

**Metric No 6.5.3 :**

**Internal Quality Assurance Cell  
Minutes of meetings 2020-21**

Minutes of the IQAC Meeting held at Room No 2 on 11<sup>th</sup> September, 2020

Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Dr Rakshith Kumar Shetty
5. Akshatha Kumari J Shetty
6. Sandeepa.k
7. Sooraj Shetty
8. Shyam Naik
9. Smt B Vijayalakshmi
10. Smt B Akshatha Pai
11. Rakesh G
12. Smt Kalpana Bhaskar

Agenda:

1. Preparation and submission of AQAR for the year 2019-20.
2. Implementation of Plan of Action for the year 2020-2021.
3. Approval of the appointment of Assistant IQAC Coordinator and the IT Coordinator.
4. Any other matter

The meeting began at 3.00 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to prepare and upload AQAR for the year 2019-2020.
2. Resolved to implement plan for the additional ICT rooms and purchase of new computers.
3. Resolved to approve the appointment of Sri Raghavendra Shetty as new Assistant IQAC Coordinator and Sri Sandeepa K as new IT Coordinator.
4. Resolved to approve for starting of new certificate courses for the academic year 2020-21.
5. Resolved to implementation Plan of action for the year 2020-21 as regards academic activities.
6. Resolved to implement the suggestions of the AQAR Report Review.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**

Minutes of the IQAC Meeting held at Principal's Office on 12<sup>th</sup> November, 2020

Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

Agenda:

1. Implementation of Plan of action for the Academic Year 2020-21
2. Final review of AQAR for the year 2019-20.
3. Any other matter

The meeting began at 3.00 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to frame a taskforce for Covid 19 in the college.
2. Resolved to implement the Plan of action for the Academic Year 2020-21
3. Resolved to review of AQAR for the year 2019-20.
4. Resolved to fix printed instructions for the students as regards Covid 19 in the campus, along with guidelines.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson  
PRINCIPAL  
**SRI SHARADA COLLEGE**  
BASRUR 576 211

**Minutes of the IQAC Meeting held at Principal's Office on 1<sup>st</sup> December, 2020**

**Members present**

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

**Agenda:**

1. Internal Examination.
2. Appointment of Students' advisors.
3. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

**Resolutions:**

1. Resolved to conduct internal examinations from December 16<sup>th</sup> 2020.
2. Resolved to appoint mentors and advisors for the respective classes.
3. Resolved to select to Students' members for various councils.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson  
PRINCIPAL  
**SRI SHARADA COLLEGE**  
BASRUR 576 211

## Minutes of the IQAC Meeting held at Principal's Office on 11<sup>th</sup> February, 2021

### Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

### Agenda:

1. Plan of conducting State Level Seminar.
2. Selection of open electives for Arts and Commerce for IV Sem.
3. Assessment and performance of Certificate Courses.
4. Inauguration of Students Council.
5. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

### Resolutions:

1. Resolved to conduct National Level Seminar on “Women and Mythology-Creativity” in collaboration with Karavali Lekhakiya and Vachakiyara Sangha.
2. Resolved to select the following as open elective paper for IV Sem BA : BCMCMCOE 285-Basic Accounting.
3. Resolved to select the following two open elective courses for IV Sem B.Com.
  - a. History BASHTOE – Tourism in India.
  - b. Political Science : BASPSOE 282 Socio-Political movements in India.
4. Resolved to conduct Parents’ meet on 26<sup>th</sup> February 2021 at 1.30 p.m.
5. Resolved to conduct certificate courses for the Academic Year 2020-21.

6. Resolved to arrange Students' Council inauguration on 19<sup>th</sup> February 2021 at 3.00 p.m.
7. Resolved to direct to the entire faculty to complete the allotted NAAC work with prescribed time.

  
Co-ordinator

  
Chairperson

**PURUSHOTHAMA BALLYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**

**Minutes of the IQAC Meeting held at Principal's Office on 3<sup>rd</sup> March, 2021**

**Members present**

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

**Agenda:**

1. To review the Criteria wise data allotted to members.
2. To submit the Criteria wise completed data and templates.
3. To plan to prepare AQAR for 2020-21.
4. Inauguration of Students Council.
5. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

**Resolutions:**

1. Resolved to collect and submit data criteria wise within the stipulated time.
2. Resolved to submit criteria wise data within 31<sup>st</sup> March 2021.
3. Resolved to prepare AQAR for 2020-21.
4. Resolved to re-assess the NAAC duty on 31<sup>st</sup> March 2021.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
