the course touches upon human aspects of every student pursuing it and encourages them to contribute to nation building through their intellectual and social capital. The NEP brought several reforms in



Indian education system which includes broad based inter-disciplinary and Multi-disciplinary under graduate education for the students of 21st century. It will bring equality, efficiency and academic excellence in National Higher Education System. NEP aims at development of good, well rounded and creative individuals and at the same time inculcating character building, ethical and constitutional values. College observing moral and spiritual camps annually in collaboration with Sri Ramakrishna Mission Mangalore. Again, college started Yakshagana Certificate course which will help the students to stage plays of ethical and moral in character. Certificate courses in Indian Yoga system, classical dance and music also help in this respect.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Programme Outcomes could provide for the students to enhance their capability to make own decisions at personal and professional levels. The subjects introduced in NEP syllabus like Marketing and Management Principles and Applications in B.Com and Marketing Principles in BBA programme help the students to develop skill and content for future career opportunity. Students can get through knowledge of finance and commerce. The knowledge of different specializations in Accounting, costing, Taxation and Finance with the practical exposure helps the students to stand in companies and in other organizations. After completing graduation, students can get skills regarding various aspects like marketing management (salesmanship), Human Resource management (HR Manager) etc.

#### **20.Distance education/online education:**

For the successful implementation of NEP, college insists the students to study some of the certificate courses which are helpful for the development of employable skills. Keeping in view this objective, college planned to start a Certificate Course in GST (The Goods & Service Tax) from the year 2021-22. Along with this, College also intended to start A Certificate Course in English Speaking /Public Speaking which will definitely help the students of our college who are belonging to rural background. College already started Google Classroom system to all the degree classes along with regular off line classes. These Google classrooms provide for students an extra study materials, question papers, assignment materials, etc. College started Virtual Classes for the preparation of competitive examinations. Here importance given to Mathematics, Logical Reasoning, Aptitude and English Grammar.

### **Extended Profile**

#### **1.Programme**



1.1	BA, B.com and BBA
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	345
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	345
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	143
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	23
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	13
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4.826
4.3 Total number of computers on campus for academic purposes	54

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Mangalore University . The course offered to BA ,BCom and BBA is designed by the University. The UG courses are intrisically job oriented. Being an affiliated college has to keep in mind the academic calender is issued by the University. Before the start of the academic year , the Principal constitues a committee to update the academic calender in consonance with the University bCalender. The heads of the departments collecting /gathering information about the syllabus revision in the respective subject yearwise. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for the effective implementation of curricular as well as co-curricular and extension activities . In every three years , the University changing the syllabus according to the neds of the companies and NEP syllabus was introduced from the academic year 2020-21. The Time Table committee frames the Time Table as per the nguidelines of the the Board of Studies of the affiliated university and academic calender provided by the University. University. The faculty members are encouraged to participate orientation courses , refresher courses, seminars, workshops and conferencesconducted by the University ans same will be discussed by the faculty mebers with their students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sharadacollegebasrur.com/courses/">https://sharadacollegebasrur.com/courses/</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared well in advance for the next academic year. The academic calendar is displayed in the college notice board. It is uploaded in the college website for the all time information of the students and stakeholders. It carries appropriate schedules regarding admission, teaching learning schedule, curricular and co-curricular activities, extra curricular activities, major departmental and institutional events to be organised and dates of holidays. College follows academic calendar for conducting internal examinations. College calendar includes (i) Academic Calendar for departmental activities (ii) Planning of multiple activities of respective committees. (iii) Planning of extra-curricular activities of NCC, NSS, Red Cross, Rovers and Rangers and other cultural activities. (iv) Activities of sports department including prize distribution function. (v) Planning of examination department of the college. (vi) Tentative schedule for university examinations. and (vii) University schedule of holidays and vacations, term end and term start dates. The examination committee works on the slots in academic calendar for internal examination and prepares and displays the time table well in advance. The department prepares their own teaching plans in their meetings keeping in mind the schedule of internal examination as in the academic calendar of the college as well as for additional tests.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sharadacollegebasrur.com/wp-content/uploads/2022/12/CALENDAR-21-22-FINAL.pdf">https://sharadacollegebasrur.com/wp-content/uploads/2022/12/CALENDAR-21-22-FINAL.pdf</a>

### 1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/or are represented on the following academic bodies during the year.

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG**  
**programs Design and Development of**  
**Curriculum for Add on/ certificate/ Diploma**  
**Courses Assessment /evaluation process of the**  
**affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

198

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

198

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross cutting issues relevant to Professional Ethics , Gender and Human values, Environment and Sustainability into the curriculum. the visions , mission, motto and core values relevant to Professional ethics and other cross cutting issues. Naturally the institution integrates various life skills , values, local and global challenges through the Gender, Environment and Professional ethics based courses are there in the syllabus under Mngalore University. The compulsory subjects under graduate courses include, Indian Constitution, Human rights , human Resource management and Gender Equity. In Indian Constitution students learn about fundamental rights, Government of Union and State and judiciary. Human Rights involve the basic concept of human rights, national and international protection and promotion of human rights, human rights in India, issues and concerns in human rights. etc. In Gender Equity , students learn about understanding gender equity, discrimination and violence, gender equity and legal provisions, towards measuring gender equity and equity. In Human Resource Development, students learn basic elements, components and process of HRD, functions of HRD and recent development in HRD etc. Apart from these issues included in the syllabus of affiliating university, our college has taken various steps to inculcate these issues among the students. NCC and NSS Units of our college actively participate in the national flagship programmes carried out by the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sharadacollegebasrur.com/evaluation-feedback/">https://sharadacollegebasrur.com/evaluation-feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

650

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year



345

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to our college are coming from various economic sections of the communities of the society. Most of the students are from backward categories, i.e. SC, ST, and OBC. The college is very much aware about their overall growth and social upliftment in the society. Our college has a fair system of admission process. The students are admitted to our institution without considering caste, creed and gender, religion, social and economic status, etc. After the completion of admission process, regular classes will commence as per college time table. The institution always prefers girl students' enrolment in the college in order to equip them with the higher education so that they can become empowered themselves to face the future competition and to create their own entity. After admission, the college adopts a process to identify slow and advanced learners among students. Advanced learners and slow learners are identified as per their responses in the class rooms as well as the performance in unit tests and Internal Examinations.

After learning slow learners and advanced learners, the teachers prepare separate list of slow and advanced learners and conduct extra lectures for slow learners. Advanced learners are encouraged to ask their concerns freely and frequently with the teachers and students. Students are encouraged to prefer advanced text books and journals for their advanced study.

File Description	Documents
Link for additional Information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
345	23

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

\* University has made provision in structure of all programmes to give students experimental and participative learning experience. Student centric methods are adopted by Departments to provide experimental and participative learning experience.

\* Engaging students in public awareness programmes.

\* Professors of various departments have motivated and encouraged the students to take up field work based research projects.

\* Involving students for collection of data etc. for various organisations.

\* Participation of students in Seminars, Workshops, Conferences etc.

\*Department of commerce is conducted a survey titles Combating Problems of Tile Industries in Kundapura Taluki.

\* Department of Political Science , Department of Kannada and Department of History encouraged the students to take up field work and project studies.

\* Department of English conducted a project work titled " Know your surroundings".

\* Hence, various departments of our college provide the students tasks that inculcate in them problems solving skills, they receive practical and direct experience of negotiating difficulty situations and are trained as capable , competent and accomplished individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/student-projects/">https://sharadacollegebasrur.com/student-projects/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology ( ICT) enabled teaching methodologies and advanced technologies are being followed by the faculty members in classrooms. The academic plan with budget, lesson plan, lab manuals and question banks with solutions are made available at the very beginning of the semesters called Academic book for each semesters. Sufficient number of books, journals, e-journals and e-books are available in the library. The research journals are also available in the library for the reference of Research scholars. All the departments conduct workshops , seminars, awareness programmes and guest lectures on the new development of core subjects for effective teaching and learning by the faculty members and students. Our college has 16 classrooms for effective teaching . Students have the facility of classrooms and teachers are allowed to use the Wi-Fi collections for academic purpose. The college has a good library with spacious reading rooms. The students are provided with AV rooms with TV facility. College has a well furnished auditorium which is continuously used for Seminars and workshops. The college has a good sports complex which involves indoor and outdoor stadiums for the students which will improve their sports and games talents. College conducted University level Wrestling Competition during the current academic year. Computer course and Language Lab facility are available in the college campus. .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sri sharada College has a transparent and robust evaluation process in terms of frequency and in variety . In oerder to ensure tranparency in internal assessment examination , the system of internal assessment is communicated to students well in advance. the Principal holds meetings of the faculties and directs them to ensure the effective implementation of the evaluation process. At the entry level , admissions are given purely on merit basis and lists of meritorious students are displayed on Notice Board. Students who are admitted to the concerned course are assessed continuously through various evaluation processes at the college. Unit tests are conducted regularly as per the schdule given in the academic calendar. The weightage for unit tests differ depending on diffrent faculty. The performance in unit tests are displayed on the notice board of the college and regularly communicated to the students. Personal guidance is given to the students who are poorly performed in tests. Students who are appearing in NEP based syllabus and who are belonging to Second and Final Year are asked to deliver seminars of the concerned subjects. Students are allotted with assignment topics in each module and the same is submitted to the concerned teachers. For transparent and robust evaluation system , the following mechanisms are conducted by the Examination committee:

Question Paper Setting

Coduct of examination

Displaying results

Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

there is complete transparency in the internal assessment. the criterion adopted is as directed by the University.

\* At the beginning of the semester , faculty members inform the students about the various components of assessment process during the semester.

\* The internal assessment test schedules are prepared as per the University calendar and same is communicated to the students well in advance.

\* To ensure the proper conduct of tests, an invigilator is assigned to a hall . Evaluation is done by course handling faculty member within three days from the date of examination.

The corrected answer scripts at random are verified by the Faculty members to ensure the standard evaluation process. the corrected answer scripts are distributed to students for the verification and any grievance is redressed immediately.

\* The marks obtained by the students in internal assessment tests are displayed on the department notice board. the marks obtained by the students in internal assessment tests are uploaded periodically on the University Web Portal along with their attendance.

\* For assessing the quality of the projects of the students, the evaluation is done by the Project Review Committee along with the project guide .

\* At Departmental level , the continuous evaluation of the students is carried out by the faculty members regarding Lectures, seminars, assignments , unit tests, and internal examinations, Queries , if any , is discussed with Faculty and HOD,

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes are published at the college Website. The teachers prepare learning objectives for various subjects they teach and the same is shared with the students. It is also documented in academic activities. The general expectations of students enrichment are displayed in the campus. Students Learning Outcome of the program of the study is shared with students in the department by the teachers. In addition to this, all the key stakeholders are made familiar with Program Outcomes through faculty workshops, student Workshops, student orientation program, Faculty meeting, parent meeting, industrial interactions etc. The Course Outcomes are communicated to the students by the respective faculty. In addition to this, the course outcomes of all the subjects are hosted on the website of the college. The PEOs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### PROGRAMME OUTCOMES

The college offers three undergraduate programmes under credit-based semester system, namely, BA and BCom. The College, being affiliated to Mangalore University, follows the syllabus prescribed by the University.

The Specific OUTCOMES of Humanities Course (BA) are:



- To provide competent and eligible competent candidates and guide them for better employability.
- To support the students to obtain proficiency in Economics, History, Political science, subjects and Kannada , Hindi and English languages.

The PROGRAMME SPECIFIC OUTCOMES of Commerce Course (B.Com) are:

- The Course Outcomes mainly on enhancing the employability skills of the commerce students.
- The course also meets the requirement of the young and enterprising Indians to nurture their dreams of entrepreneurship.
- To develop business and communication skills.
- To enhance Knowledge in Commerce and Business Management.

The students and staff are aware of the learning outcomes through multiple ways such as-

- Vision and Mission Statement of the college indicating the learning outcomes. They are displayed at crucial points, published in the prospectus and calendar, college magazine, college website, etc.
- Expected program outcomes are made known to the students in orientation programmes, student council meetings, and meetings of the clubs and associations.

### Learning Outcomes

In order to facilitate the intended learning outcomes, the teaching-learning and assessment strategies are structured in following ways-

- Introduction of certificate courses in addition to the regular degree courses.
- Skill development programmes with special emphasis on employability skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****124**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sharadacollegebasrur.com/results-2/">https://sharadacollegebasrur.com/results-2/</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://sharadacollegebasrur.com/wp-content/uploads/2022/02/Student-Satisfaction-Survey-2020-21.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.4 lakhs**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Student's activities under NSS during the reporting year:

1. 76 NSS volunteers have participated in the VANAMAHOTSAVA Programme.
2. 56 NSS Volunteers participated in Yoga on the occasion of International Yoga day celebrated o in our college.
3. 102 NSS Volunteers participated in Anti-Tobacco Day on the occasion of "World No Tobacco Day" in the college.
4. 13 NSS volunteers have participated in "CLEANING AWARENESS PRAGRAMME" held at D.C. office Udupi.
5. 96 NSS volunteers have participated in the Temple cleaning Programme in Mahalingeshwara Temple Basrur organized by NSS wing of our college in collaboration with Mahalingeshwara Temple.

"World Aids Day" observed on 1st December, 83 NSS volunteers participated in the Road showStudent's activities under NSS during the reporting year:

1. 76 NSS volunteers have participated in the VANAMAHOTSAVA Programme.
2. 56 NSS Volunteers participated in Yoga on the occasion of International Yoga day celebrated o in our college.
3. 102 NSS Volunteers participated in Anti-Tobacco Day on the occasion of "World No Tobacco Day" in the college. 13 NSS volunteers have participated in "CLEANING AWARENESS PRAGRAMME" held at D.C. office Udupi. 96 NSS volunteers have participated in the Temple cleaning Programme in Mahalingeshwara Temple Basrur organized by NSS wing of our college in collaboration with Mahalingeshwara Temple.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/extension-outreaching-activities/">https://sharadacollegebasrur.com/extension-outreaching-activities/</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

295

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

295

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:

The college has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The campus is spread over 7.68 acres of land which facilities excellent infrastructure for teaching learning process, career progression and higher education. There are total 07 departments and 16 spacious class-room with proper infrastructure in the college. All departments have proper light and ventilation with cushion benches. The campus building accommodates the chambers of Correspondent Office(01), Principal Office(01), Administrative Office (01), Seminar hall(02), Class rooms(16), Language Lab(01), Museum(01), Staff rooms(07), Library(01), Audio-visual room(01), Computer section(01), Vivekananda Study Circle(01), Girls waiting room(2), Auditorium with indoor stage(1) , open air stage(01), indoor(Shuttlecocks) and outdoor Stadium(Play ground)(01), Games room(01), Washrooms, Gents Toilets Black(01), NSS room(01), NCC Room(01), IQAC Room(01), Rovers & Rangers Room(01), Stores rooms(02), Canteen (01), Boiler(01), bikes/Cycle shed(01). Wi-Fi facility is made available for the students and staff in the Campus. RO filtered water facility is made available for teaching, non-teaching and students. For security and safety college has fixed up CCTV camera. Commerce and Language departments have laboratory facility as learning resources. Inside the college's campus are two open well,



and a herbal garden.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Description of facilities for cultural activities, sports, games, gymnasium, yoga centre etc.

4.1.2- Description of facilities for cultural activities, sports, games, gymnasium, yoga centre etc.

Types of Facility

Area/Size

Year of establishment

User rate

Indoor Games

Chess

18 X 30 Mts.

12.50 Height

(Building)

2003

80%

Daily

Shuttle cock

2003, 2018(UGC XII Plan)

80%

Daily

Wrestling

2003

80%

Daily

Carrom

2003

80%

Daily

Outdoor Games

Volley Ball

2 Court

1974

90%

Daily

Kabaddi

1 Court

1974

80%

Daily

Throw Ball

1 Court

1974

80%

Daily

Track for athletic

200Mts Running Track

1974(2018 UGC XII Plan)

80%

Daily

Gymnasium(Boys/Girl's/ Faculties)

25 X60 Ft.

2003(UGC)

80%

Daily

Yoga Centre

Auditorium &

Open air stage

90 X24 Sq.ft

80%

Daily

Cultural activities

42 X22 Sq.ft

1976

80% Occasionally

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/indoor-and-outdoor-stadiums/">https://sharadacollegebasrur.com/indoor-and-outdoor-stadiums/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.862

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is completely automated with INFLIBNET and N-List facility.
- The Mangalore University level inter- collegiate tournaments as well as District and Taluk level tournaments are conducted in the outdoor stadium.
- The Playground is used by the students to play and practice various activities.
- The Computer Centre is used to impart computer education to both, students and the public.
- Sports, learning resources, and infrastructural facilities can also be used by neighbouring institutions and the public.
- Provision for internet facility for students and faculty members.
- Introduction of bar coding system.
- Introduction of open access to catalogues (OPAC).
- Reading areas for boys and girls with proper seating facilities.
- Dictionary facility.
- Access to digital content and e-resources.
- Installation of high resolution CCTV cameras at various locations.
- Reprography facilities.
- New Arrival - display.
- Back volumes.
- Old question papers available in soft copy.
- N-LIST on line access of journals and books.
- Average number of walk-ins: About 200 per day
- Average number of books issued/returned: About 100 per day
- Ratio of library books to students enrolled :47.46
- Average number of books added during last three years: 2597
- Average number of login to OPAC : 50
- Average number of login to e-resources :10

- Average number of e-resources downloaded/printed: 20
- Number of information literacy training organized: Once in a year
- Details of "weeding out" of books and other materials: 812 outdated books were disposed off.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sharadacollegebasrur.com/plan-of-action/">https://sharadacollegebasrur.com/plan-of-action/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.02**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15 and 170

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Details of IT Infrastructures.

For the year 2021-22

##### 4.3.1-Details of IT Infrastructures. 2020-21

S.No

Particulars

Quantity

1.

Computer

54 (45)

2.

Lap-top



03

3.

LCD Projectors

04

4.

Bar-code Scanners

01

5.

Bar-code Printer

01

6.

Color printer

01

7.

Home theatre

01

8.

UPS

02

9.

Printers

05

10.

**Printers with Scanners**

02

11

**Digital camera**

01

12.

**T.V Apple**

03

13.

**CCTV**

16

14.

**Bio-metric Machine**

01

15.

**Scanner**

03

16.

**Battery back-up system**

04

17.

**Type-writer**

06

18.

Cycle

01

19.

BPL TV

01

20.

10 KV, 20 KV Generator

02

21.

Sever

02

22.

Western Digital hard disc

03

23.

Battery (6 hr Back up)

01

24.

Exide battery IT 500

20

25.

HDMI change over system

01

26.

Sony voice recorder

01

27.

Reliance phone

01

28.

LCD Projector

04

29.

OHP

01

30.

Inverter(850 VA)

01

31.

800 VA Offline UPS

02

32.

Alpha 2.0 VA Offline UPS

02

33.

2.0 KVA Online UPS

02

34.

3.0 KVA Online UPS

02

35.

Puri-guard

02

36.

Aqua-guard

07

37.

Xerox Machine

03

38.

Smart Board

01

39.

Speaker

08

40.

LAN Networking

04

41.

Robo Vidya software Office Administration.

01

42.

Easylib Software

01

43.

Office Accounts Software-Two Concurrent users.

01

44.

Orell Digital language lab Software, Extra 06 Consoles special edition.

01

45.

Windows8 professional for AE software for 10 units.

01

46.

OFF prof.Plus 2013 SNGL

01

47.

OLP NL ACDMC 2PROC

01

48.

OLP NL ACDMC

01

49.

WINSVRSTD 2012 R2

01

50.

WINSVRCAL 2012 SNGL

01

51.

OLP NL.ACDMC DVC CAL

01

52.

Device X990

01

53.

E-Attendance Bio-metric software

01

54

Bell timer with software

01

55.

Currency authentication and counting machine

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>

#### 4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.862



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Library room and Reading room

**Class Room-**The college has sufficient number (16) of ventilated , spacious class rooms for conducting theory classes. The class Rooms are equipped to meet the conventional teaching tools and furnished comfortably to meet the student requirement.

**Language Lab and Commerce Lab- T**

**Computing equipment-**

**Auditorium-**The auditorium has a seating capacity of 300 , which is used to oragnize workshops, seminar and conference with sophisticated ICT equipment.

**Rest Room-** There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

**Language Lab and Commerce Lab-**

**Computing equipment-**

**Auditorium-**The auditorium has a seating capacity of 300 , which is used to oragnize workshops, seminar and conference with sophisticated ICT equipment.

**Rest Room-** There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

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Language Lab and Commerce Lab-

Computing equipment-

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Rest Room- There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

\*\*\*\*\*

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

267

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

267

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

#### A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sharadacollegebasrur.com/yoga/">https://sharadacollegebasrur.com/yoga/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

203

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

203

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a Student Council. Selection of Student Council is done in the following method-

- If the applications are less than the required numbers, the committee will nominate the members.
- There are three or four student representatives in each Association Club/Cell.
- The student representatives are nominated by the Principal (after inviting applications from interested students).
- All students are members of associations/clubs.

Activities of Student Council programs organized by various associations and committees of the college are as follows:

**Students grievance redressal cell:** This cell addresses complaints lodged by any student and effectively resolve the grievances of students. It maintains discipline among the students. It also empowered to look into matters of harassment.

**Library committee:** The students representatives also form an inherent part of the library committee. They also give in their suggestions alongside the faculty in charge for the maintenance and functioning of the library.

**Sports and games committee:** Under the chairmanship of the Principal, Co-ordinator, Physical Education Director,

**Fine arts association:** The students take initiatives to conduct

different competitions from academics to cultural, to provide the other students, a platform to exhibit their talents and to be aware with the competitive environment at state and national level.

**Anti ragging cell:** The Anti-Ragging Cell has representatives from college union to check ragging and to maintain cooperation among the students.

**Magazine committee:** The MagazineCommittee of the college provides training and a platform for the students to write and publish articles.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/student-council/">https://sharadacollegebasrur.com/student-council/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association:** The Alumni Association has been a helping hand in all the academic, cultural and development works of our college. Sri Ramkishan Hegde is the president, Sri Rakesh Kelamani is the secretary, and Jayasheela Shetty and Yogish Acharya are the Vice Presidents, Kalpana Bhaskar is the Joint Secretary Akshatha Pai is the Treasurer.

We humbly acknowledge the economic support received by our generous public and Alumni to meet different requirements of the college in the reporting year.

- Anupama Shetty - 100000/-
- Ganesh Kamath - 100000/-
- 2002-03 Bcom Batch - 90000/-
- Vasudev bhatt - 60000/-
- Dr. Chandravathi Shetty - 31000/-
- Gayathri Sridar Uppura - 30000/-
- H. Jagadesh - 20000/-
- Vijayalaxmi Sarathi - 20000/-
- Dr. dinesh Hedge - 15000/-
- Lkart Ltd - 11000/-
- Radhakrishna - 10000/-
- B. Bhaskara shetty - 10000/-
- B.Vijayalaxmi - 10000/-
- Nagaraj K. N (midday meal) - 5000/-

**Total ₹5, 12,000/-**

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/alumni-association/">https://sharadacollegebasrur.com/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

#### **5.4.2 - Alumni contribution during the year A. ₹ 5Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**



6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

**"TOWARDS MOULDING THE RURAL YOUTH FOR MODERN CHALLENGES"**

A student of Sri SharadaCollege will be an individual endowed with the spirit of inquiry, eager to acquire knowledge and skills, competent to be employed in his field, possessing qualities of leadership, responsible to family, society, and nation, capable of appreciating aesthetics and understanding our cultural heritage and rational as well as humane in attitude.

**Mission:**

- Higher Education
- Value-Based Education
- Empowerment of Women and Marginal Groups
- Social and Civic Responsibility
- Skill Development

Sri SharadaCollege strives to provide students with quality education using innovative and humane methods of teaching and learning, to develop in their competence for employment as well as entrepreneurship, to promote their power of thinking and creative ability, to organize activities that will contribute to the understanding of their responsibilities to the family, the society, and the nation and to promote national integration through the cordial relationship between and among stakeholders.

The College caters to the basic needs of the society in terms of developing a vibrant younger generation with the right attitude, strong skills, and versatile knowledge. The methodology adopted for achieving the Mission is by way of joyful learning such as innovative and blended learning. In the process of learning the students are facilitated to attain life skills.

The institution translates its vision statement through the following criteria:

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about/">https://sharadacollegebasrur.com/about/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management

The institution has decentralized internal organizational structure and decision-making system.

- Governing Council-It is the highest administrative body, which meets regularly to take important decisions related to admission, recruitment, budgetary allocation, development of infrastructure, and fixing fee structure.
- College (Staff) Council-The College Staff Council with the Principal meets as and when there is a need to discuss academic matters.
- Internal Quality Assurance Cell -The IQAC includes the Principal, coordinator, representative members from the management, alumni, and teaching and administrative staff members, who advise the management and the Principal on quality enhancement activities and the decisions taken by management are based on them.
- Planning Board -It takes operational decisions and approves operational plans regarding the implementation of plans designed by the management.
- Advisory committee -It is constituted for the specific purpose of advising the Principal regarding the decisions to be made on various issues.
- Different staff committees -Different staff committees look into various aspects of teaching-learning and organizing activities for the students.

The college promotes a culture of participative management in the following ways -

- The principal is the ex-officio secretary of the College Trust and the Governing Council.
- The Governing Council consists of two representatives from the faculty.

- The College Council comprises members of the teaching and administrative staff.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

the institution has a perspective plan for development. Academic, infrastructure, and skill development programmes are the main aspects included in the plan. The team of programme -coordinators generates perspective plans involving their faculties and forwards it to the Principal. The consolidated plan is sent to the management committee for further action.

Following are some of the areas on which the perspective plans of the College are focused-

- Attaining high academic standards.
- Providing sophisticated infrastructure facilities.
- Continuous upgradation in facilities for research.
- Enhancing facilities for sports/NCC/NSS/Red Cross.
- Developing environmental friendly campus.
- Introducing more certificate courses.
- Extending skill development courses.
- Opening PG courses.
- Creating lively academic/intellectual atmosphere through conducting more Seminars /Conferences.
- Publishing books with ISBN.
- Extensive outreach/community centred programmes

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/strategic-plan-deployment-policies/">https://sharadacollegebasrur.com/strategic-plan-deployment-policies/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### GUIDELINES FOR RECRUITMENT OF TEACHING STAFF

The teaching positions are created in the college as per the workload stipulated by the Guidelines issued by the UGC/ State Government/ University from time to time. . After getting the approval of the Governing Council of the college the proposal shall be forwarded to the Department of Collegiate Education.

#### Qualifications:

i) Good academic record as defined by the concerned University with at least 55% of the marks or equivalent grade where grading is practiced at the masters degree level in relevant subject from an Indian University, or are equivalent degree from an accredited foreign University.

ii) Holders of Ph.D degree or M.Phil degree considered eligible according to the regulation of the UGC shall be exempted from NET/SLET/SET.

iv) In case candidates with NET/S\LET/SET or Ph.D or M.Phil are not available the vacancy can be filled in with a candidate having master degree with at least 55% of the marks.

#### Advertisement:

The correspondent/Principal of the College shall give wide publicity regarding the vacancies and applications are invited by advertisement in at least one newspaper with State Level circulation. The advertisement shall consist of

#### Selection Committee

The selection committee shall consist of the following

1. Correspondent of the Governing Council or a nominee of the management shall be the chairman of the committee
2. Principal of the college shall be the secretary
3. Head of the concerned Department as subject expert
4. Senior member of the faculty as member of the committee.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Link to Organogram of the Institution webpage	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**SRI SHARADA COLLEGE STAFF CO-OPERATIVE SOCIETY**

(Established in 1-04-1989)

#### Membership:

The membership of the society shall be open to any employee (teaching and non-teaching) by opening Recurring Deposit Account in the Society.

#### Aims:

The aims of the society are:

- To encourage the habit of savings and thrift among the employees to organize mutual funds to collect deposits- Recurring Deposit.
- To provide advances to the members who are the employees of Sri Sharada College.
- To undertake the welfare measures to the member's.

#### Regulations for RD and Sanctioning of Loans

#### Recurring Deposit (RD):

#### STAFF

#### Amount Per Month

#### Remarks

#### Permanent

1000

#### Fixed

#### Temporary / Management

400-1000

Minimum ? 400

- Quarterly interest on RD credited.
- Annually dividend shall be declared at a certain percentage on the existing RD balance of the members and that is approved by the AGM.

**Loan Facility:**

**Staff**

**Amount of Loan**

**Rate of Interest**

**Repayment Amount**

**Instalment Period**

**No. of Instalments**

**Permanent**

**2,00,000**

**7.5%**

**3,400**

**5 Years**

**60**

**Temporary / Management**

**1,50,000**

**7.5%**

**2,500**

**5 Years**

**60**

**Society Scholarship to Students: for 2 Degree students annually.**

**2. Employee State Insurance Scheme: ESI facilities provided to all Teaching and Non-Teaching Staff working in the institution.**

**3. Refresher Course: To enhance professional skills and fresh up**

minds of Teaching staff ,college provided opportunity to attend various refresher courses.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/faculty-welfare-facilities/">https://sharadacollegebasrur.com/faculty-welfare-facilities/</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

##### **PERFORMANCE APPRAISAL PROCESS**

The success of any educational institution depends on the quality of its staff- both teaching and non-teaching. Together they play a significant role and are the backbone of the institution.

Institutions cannot achieve their goals -the vision and mission- without them. To achieve the targets, the staff need to be motivated at work. The performance appraisal (PA) is one of the performance management tools that is widely used to measure the productivity of academic employees in different contexts.

At Sri Sharada College, performance appraisals are formats are developed for both teaching and non-teaching staff.

#### Performance appraisal for non-teaching staff

The employee appraisal is undertaken with following objectives:

- To assist employees to reflect about their potential and to carry out their duties more effectively.
- To provide judgment to support promotions, or termination.
- To provide feedback to staff about their behaviour, attitudes, skills or subject-expertise.
- To recognise the achievements of employees and help them to identify ways of improving their knowledge, skills, attitudes and ultimately performance.
- To assist employees in their professional development and career planning.

In short, it would be utilized as a tool to facilitate growth, development, efficiency and effectiveness of the administration and facility management process in the institution.

The process of appraisal: The process of appraisal would be scheduled towards the end of the academic year.

The process of appraisal comprises of two parts:

1. Self-appraisal format to be filled by every non-teaching faculty

1. General Information and list of responsibilities undertaken.

2. Appraisal by Principal:

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/evaluation-feedback/">https://sharadacollegebasrur.com/evaluation-feedback/</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Institution conducts internal and external financial audits regularly.**

The College has Separate committees for internal and external audit. We have our own audit mechanism where internal audit is an ongoing continuous process. The team of Internal Academic Audit includes Correspondent of the college, principal, IQAC Coordinator and senior faculty. A member is selected from management staff . The external committee for Academic and Administrative Audit includes retired Principal from reputed college of our district, Educationists , Chartered Accountants ( College Auditor) and Retired IQAC Coordinator. The College Auditors (Accounts) verify and certify the entire income and expenditure parts of the College each year. Qualified internal auditors have been permanently appointed and a team of staff under them do thorough check and verification in each financial year. External audit is also carried out on an elaborate way. Auditors deputed by the Government also visit the College every year to conduct the audit keeping in view the policies and orders issued by the Government from time to time. So far there have been no major objections raised by the auditor. Minor errors of omissions and commission when pointed out by the audit team are immediately corrected.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

##### 5.12

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Institution strategies for mobilization of funds and the optional utilization of resources.

The College is poised to grow and make its mark in global scenario by providing requisite funds and optimal use of resources. Since it is Private Aided College, the main sources of funds are student fees and Grant in aid from State Government as per budgetary allocations. Deficit is managed by taking advance from the parent trust .However for meeting the upcoming requirements for research and teaching learning resources, the College also mobilizes its resources through:

##### 1. Interest on corpus fund.

1. The Alumni, who also provide financial and non-financial support for various activities in the College.
2. Funds generated through use of the College IndoreStadium.
3. The College also mobilizes its resources from funds generated from Donors.

Funds received from State government are spent on payment of salary of permanent teaching and non-teaching staff of the College. Budget is prepared keeping in mind developmental criteria of the College;

The College utilizes its funds in a transparent manner. Grants received from UGC are earmarked for various activities including academic development and infrastructure growth. Concerned departments/offices of the College usually take care of utilization of UGC grants which are spent on different plan periods under fixed

schedule, target and time.

Optimum utilization of funds is ensured through:-Adequate funds are allocated for effective teaching-learning practices that include induction and orientation Programs, workshops, inter-disciplinary activities, training programs, Refresher Courses, Faculty Development Programs, Conferences, Industry Academia interactions that ensure quality education.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/alumni-association/">https://sharadacollegebasrur.com/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Sri Sharada College has institutionalized the following two quality initiatives of IQAC:

**Best Practice 1: Guidance to advanced and slow learners** Institution conducts an orientation program for all newly admitted students to make them aware of program structure, examination scheme, various courses in the program and career opportunities in BA/B.COM degree courses. From academic year 2016-17, the Institution has adopted the policy to identify advanced learners and slow learners by different techniques

Class Teachers and Mentors evaluate above data and categorize students as advanced and slow learners and provide them suitable guidance.

Special programs organized and implemented by the institution for slow learners are Remedial Classes, Guest Lectures, Class Tests, Counseling by Mentor. At the same time special programs are organized and implemented by the institution for boosting creativity, leadership and intelligence of advanced learners which include Group activities, Conferences/Seminars, Poster preparations, Participative learning, Peer teaching etc.

This activity positively contributed to cater to the diverse needs of the slow learners and the advanced learners boosted the ability

of the slow learner to comprehend difficult topics easily, recalling the answers of questions, clarity in practical knowledge of experiments, cope up English language difficulties, build confidence and helps in overall development of the students.

Similarly this activity helped advanced learners to boost their recreational domain and inculcates research, leadership qualities. It also helped to develop creativity and scientific temper, self-confidence and subject knowledge among the advanced learners.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/naac-reports/">https://sharadacollegebasrur.com/naac-reports/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Describe two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC. IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes:

- Proper planning of all academic activities is done and it gets reflected in the Institute level Academic calendar which is prepared well in advance before beginning of the semester.
- Subject allocation is done based on the proficiency of the teachers.
- Time tables are prepared with separate time slots for Training and Placement activities, seminar, tutorials and slow learner activities.
- Individual faculty members prepare systematic Teaching plan along with correlation to the Course Outcomes (COs), Program Outcome (POs) and Program Specific Outcome (PSOs).
- Teaching plan, notes on lesson and question bank are posted in the Google Classroom for both theory and practical enabling the ICT enabled lectures in addition to black board teaching.
- Enriching the curriculum with guest lectures, industrial visits.
- Continuous monitoring of attendance and performance of students through Academic Record Book.
- Effective internal examination and evaluation systems.

- In tune with the outcome based approach, the question papers for the internal class tests are prepared with a specific pattern which will enable the assessment of the attainment of enlisted Course Outcomes (COs) for each course.
- Prompt communication to parents about their wards' performance and attendance is taken care through SMS system.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/naac-reports/">https://sharadacollegebasrur.com/naac-reports/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sharadacollegebasrur.com/meetings-proceedings/">https://sharadacollegebasrur.com/meetings-proceedings/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is home for both girls and boys from the economically weaker section of the society. It has a student strength of 397 (189 boys and 208 girls) in the academic year 2020-21. Among them, majority of students belong to Other Backward Classes and Minorities, and SC/ST groups. TSpecial consideration is given to the physically challenged and economically backward students.

The physical, intellectual, and spiritual development of the students is achieved through value-based education. A Moral and Spiritual Camp is conducted every year. Informative and ethical lectures are organized by inviting eminent scholars on different topics. The College has a Yakshagana Centre that trains students to present Yaskshagana during the Annual Day Celebration of the College.

Student welfare measures and scholarships for deserving students have received continuous attention of the Principal and the administrative team. The number and the quantum of scholarships ensured for the needy students speak volumes of the institution's sincere efforts at mobilizing resources for the upliftment of the weaker sections. More than 80 per cent of the students receive one or another form of scholarship, free ship or endowment prizes either from the government or from the institution. Free mid-day meal, general book bank, SC/ST book bank, free computer education, financial assistance for industry visits, fieldwork, education tours, etc. are other facilities available for the students. These are distributed with special focus on the needs of marginal groups and women.

File Description	Documents
Annual gender sensitization action plan	<p><u>Value- based Education The founders of the institution believe that character building is one of the basic objectives of higher education. The institution strives to inculcate values in the students by organizing various programmes like Moral and Spiritual Retreat, Celebration of National Days, Women's Day, Teachers Day, Traditional Day, Yoga Classes, Music Classes, and various outreach activities through NSS to help the students to realize their responsibility to the society and to the nation at large. Empowerment of Women and</u></p>



	<p><u>marginal groups Women: Women constitute quite a larger portion in the student strength of the College. The institution provides-</u></p> <ul style="list-style-type: none"> <li><u>• Special retiring rooms for women students</u></li> <li><u>• Women's Grievance Redressal Cell</u></li> <li><u>• Preference in granting free mid-day meal facilities</u></li> <li><u>• Programmes related to issues like gender equity and gender rights</u></li> <li><u>• Representation for women students in associations, clubs, and committees</u></li> <li><u>• Gender Women's Forum conducts activities such as seminars, workshops, and lectures on gender issues.</u></li> <li><u>• Women's Grievances Redressal Cell addresses all forms of problems faced by women students of the College.</u></li> <li><u>• Gender Equity paper is taught in the BA course as a compulsory subject.</u></li> <li><u>• More representation for women in the Student Council.</u></li> <li><u>Inclusion</u></li> <li><u>• SC/ST Student Welfare Cell looks into the interest of students belonging to those categories.</u></li> <li><u>• Window provided in the College Website, where they can lodge an online complaint about their grievances.</u></li> <li><u>• Representation to students belonging to marginal communities in the Students Council of the College.</u></li> <li><u>• Seminars/workshops and special lectures conducted to create awareness about social justice</u></li> <li><u>• Human Rights Cell constituted to create awareness about rights of marginal communities.</u></li> </ul>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a></p>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### 1. Green campus:

The concept of green campus thus initiated by the institution with the view of promoting sense of environmental awareness. When students are educated about protecting nature it will add up to the social changeover. Students in their younger age are required to be aware of cultivating the habit of protecting nature from hazardous actions.

Initiatives taken by the institution to make the campus eco-friendly

Following steps are followed in order to manage and reduce solid waste: 1. Recycling – dustbin used to collect papers and plastics and other waste materials and sending for recycling. 2. Compost – collecting food waste and making compost for college gardens. 3. Using real dishes and towels – Plastic or paper cutlery, plates, and towels are wasteful. We opt for avoiding usage of papers for writing purpose instead we are using e-mail, WhatsApp for communication. A vegetable garden is maintained in the campus. Implementation of rainwater harvesting. Implementation of Vermi-culture.

Students and staff of the college are instructed to protect the greenery in the campus by way of planting them and nourishing them. Unnecessary cutting of trees will not be supported. A garden is maintained in the college to cultivate vegetables to meet college canteen need. Also an herbal garden is maintained in the college, which has number of medicinal property plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sharadacollegebasrur.com/sri-sharada-moolika-vana/">https://sharadacollegebasrur.com/sri-sharada-moolika-vana/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **E. None of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution is located in a rural and serene atmosphere. It is**

committed to the protection and conservation of the environment through multiple measures like rain water harvesting, energy conservation, solid and liquid waste management, and planting trees. Efforts are made to maintain a clean, green, and pollution-free campus. The NSS and NCC units of the College have also joined hands to achieve these objectives. The institution is committed to the ideals of social justice, empowerment of women and marginal groups, communal harmony, and good citizenship. The College invests all its potentials to see that its graduates will be persons of knowledge, ability, skill, and morality.

The College is known for its extension and outreach programmes. The NSS, NCC, and Youth Red Cross organizations function in the College. The College proudly acknowledges the many awards/recognitions won by the staff and students. It is recognized by the government and other institutions for its social awareness activities and the literary achievements of the faculty. The teachers of the institution provide honorary consultancy services in their respective area of services. The College organizes extension and consultancy programmes to develop social responsibility, environmental awareness, co-operative spirit, etc among students. The staff and students voluntarily donate blood to help people in hospitals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

7.1.9 Our college observes gender sensitivity through various initiatives and programs for creating a safe and healthy atmosphere in the college campus. Sensitization of the students is done through programs and special lectures organized in our college.

The various facilities which ensure gender sensitivity within the organization:

**CCTV Surveillance :** CCTV Surveillance adopted within the campus and activities within the campus are observed from Principal's chamber. Entry of any unknown person can be easily identified through this system.

## Health and Hygiene

The College has concern and care for the health and hygiene of the College students, staff, and other members.

- College organizes health checkup camps.
- Proper arrangement of drinking water is available in the College campus. Purified water coolers are installed at 08 points..

On the campus.

- Provision for healthcare room in the College.
- Teachers take care of the students, in case of emergency.

Off campus

There are two local Doctors (Medical Officers) who are on the roll. They are consulted in times of

## Inculcating Human Values

- Through multiple forms of outreach programmes/moral and spiritual camps.
- Certificate course in Yakshgana, which represents folk life.

## Empowerment of Women

- A compulsory paper is taught on gender rights.
- Various gender sensitive programmes organized by the women's forum.
- More facilities/preference for women students.

## Gender

- Women's Forum conducts activities such as seminars, workshops, and lectures on gender issues.
- Women's Grievances Redressal Cell addresses all forms of problems faced by women students of the College.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

#### **7.1.11**

**The college celebrates and observes the following National/International/ days, events and festivals.**

1. Teachers Day ( 5th September)
2. International Women's Day ( 8th March)
3. International Yoga Day ( 21st June)
4. Independence Day ( 15th August)
5. Republic Day ( 26th January)
6. World Environmental Day ( 5th June)
7. NSS Day ( 24th September)

8. AIDS Day ( 1st December)
9. NCC Day ( Last Sunday of November)
10. Karnataka Rajyostava ( 1st November)
11. Voters Day ( 25th January )
12. Constitution Day (26th November)
13. National Youth Day ( Birth Day of Swami Vivekananda) ( 12th January)
14. Sadbhavan Diwas ( 20th August)
15. Gandhi Jayanthi ( 2nd October)
16. Birth Day of Dr. B R Ambedkar ( 14th April)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1. Title of the Practice: Museum (Historical and Cultural)**

**2. Goal:** Museums ensure understanding and appreciation for one's own culture and history. They promote better understanding of the collective heritage and foster dialogue, curiosity and self-reflection.

**3. The Context:** Basrur was an urban centre in medieval period with the name 'Hosapattana Basurepura'. It was a confluence of cultures during the period of the Vijaya Nagara Empire.

**The Practice:** A committee consisting of the Principal, teachers and students has been constituted to set up and maintain the museum. A faculty from the Department of History serves as the coordinator of the committee.

In the Indoor Museum, a sincere attempt is also being made for the preservation of historical and folk antiques. It is dedicated for preserving and exhibiting the cultural heritage of Coastal Karnataka.



**Best Practice 2 Title of the practice: Herbal Garden**

**2. Goal: Important goals and objectives of developing herbal garden are-**

- Creating awareness of the therapeutic value of herbal medicines.
- Helps teachers and students of the College and neighbouring institutions to acquire basic knowledge of medicinal plants available locally.

**3. The Context:** Plants have been the basis for medical treatment through much of human history and such traditional medicine is widely practiced even today.

**4. The practice:** The College has set up of a well planned herbal garden that includes several extinct and rare species of flora. Total area of the garden is 2000 sq.ft.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

**7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words**

**The Mission statement reflects the institution's distinctive features like:**

- Value- based education to mould the character of the students with sound moral values.
- Creating awareness regarding democratic and secular principles, conservation of energy, and participation in community welfare projects.
- Programmes fostering the integral personalities of the students.
- Empowerment of women and marginal groups through Women's Forum, Women's Grievance Redressal Cell, SC/ST Welfare Cell, and Human Rights Cell in the College.
- Creating social and civic responsibility through multiple forms of community oriented programmes.
- Skill development through short term add-on courses to encourage the intellectual, physical, and spiritual

development of the students.

- Providing life skills along with academics through the activities of various clubs and associations.
- Inclusion of all those who wish to pursue higher education without being specific about the marks secured by them in the qualifying examinations.
- Special care taken to provide an opportunity to the economically less privileged students by giving them some fee concession and also by arranging financial assistance to the needy.
- Encouraging research culture among teachers and students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Mangalore University . The course offered to BA ,BCom and BBA is designed by the University. The UG courses are intrisically job oriented. Being an affiliated college has to keep in mind the academic calender is issued by the University. Before the start of the academic year , the Principal constitutes a committee to update the academic calender in consonance with the University bCalender. The heads of the departments collecting /gathering information about the syllabus revision in the respective subject yearwise. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for the effective implementation of curricular as well as co-curricular and extension activities . In every three years , the University changing the syllabus according to the neds of the companies and NEP syllabus was introduced from the academic year 2020-21. The Time Table committee frames the Time Table as per the nguidelines of the the Board of Studies of the affiliated university and academic calender provided by the University. University. The faculty members are encouraged to participate orientation courses , refresher courses, seminars, workshops and conferencesconducted by the University ans same will be discussed by the faculty mebers with their students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sharadacollegebasrur.com/courses/">https://sharadacollegebasrur.com/courses/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calander is prepared well in advance for the next academic year. the academic calander is displayed inh the college notice board. It is uploaded in the college website for the all time information of the students and stakeholders. it carries appropriate schedules regarding admission , teaching learning

schedule. curricular and co-curricular activities, extra curricular activities, major departmental and institutional events to be organised and dates of holidays. college follows academic calander for conducting internal examinaton . College calender includes (i) Academic Calender for departmental activities (ii) Planning of multiple activitiesof respective committees.(iii) Planning of extra-curricular activities of NCC, NSS, Red Cross, Rovers and Rangers and other cultural activities. (iv) Activities of sports department including prize distribution function.(v) Planning of examination department of the college. (vi) Tentative schedule for university examinations. and ( vii) University schedule of holidays and vacations , term end and term start dates. The examination committee works on the slots in academic calendar for internal examination and prepares and displays the time table well in advance. the department prepares their own teaching plans in their meetings keeping in mind the schedule of internal examination as in the academic calendar of the college as well as for additional tests.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sharadacollegebasrur.com/wp-content/uploads/2022/12/CALENDAR-21-22-FINAL.pdf">https://sharadacollegebasrur.com/wp-content/uploads/2022/12/CALENDAR-21-22-FINAL.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>2</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>7</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>198</b>	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
<b>198</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross cutting issues relevant to Professional Ethics , Gender and Human values, Environment and Sustainability into the curriculum. the visions , mission, motto and core values relevant to Professional ethics and other cross cutting issues. Naturally the institution integrates various life skills , values, local and global challenges through the Gender, Environment and Professional ethics based courses are there in the syllabus under Mnagalore University. The compulsory subjects under graduate courses include, Indian Constitution, Human rights , human Resource management and Gender Equity. In Indian Constitution students learn about fundamental rights, Government of Union and State and judiciary. Human Rights involve the basic concept of human rights, national and international protection and promotion of human rights, human rights in India, issues and concerns in human rights. etc. In Gender Equity , students learn about understanding gender equity, discrimination and violence, gender equity and legal provisions, towards measuring gender equity and equity. In Human Resource Development, students learn basic elements, components and process of HRD, functions of HRD and recent development in HRD etc. Apart from these issues included in the syllabus of affiliating university, our college has taken various steps to inculcate these issues among the students. NCC and NSS Units of our college actively participate in the national flagship programmes carried out by the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****24**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sharadacollegebasrur.com/evaluation-feedback/">https://sharadacollegebasrur.com/evaluation-feedback/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

650

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

345



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to our college are coming from various economic sections of the communities of the society. Most of the students are from backward categories, i.e. Sc, St, and OBC. The college is very much aware about their over all growth and social upliftment in the society. Our college has a fair system of admission process. the students are admitted to our institution without considering caste, creed and gender , religion, social and economic status, etc. After the completion of admission process , regular claases will commence as per college time table. the institution is always prefer girl mstudents enrolment in the college inroder to equip them with the higher education so that they can become empower themselves to face the future competition and to create their own entity. After admission college adopts a process to identify slow and advance learners mamong students. advanced learners and slow learners among students. Advanced learners and slow learners are identified as perr their responses in the class rooms as well as the performance in unit tests and Internal Examinations.

After learning slow learners and advanced learners, The teachers prepare separte list of slow and advanced learners and conducts extra lectures for slow learners. Advanced learners are encouraged to ask their concerns freely and frequently with the teachers and students. Students are encouraged to mrefer advanced text books and journals for their advanced study.

File Description	Documents
Link for additional Information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
345	23

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

\* University has made provision in structure of all programmes to give students experimental and participative learning experience. Student centric methods are adopted by Departments to provide experimental and participative learning experience.

\* Engaging students in public awareness programmes.

\* Professors of various departments have motivated and encouraged the students to take up field work based research projects.

\* Involving students for collection of data etc. for various organisations.

\* Participation of students in Seminars, Workshops, Conferences etc.

\* Department of commerce is conducted a survey titled Combating Problems of Tile Industries in Kundapura Taluki.

\* Department of Political Science , Department of Kannada and Department of History encouraged the students to take up field work and project studies.

\* Department of English conducted a project work titled " Know your surroundings".

\* Hence, various departments of our college provide the students tasks that inculcate in them problems solving skills, they receive practical and direct experience of negotiating difficulty situations and are trained as capable , competent and accomplished individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/student-projects/">https://sharadacollegebasrur.com/student-projects/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology ( ICT) enabled teaching methodologies and advanced technologies are being followed by the faculty members in classrooms. The academic plan with budget, lesson plan, lab manuals and question banks with solutions are made available at the very beginning of the semesters called Academic book for each semesters. Sufficient number of books, journals, e-journals and e-books are available in the library. The research journals are also available in the library for the reference of Research scholars. All the departments conduct workshops , seminars, awareness programmes and guest lectures on the new development of core subjects for effective teaching and learning by the faculty members and students. Our college has 16 classrooms for effective teaching . Students have the facility of classrooms and teachers are allowed to use the Wi-Fi collections for academic purpose. The college has a good library with spacious reading rooms. The students are provided with AV rooms with TV facility. College has a well furnished auditorium which is continuously used for Seminars and workshops. The college has a good sports complex which involves indoor and outdoor stadiums for the students which will improve their sports and games talents. College conducted University level Wrestling Competition during the current academic year. Computer course and Language Lab facility are available in the college campus. .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors****23**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****23**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****2**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sri sharada College has a transparent and robust evaluation process in terms of frequency and in variety . In order to ensure transparency in internal assessment examination , the system of internal assessment is communicated to students well in advance. the Principal holds meetings of the faculties and directs them to ensure the effective implementation of the evaluation process. At the entry level , admissions are given purely on merit basis and lists of meritorious students are displayed on Notice Board. Students who are admitted to the concerned course are assessed continuously through various evaluation processes at the college. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for unit tests differ depending on different faculty. The performance in unit tests are displayed on the notice board of the college and regularly communicated to the students. Personal guidance is given to the students who are poorly performed in tests. Students who are appearing in NEP based syllabus and who are belonging to Second and Final Year are asked to deliver seminars of the concerned subjects. Students are allotted with assignment topics in each module and the same is submitted to the concerned teachers. For transparent and robust evaluation system , the following mechanisms are conducted by the Examination committee:

Question Paper Setting

Coduct of examination

## Displaying results

Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

there is complete transparency in the internal assessment. the criterion adopted is as directed by the University.

\* At the beginning of the semester , faculty members inform the students about the various components of assessment process during the semester.

\* The internal assessment test schedules are prepared as per the University calendar and same is communicated to the students well in advance.

\* To ensure the proper conduct of tests, an invigilator is assigned to a hall . Evaluation is done by course handling faculty member within three days from the date of examination.

The corrected answer scripts at random are verified by the Faculty members to ensure the standard evaluation process. the corrected answer scripts are distributed to students for the verification and any grievance is redressed immediately.

\* The marks obtained by the students in internal assessment tests are displayed on the department notice board. the marks obtained by the students in internal assessment tests are uploaded periodically on the University Web Portal along with their attendance.

\* For assessing the quality of the projects of the students, the evaluation is done by the Project Review Committee along with the project guide .

\* At Departmental level , the continuous evaluation of the students is carried out by the faculty members regarding

Lectures, seminars, assignments, unit tests, and internal examinations, Queries, if any, is discussed with Faculty and HOD,

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes are published at the college Website. The teachers prepare learning objectives for various subjects they teach and the same is shared with the students. It is also documented in academic activities. The general expectations of students enrichment are displayed in the campus. Students Learning Outcome of the program of the study is shared with students in the department by the teachers. In addition to this, all the key stakeholders are made familiar with Program Outcomes through faculty workshops, student Workshops, student orientation program, Faculty meeting, parent meeting, industrial interactions etc. The Course Outcomes are communicated to the students by the respective faculty. In addition to this, the course outcomes of all the subjects are hosted on the website of the college. The PEOs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### PROGRAMME OUTCOMES

The college offers three undergraduate programmes under credit-based semester system, namely, BA and BCom. The College, being

affiliated to Mangalore University, follows the syllabus prescribed by the University.

The Specific OUTCOMES of Humanities Course (BA) are:

- To provide competent and eligible competent candidates and guide them for better employability.
- To support the students to obtain proficiency in Economics, History, Political science, subjects and Kannada , Hindi and English languages.

The PROGRAMME SPECIFIC OUTCOMES of Commerce Course (B.Com) are:

- The Course Outcomes mainly on enhancing the employability skills of the commerce students.
- The course also meets the requirement of the young and enterprising Indians to nurture their dreams of entrepreneurship.
- To develop business and communication skills.
- To enhance Knowledge in Commerce and Business Management.

The students and staff are aware of the learning outcomes through multiple ways such as-

- Vision and Mission Statement of the college indicating the learning outcomes. They are displayed at crucial points, published in the prospectus and calendar, college magazine, college website, etc.
- Expected program outcomes are made known to the students in orientation programmes, student council meetings, and meetings of the clubs and associations.

### Learning Outcomes

In order to facilitate the intended learning outcomes, the teaching-learning and assessment strategies are structured in following ways-

- Introduction of certificate courses in addition to the regular degree courses.
- Skill development programmes with special emphasis on employability skills.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sharadacollegebasrur.com/course-outcomes/">https://sharadacollegebasrur.com/course-outcomes/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

124

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sharadacollegebasrur.com/results-2/">https://sharadacollegebasrur.com/results-2/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sharadacollegebasrur.com/wp-content/uploads/2022/02/Student-Satisfaction-Survey-2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.4 lakhs

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****3**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****6**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Student's activities under NSS during the reporting year:**

1. 76 NSS volunteers have participated in the VANAMAHOTSAVA Programme.
2. 56 NSS Volunteers participated in Yoga on the occasion of International Yoga day celebrated o in our college.
3. 102 NSS Volunteers participated in Anti-Tobacco Day on the occasion of "World No Tobacco Day" in the college.
4. 13 NSS volunteers have participated in "CLEANING AWARENESS PRAGRAMME" held at D.C. office Udupi.
5. 96 NSS volunteers have participated in the Temple cleaning Programme in Mahalingeshwara Temple Basrur organized by NSS

wing of our college in collaboration with Mahalingeshwara Temple.

"World Aids Day" observed on 1st December, 83 NSS volunteers participated in the Road show Student's activities under NSS during the reporting year:

1. 76 NSS volunteers have participated in the VANAMAHOTSAVA Programme.
2. 56 NSS Volunteers participated in Yoga on the occasion of International Yoga day celebrated o in our college.
3. 102 NSS Volunteers participated in Anti-Tobacco Day on the occasion of "World No Tobacco Day" in the college. 13 NSS volunteers have participated in "CLEANING AWARENESS PRAGRAMME" held at D.C. office Udupi. 96 NSS volunteers have participated in the Temple cleaning Programme in Mahalingeshwara Temple Basrur organized by NSS wing of our college in collaboration with Mahalingeshwara Temple.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/extension-outreaching-activities/">https://sharadacollegebasrur.com/extension-outreaching-activities/</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**295**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**295**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**6**

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:

The college has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The campus is spread over 7.68 acres of land which facilities excellent infrastructure for teaching learning process, career progression and higher education. There are total 07 departments and 16 spacious class-room with proper infrastructure in the college. All departments have proper light and ventilation with cushion benches. The campus building accommodates the chambers of Correspondent Office(01), Principal Office(01), Administrative Office (01), Seminar hall(02), Class

rooms(16), Language Lab(01), Museum(01), Staff rooms(07), Library(01), Audio-visual room(01), Computer section(01), Vivekananda Study Circle(01), Girls waiting room(2), Auditorium with indoor stage(1) , open air stage(01), indoor(Shuttlecocks) and outdoor Stadium(Play ground)(01), Games room(01), Washrooms, Gents Toilets Black(01), NSS room(01), NCC Room(01), IQAC Room(01), Rovers &Rangers Room(01), Stores rooms(02), Canteen (01), Boiler(01), bikes/Cycle shed(01). Wi-Fi facility is made available for the students and staff in the Campus. RO filtered water facility is made available for teaching, non-teaching and students. For security and safety college has fixed up CCTV camera. Commerce and Language departments have laboratory facility as learning resources. Inside the college's campus are two open well, and a herbal garden.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Description of facilities for cultural activities, sports, games, gymnasium, yoga centre etc.**

**4.1.2- Description of facilities for cultural activities, sports, games, gymnasium, yoga centre etc.**

**Types of Facility**

**Area/Size**

**Year of establishment**

**User rate**

**Indoor Games**

**Chess**

18 X 30 Mts.

12.50 Height

(Building)

2003

80%

Daily

Shuttle cock

2003, 2018(UGC XII Plan)

80%

Daily

Wrestling

2003

80%

Daily

Carrom

2003

80%

Daily

Outdoor Games

Volley Ball

2 Court

1974

90%



Daily

Kabaddi

1 Court

1974

80%

Daily

Throw Ball

1 Court

1974

80%

Daily

Track for athletic

200Mts Running Track

1974(2018 UGC XII Plan)

80%

Daily

Gymnasium(Boys/Girl's/ Faculties)

25 X60 Ft.

2003(UGC)

80%

Daily

Yoga Centre

Auditorium &

Open air stage

90 X24 Sq.ft

80%

Daily

Cultural activities

42 X22 Sq.ft

1976

80% Occasionally

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/indoor-and-outdoor-stadiums/">https://sharadacollegebasrur.com/indoor-and-outdoor-stadiums/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.862

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is completely automated with INFLIBNET and N-List facility.
- The Mangalore University level inter- collegiate tournaments as well as District and Taluk level tournaments are conducted in the outdoor stadium.
- The Playground is used by the students to play and practice various activities.
- The Computer Centre is used to impart computer education to both, students and the public.
- Sports, learning resources, and infrastructural facilities can also be used by neighbouring institutions and the public.
- Provision for internet facility for students and faculty

members.

- Introduction of bar coding system.
- Introduction of open access to catalogues (OPAC).
- Reading areas for boys and girls with proper seating facilities.
- Dictionary facility.
- Access to digital content and e-resources.
- Installation of high resolution CCTV cameras at various locations.
- Reprography facilities.
- New Arrival - display.
- Back volumes.
- Old question papers available in soft copy.
- N-LIST on line access of journals and books.
- Average number of walk-ins: About 200 per day
- Average number of books issued/returned: About 100 per day
- Ratio of library books to students enrolled :47.46
- Average number of books added during last three years: 2597
- Average number of login to OPAC : 50
- Average number of login to e-resources :10
- Average number of e-resources downloaded/printed: 20
- Number of information literacy training organized: Once in a year
  
- Details of "weeding out" of books and other materials: 812 outdated books were disposed off.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sharadacollegebasrur.com/plan-of-action/">https://sharadacollegebasrur.com/plan-of-action/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.02

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15 and 170

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Details of IT Infrastructures.

For the year 2021-22

4.3.1-Details of IT Infrastructures. 2020-21

S.No	Particulars	Quantity
1.	Computer	54 (45)
2.	Lap-top	03
3.	LCD Projectors	04
4.	Bar-code Scanners	01
5.	Bar-code Printer	01
6.	Color printer	01
7.	Home theatre	

01

8.

UPS

02

9.

Printers

05

10.

Printers with Scanners

02

11

Digital camera

01

12.

T.V Apple

03

13.

CCTV

16

14.

Bio-metric Machine

01

15.

Scanner

03

16.

Battery back-up system

04

17.

Type-writer

06

18.

Cycle

01

19.

BPL TV

01

20.

10 KV, 20 KV Generator

02

21.

Sever

02

22.

Western Digital hard disc

03



23.

Battery (6 hr Back up)

01

24.

Exide battery IT 500

20

25.

HDMI change over system

01

26.

Sony voice recorder

01

27.

Reliance phone

01

28.

LCD Projector

04

29.

OHP

01

30.

Inverter(850 VA)

01

31.

800 VA Offline UPS

02

32.

Alpha 2.0 VA Offline UPS

02

33.

2.0 KVA Online UPS

02

34.

3.0 KVA Online UPS

02

35.

Puri-guard

02

36.

Aqua-guard

07

37.

Xerox Machine

03

38.

**Smart Board**

01

39.

**Speaker**

08

40.

**LAN Networking**

04

41.

**Robo Vidya software Office Administration.**

01

42.

**Easylib Software**

01

43.

**Office Accounts Software-Two Concurrent users.**

01

44.

**Orell Digital language lab Software, Extra 06 Consoles special edition.**

01

45.

**Windows8 professional for AE software for 10 units.**

01

46.

OFF prof.Plus 2013 SNGL

01

47.

OLP NL ACDMC 2PROC

01

48.

OLP NL ACDMC

01

49.

WINSVRSTD 2012 R2

01

50.

WINSVRCAL 2012 SNGL

01

51.

OLP NL.ACDMC DVC CAL

01

52.

Device X990

01

53.

E-Attendance Bio-metric software

01

54

Bell timer with software

01

55.

Currency authentication and counting machine

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>

**4.3.2 - Number of Computers**

54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****4.862**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Library room and Reading room**

**Class Room-**The college has sufficient number (16) of ventilated , spacious class rooms for conducting theory classes. The class Rooms are equipped to meet the conventional teaching tools and furnished comfortably to meet the student requirement.

**Language Lab and Commerce Lab- T****Computing equipment-**

**Auditorium-**The auditorium has a seating capacity of 300 , which is used to organize workshops, seminar and conference with sophisticated ICT equipment.

**Rest Room-** There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

**Language Lab and Commerce Lab-****Computing equipment-**

**Auditorium-**The auditorium has a seating capacity of 300 , which is used to oragnize workshops, seminar and conference with sophisticated ICT equipment.

**Rest Room-** There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

**\*\*\*\*\*Class Room-**The college has sufficient number (16) of ventilated , spacious class rooms for conducting theory classes. The class Rooms are equipped to meet the conventional teaching tools and furnished comfortably to meet the student requirement.

**Language Lab and Commerce Lab-**

**Computing equipment-**

**Auditorium-**The auditorium has a seating capacity of 300 , which is used to oragnize workshops, seminar and conference with sophisticated ICT equipment.

**Rest Room-** There are two Girls Rest room (Waiting room) in the college to help in the event of illness. There is ample space and equipment to lie down and relax.

\*\*\*\*\*

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

267

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

267

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**



File Description	Documents
Link to institutional website	<a href="https://sharadacollegebasrur.com/yoga/">https://sharadacollegebasrur.com/yoga/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

203

#### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

203

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The College has a Student Council. Selection of Student Council is done in the following method-**

- If the applications are less than the required numbers, the committee will nominate the members.
- There are three or four student representatives in each Association Club/Cell.
- The student representatives are nominated by the Principal (after inviting applications from interested students).
- All students are members of associations/clubs.

Activities of Student Council programs organized by various associations and committees of the college are as follows:

**Students grievance redressal cell:** This cell addresses complaints lodged by any student and effectively resolve the grievances of students. It maintains discipline among the students. It also empowered to look into matters of harassment.

**Library committee:** The students representatives also form an inherent part of the library committee. They also give in their suggestions alongside the faculty in charge for the maintenance and functioning of the library.

**Sports and games committee:** Under the chairmanship of the Principal, Co-ordinator, Physical Education Director,

**Fine arts association:** The students take initiatives to conducts different competitions from academics to cultural, to provide the other students, a platform to exhibit their talents and to be aware with the competitive environment at state and national level.

**Anti ragging cell:** The Anti-Ragging Cell has representatives from college union to check ragging and to maintain cooperation among the students.

**Magazine committee:** The MagazineCommittee of the college provides training and a platform for the students to write and publish articles.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/student-council/">https://sharadacollegebasrur.com/student-council/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association:** The Alumni Association has been a helping hand in all the academic, cultural and development works of our college. Sri Ramkishan Hegde is the president, Sri Rakesh Kelamani is the secretary, and Jayasheela Shetty and Yogish Acharya are the Vice Presidents, Kalpana Bhaskar is the Joint Secretary Akshatha Pai is the Treasurer.

We humbly acknowledge the economic support received by our generous public and Alumni to meet different requirements of the college in the reporting year.

- Anupama Shetty - 100000/-
- Ganesh Kamath - 100000/-
- 2002-03 Bcom Batch - 90000/-
- Vasudev bhatt - 60000/-
- Dr. Chandravathi Shetty - 31000/-
- Gayathri Sridar Uppura - 30000/-
- H. Jagadesh - 20000/-
- Vijayalaxmi Sarathi - 20000/-
- Dr. dinesh Hedge - 15000/-
- Lkart Ltd - 11000/-
- Radhakrishna - 10000/-
- B. Bhaskara shetty - 10000/-
- B.Vijayalaxmi - 10000/-
- Nagaraj K. N (midday meal) - 5000/-

**Total ₹5, 12,000/-**

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/alumni-association/">https://sharadacollegebasrur.com/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **Vision:**

**"TOWARDS MOULDING THE RURAL YOUTH FOR MODERN CHALLENGES"**

A student of Sri SharadaCollege will be an individual endowed with the spirit of inquiry, eager to acquire knowledge and skills, competent to be employed in his field, possessing qualities of leadership, responsible to family, society, and nation, capable of appreciating aesthetics and understanding our cultural heritage and rational as well as humane in attitude.

#### **Mission:**

- Higher Education
- Value-Based Education
- Empowerment of Women and Marginal Groups
- Social and Civic Responsibility
- Skill Development

**Sri SharadaCollege strives to provide students with quality**

education using innovative and humane methods of teaching and learning, to develop in their competence for employment as well as entrepreneurship, to promote their power of thinking and creative ability, to organize activities that will contribute to the understanding of their responsibilities to the family, the society, and the nation and to promote national integration through the cordial relationship between and among stakeholders.

The College caters to the basic needs of the society in terms of developing a vibrant younger generation with the right attitude, strong skills, and versatile knowledge. The methodology adopted for achieving the Mission is by way of joyful learning such as innovative and blended learning. In the process of learning the students are facilitated to attain life skills.

The institution translates its vision statement through the following criteria:

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/about/">https://sharadacollegebasrur.com/about/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management

The institution has decentralized internal organizational structure and decision-making system.

- Governing Council-It is the highest administrative body, which meets regularly to take important decisions related to admission, recruitment, budgetary allocation, development of infrastructure, and fixing fee structure.
- College (Staff) Council-The College Staff Council with the Principal meets as and when there is a need to discuss academic matters.
- Internal Quality Assurance Cell -The IQAC includes the Principal, coordinator, representative members from the management, alumni, and teaching and administrative staff

members, who advise the management and the Principal on quality enhancement activities and the decisions taken by management are based on them.

- Planning Board -It takes operational decisions and approves operational plans regarding the implementation of plans designed by the management.
- Advisory committee -It is constituted for the specific purpose of advising the Principal regarding the decisions to be made on various issues.
- Different staff committees -Different staff committees look into various aspects of teaching-learning and organizing activities for the students.

The college promotes a culture of participative management in the following ways -

- The principal is the ex-officio secretary of the College Trust and the Governing Council.
- The Governing Council consists of two representatives from the faculty.
- The College Council comprises members of the teaching and administrative staff.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

the institution has a perspective plan for development. Academic, infrastructure, and skill development programmes are the main aspects included in the plan. The team of programme -coordinators generates perspective plans involving their faculties and forwards it to the Principal. The consolidated plan is sent to the management committee for further action.

Following are some of the areas on which the perspective plans of the College are focused-



- Attaining high academic standards.
- Providing sophisticated infrastructure facilities.
- Continuous upgradation in facilities for research.
- Enhancing facilities for sports/NCC/NSS/Red Cross.
- Developing environmental friendly campus.
- Introducing more certificate courses.
- Extending skill development courses.
- Opening PG courses.
- Creating lively academic/intellectual atmosphere through conducting more Seminars /Conferences.
- Publishing books with ISBN.
- Extensive outreach/community centred programmes

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sharadacollegebasrur.com/strategic-plan-deployment-policies/">https://sharadacollegebasrur.com/strategic-plan-deployment-policies/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### **GUIDELINES FOR RECRUITMENT OF TEACHING STAFF**

The teaching positions are created in the college as per the workload stipulated by the Guidelines issued by the UGC/ State Government/ University from time to time. . After getting the approval of the Governing Council of the college the proposal shall be forwarded to the Department of Collegiate Education.

#### **Qualifications:**

i) Good academic record as defined by the concerned University with at least 55% of the marks or equivalent grade where grading is practiced at the masters degree level in relevant subject from an Indian University, or are equivalent degree from an accredited foreign University.

ii) Holders of Ph.D degree or M.Phil degree considered eligible according to the regulation of the UGC shall be exempted from NET/SLET/SET.

iv) In case candidates with NET/S\LET/SET or Ph.D or M.Phil are not available the vacancy can be filled in with a candidate having master degree with at least 55% of the marks.

#### Advertisement:

The correspondent/Principal of the College shall give wide publicity regarding the vacancies and applications are invited by advertisement in at least one newspaper with State Level circulation. The advertisement shall consist of

#### Selection Committee

The selection committee shall consist of the following

1. Correspondent of the Governing Council or a nominee of the management shall be the chairman of the committee
2. Principal of the college shall be the secretary
3. Head of the concerned Department as subject expert
4. Senior member of the faculty as member of the committee.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Link to Organogram of the Institution webpage	<a href="https://sharadacollegebasrur.com/trust-council/">https://sharadacollegebasrur.com/trust-council/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### SRI SHARADA COLLEGE STAFF CO-OPERATIVE SOCIETY

(Established in 1-04-1989)

#### Membership:

The membership of the society shall be open to any employee (teaching and non-teaching) by opening Recurring Deposit Account in the Society.

#### Aims:

The aims of the society are:

- To encourage the habit of savings and thrift among the employees to organize mutual funds to collect deposits- Recurring Deposit.
- To provide advances to the members who are the employees of Sri Sharada College.
- To undertake the welfare measures to the member's.

#### Regulations for RD and Sanctioning of Loans

#### Recurring Deposit (RD):

#### STAFF

#### Amount Per Month

#### Remarks

Permanent

1000

Fixed

Temporary / Management

400-1000

Minimum ? 400

- Quarterly interest on RD credited.
- Annually dividend shall be declared at a certain percentage on the existing RD balance of the members and that is approved by the AGM.

Loan Facility:

Staff

Amount of Loan

Rate of Interest

Repayment Amount

Instalment Period

No. of Instalments

Permanent

2,00,000

7.5%

3,400

5 Years

60

Temporary / Management

1,50,000

7.5%

2,500

5 Years

60

**Society Scholarship to Students:** for 2 Degree students annually.

**2. Employee State Insurance Scheme:** ESI facilities provided to all Teaching and Non-Teaching Staff working in the institution.

**3. Refresher Course:** To enhance professional skills and fresh up minds of Teaching staff ,college provided opportunity to attend various refresher courses.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/faculty-welfare-facilities/">https://sharadacollegebasrur.com/faculty-welfare-facilities/</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### PERFORMANCE APPRAISAL PROCESS

The success of any educational institution depends on the quality of its staff- both teaching and non-teaching. Together they play a significant role and are the backbone of the institution. Institutions cannot achieve their goals -the vision and mission- without them. To achieve the targets, the staff need to be motivated at work. The performance appraisal (PA) is one of the performance management tools that is widely used to measure the productivity of academic employees in different contexts.

At Sri Sharada College, performance appraisals are formats are developed for both teaching and non-teaching staff.

#### Performance appraisal for non-teaching staff

The employee appraisal is undertaken with following objectives:

- To assist employees to reflect about their potential and to carry out their duties more effectively.
- To provide judgment to support promotions, or termination.
- To provide feedback to staff about their behaviour, attitudes, skills or subject-expertise.
- To recognise the achievements of employees and help them to identify ways of improving their knowledge, skills, attitudes and ultimately performance.
- To assist employees in their professional development and

career planning.

In short, it would be utilized as a tool to facilitate growth, development, efficiency and effectiveness of the administration and facility management process in the institution.

The process of appraisal: The process of appraisal would be scheduled towards the end of the academic year.

The process of appraisal comprises of two parts:

1. Self-appraisal format to be filled by every non-teaching faculty

1. General Information and list of responsibilities undertaken.

2. Appraisal by Principal:

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/evaluation-feedback/">https://sharadacollegebasrur.com/evaluation-feedback/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Institution conducts internal and external financial audits regularly.**

The College has Separate committees for internal and external audit. We have our own audit mechanism where internal audit is an ongoing continuous process. The team of Internal Academic Audit includes Correspondent of the college, principal, IQAC Coordinator and senior faculty. A member is selected from management staff . The external committee for Academic and Administrative Audit includes retired Principal from reputed college of our district, Educationists , Chartered Accountants ( College Auditor) and Retired IQAC Coordinator. The College Auditors (Accounts) verify and certify the entire income and



expenditure parts of the College each year. Qualified internal auditors have been permanently appointed and a team of staff under them do thorough check and verification in each financial year. External audit is also carried out on an elaborate way. Auditors deputed by the Government also visit the College every year to conduct the audit keeping in view the policies and orders issued by the Government from time to time. So far there have been no major objections raised by the auditor. Minor errors of omissions and commission when pointed out by the audit team are immediately corrected.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/committee/">https://sharadacollegebasrur.com/committee/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 5.12

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institution strategies for mobilization of funds and the optional utilization of resources.**

The College is poised to grow and make its mark in global scenario by providing requisite funds and optimal use of resources. Since it is Private Aided College, the main sources of funds are student fees and Grant in aid from State Government as per budgetary allocations. Deficit is managed by taking advance

from the parent trust .However for meeting the upcoming requirements for research and teaching learning resources, the College also mobilizes its resources through:

1. Interest on corpus fund.

1. The Alumni, who also provide financial and non-financial support for various activities in the College.
2. Funds generated through use of the College Indore Stadium.
3. The College also mobilizes its resources from funds generated from Donors.

Funds received from State government are spent on payment of salary of permanent teaching and non-teaching staff of the College. Budget is prepared keeping in mind developmental criteria of the College;

The College utilizes its funds in a transparent manner. Grants received from UGC are earmarked for various activities including academic development and infrastructure growth. Concerned departments/offices of the College usually take care of utilization of UGC grants which are spent on different plan periods under fixed schedule, target and time.

Optimum utilization of funds is ensured through:-Adequate funds are allocated for effective teaching-learning practices that include induction and orientation Programs, workshops, inter-disciplinary activities, training programs, Refresher Courses, Faculty Development Programs, Conferences, Industry Academia interactions that ensure quality education.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/alumni-association/">https://sharadacollegebasrur.com/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Sri Sharada College has institutionalized the following two quality initiatives of IQAC:

**Best Practice 1: Guidance to advanced and slow learners**  
Institution conducts an orientation program for all newly admitted students to make them aware of program structure, examination scheme, various courses in the program and career opportunities in BA/B.COM degree courses. From academic year 2016-17, the Institution has adopted the policy to identify advanced learners and slow learners by different techniques

Class Teachers and Mentors evaluate above data and categorize students as advanced and slow learners and provide them suitable guidance.

Special programs organized and implemented by the institution for slow learners are Remedial Classes, Guest Lectures, Class Tests, Counseling by Mentor. At the same time special programs are organized and implemented by the institution for boosting creativity, leadership and intelligence of advanced learners which include Group activities, Conferences/Seminars, Poster preparations, Participative learning, Peer teaching etc.

This activity positively contributed to cater to the diverse needs of the slow learners and the advanced learners boosted the ability of the slow learner to comprehend difficult topics easily, recalling the answers of questions, clarity in practical knowledge of experiments, cope up English language difficulties, build confidence and helps in overall development of the students.

Similarly this activity helped advanced learners to boost their recreational domain and inculcates research, leadership qualities. It also helped to develop creativity and scientific temper, self-confidence and subject knowledge among the advanced learners.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/naac-reports/">https://sharadacollegebasrur.com/naac-reports/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Describe two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC. IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes:

- Proper planning of all academic activities is done and it gets reflected in the Institute level Academic calendar which is prepared well in advance before beginning of the semester.
- Subject allocation is done based on the proficiency of the teachers.
- Time tables are prepared with separate time slots for Training and Placement activities, seminar, tutorials and slow learner activities.
- Individual faculty members prepare systematic Teaching plan along with correlation to the Course Outcomes (COs), Program Outcome (POs) and Program Specific Outcome (PSOs).
- Teaching plan, notes on lesson and question bank are posted in the Google Classroom for both theory and practical enabling the ICT enabled lectures in addition to black board teaching.
- Enriching the curriculum with guest lectures, industrial visits.
- Continuous monitoring of attendance and performance of students through Academic Record Book.
- Effective internal examination and evaluation systems.
- In tune with the outcome based approach, the question papers for the internal class tests are prepared with a specific pattern which will enable the assessment of the attainment of enlisted Course Outcomes (COs) for each course.
- Prompt communication to parents about their wards' performance and attendance is taken care through SMS system.

File Description	Documents
Paste link for additional information	<a href="https://sharadacollegebasrur.com/naac-reports/">https://sharadacollegebasrur.com/naac-reports/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**C. Any 2 of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)**  
**Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sharadacollegebasrur.com/meetings-proceedings/">https://sharadacollegebasrur.com/meetings-proceedings/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The College is home for both girls and boys from the economically weaker section of the society. It has a student strength of 397 (189 boys and 208 girls) in the academic year 2020-21. Among them, majority of students belong to Other Backward Classes and Minorities, and SC/ST groups. TSpecial consideration is given to the physically challenged and economically backward students.

The physical, intellectual, and spiritual development of the students is achieved through value-based education. A Moral and Spiritual Camp is conducted every year. Informative and ethical lectures are organized by inviting eminent scholars on different topics. The College has a Yakshagana Centre that trains students to present Yaskshagana during the Annual Day Celebration of the College.

**Student welfare measures and scholarships for deserving students**

have received continuous attention of the Principal and the administrative team. The number and the quantum of scholarships ensured for the needy students speak volumes of the institution's sincere efforts at mobilizing resources for the upliftment of the weaker sections. More than 80 per cent of the students receive one or another form of scholarship, free ship or endowment prizes either from the government or from the institution. Free mid-day meal, general book bank, SC/ST book bank, free computer education, financial assistance for industry visits, fieldwork, education tours, etc. are other facilities available for the students. These are distributed with special focus on the needs of marginal groups and women.

File Description	Documents
Annual gender sensitization action plan	<p><u>Value- based Education</u> The founders of the institution believe that character building is one of the basic objectives of higher education. The institution strives to inculcate values in the students by organizing various programmes like Moral and Spiritual Retreat, Celebration of National Days, Women's Day, Teachers Day, Traditional Day, Yoga Classes, Music Classes, and various outreach activities through NSS to help the students to realize their responsibility to the society and to the nation at large.</p> <p><u>Empowerment of Women and marginal groups</u></p> <p><u>Women:</u> Women constitute quite a larger portion in the student strength of the College. The institution provides-</p> <ul style="list-style-type: none"> <li>• <u>Special retiring rooms for women students</u></li> <li>• <u>Women's Grievance Redressal Cell</u></li> <li>• <u>Preference in granting free mid-day meal facilities</u></li> <li>• <u>Programmes related to issues like gender equity and gender rights</u></li> <li>• <u>Representation for women students in associations, clubs, and committees</u></li> <li>• <u>Women's Forum conducts activities such as seminars, workshops, and lectures on gender issues.</u></li> <li>• <u>Women's Grievances Redressal Cell addresses all forms of problems faced by women students of the College.</u></li> <li>• <u>Gender Equity paper is taught</u></li> </ul>

	<u>in the BA course as a compulsory subject.</u> <u>• More representation for women in the Student Council. Inclusion • SC/ST Student Welfare Cell looks into the interest of students belonging to those categories. • Window provided in the College Website, where they can lodge an online complaint about their grievances. • Representation to students belonging to marginal communities in the Students Council of the College. • Seminars/workshops and special lectures conducted to create awareness about social justice • Human Rights Cell constituted to create awareness about rights of marginal communities.</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/">https://sharadacollegebasrur.com/about-us/college-library-and-learning-system/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **1. Green campus:**

The concept of green campus thus initiated by the institution with the view of promoting sense of environmental awareness. When students are educated about protecting nature it will add up to the social changeover. Students in their younger age are required to be aware of cultivating the habit of protecting nature from



hazardous actions.

Initiatives taken by the institution to make the campus eco-friendly

Following steps are followed in order to manage and reduce solid waste: 1. Recycling – dustbin used to collect papers and plastics and other waste materials and sending for recycling. 2. Compost – collecting food waste and making compost for college gardens. 3. Using real dishes and towels – Plastic or paper cutlery, plates, and towels are wasteful. We opt for avoiding usage of papers for writing purpose instead we are using e-mail, WhatsApp for communication. A vegetable garden is maintained in the campus. Implementation of rainwater harvesting. Implementation of Vermiculture.

Students and staff of the college are instructed to protect the greenery in the campus by way of planting them and nourishing them. Unnecessary cutting of trees will not be supported. A garden is maintained in the college to cultivate vegetables to meet college canteen need. Also an herbal garden is maintained in the college, which has number of medicinal property plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sharadacollegebasrur.com/sri-sharada-moolika-vana/">https://sharadacollegebasrur.com/sri-sharada-moolika-vana/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<b>C. Any 2 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li><b>1.Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-</b>	<b>B. Any 3 of the above</b>

reading software, mechanized equipment  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is located in a rural and serene atmosphere. It is committed to the protection and conservation of the environment through multiple measures like rain water harvesting, energy conservation, solid and liquid waste management, and planting trees. Efforts are made to maintain a clean, green, and pollution-free campus. The NSS and NCC units of the College have also joined hands to achieve these objectives. The institution is committed to the ideals of social justice, empowerment of women and marginal groups, communal harmony, and good citizenship. The College invests all its potentials to see that its graduates will be persons of knowledge, ability, skill, and morality.

The College is known for its extension and outreach programmes. The NSS, NCC, and Youth Red Cross organizations function in the College. The College proudly acknowledges the many awards/recognitions won by the staff and students. It is recognized by the government and other institutions for its social awareness activities and the literary achievements of the faculty. The teachers of the institution provide honorary consultancy services in their respective area of services. The College organizes extension and consultancy programmes to develop social responsibility, environmental awareness, co-operative spirit, etc among students. The staff and students voluntarily donate blood to help people in hospitals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

7.1.9 Our college observes gender sensitivity through various initiatives and programs for creating a safe and healthy atmosphere in the college campus. Sensitization of the students is done through programs and special lectures organized in our college.

The various facilities which ensure gender sensitivity within the organization:

CCTV Surveillance : CCTV Surveillance adopted within the campus and activities within the campus are observed from Principal's chamber. Entry of any unknown person can be easily identified through this system.

#### Health and Hygiene

The College has concern and care for the health and hygiene of the College students, staff, and other members.

- College organizes health checkup camps.
- Proper arrangement of drinking water is available in the College campus. Purified water coolers are installed at 08 points..

On the campus.

- Provision for healthcare room in the College.
- Teachers take care of the students, in case of emergency.

Off campus

There are two local Doctors (Medical Officers) who are on the roll. They are consulted in times of

### Inculcating Human Values

- Through multiple forms of outreach programmes/moral and spiritual camps.
- Certificate course in Yakshgana, which represents folk life.

### Empowerment of Women

- A compulsory paper is taught on gender rights.
- Various gender sensitive programmes organized by the women's forum.
- More facilities/preference for women students.

### Gender

- Women's Forum conducts activities such as seminars, workshops, and lectures on gender issues.
- Women's Grievances Redressal Cell addresses all forms of problems faced by women students of the College.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### 7.1.11

The college celebrates and observes the following National/International/ days, events and festivals.

1. Teachers Day ( 5th September)
2. International Women's Day ( 8th March)
3. International Yoga Day ( 21st June)
4. Independence Day ( 15th August)
5. Republic Day ( 26th January)
6. World Environmental Day ( 5th June)
7. NSS Day ( 24th September)
8. AIDS Day ( 1st December)
9. NCC Day ( Last Sunday of November)
10. Karnataka Rajyostava ( 1st November)
11. Voters Day ( 25th January )
12. Constitution Day (26th November)
13. National Youth Day ( Birth Day of Swami Vivekananda) ( 12th January)
14. Sadbhavan Diwas ( 20th August)
15. Gandhi Jayanthi ( 2nd October)
16. Birth Day of Dr. B R Ambedkar ( 14th April)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1. Title of the Practice: Museum (Historical and Cultural)**

**2. Goal:** Museums ensure understanding and appreciation for one's own culture and history. They promote better understanding of the collective heritage and foster dialogue, curiosity and self-reflection.

**3. The Context:** Basrur was an urban centre in medieval period with the name 'Hosapattana Basurepura'. It was a confluence of cultures during the period of the Vijaya Nagara Empire.

**The Practice:** A committee consisting of the Principal, teachers and students has been constituted to set up and maintain the museum. A faculty from the Department of History serves as the coordinator of the committee.

In the Indoor Museum, a sincere attempt is also being made for the preservation of historical and folk antiques. It is dedicated for preserving and exhibiting the cultural heritage of Coastal Karnataka.

**Best Practice 2 Title of the practice: Herbal Garden**

**2. Goal:** Important goals and objectives of developing herbal garden are-

- Creating awareness of the therapeutic value of herbal medicines.
- Helps teachers and students of the College and neighbouring institutions to acquire basic knowledge of medicinal plants

available locally.

3. The Context: Plants have been the basis for medical treatment through much of human history and such traditional medicine is widely practiced even today.

4. The practice: The College has set up of a well planned herbal garden that includes several extinct and rare species of flora. Total area of the garden is 2000 sq.ft.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Mission statement reflects the institution's distinctive features like:

- Value- based education to mould the character of the students with sound moral values.
- Creating awareness regarding democratic and secular principles, conservation of energy, and participation in community welfare projects.
- Programmes fostering the integral personalities of the students.
- Empowerment of women and marginal groups through Women's Forum, Women's Grievance Redressal Cell, SC/ST Welfare Cell, and Human Rights Cell in the College.
- Creating social and civic responsibility through multiple forms of community oriented programmes.
- Skill development through short term add-on courses to encourage the intellectual, physical, and spiritual development of the students.
- Providing life skills along with academics through the activities of various clubs and associations.
- Inclusion of all those who wish to pursue higher education without being specific about the marks secured by them in the qualifying examinations.
- Special care taken to provide an opportunity to the economically less privileged students by giving them some fee concession and also by arranging financial assistance

to the needy.

- Encouraging research culture among teachers and students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### ACTION PLAN OF IQAC FOR THE YEAR 2022-23

- Conducting Orientation & Induction Program for First year NEP Students.
- Holding Youth Parliamentary Demonstration for Humanities and commerce students in the month of January 2022.
- Plan to organize Talents Day under Fine Arts club.
- Plan to conduct an interaction and survey for humanities students in Halady area.
- Holding of programs under SWEEP Committee in the month of February 2022.
- Plan to organize Documentary Screening Program for commerce students.
- Proposed to start An Undergraduate Diploma in GST for Non-B.com Graduate Students and students of PUC Qualifications ( Both Commerce and Non- Commerce).
- Proposed to enter into Memorandum of Understanding with Industrial organizations and collaboration with other institutions.
- Plan to organize program for Women's Day celebration
- Plan to celebrate national Youth day in the college.
- Plan to organize Constitution Day and National Voters Day in the college.
- Proposed to undertake Students Research Projects .
- Earmarking departmental library for Research activity.
- Holding Industrial visits, Industrial interactions, GD, Case Study, Interview techniques for students.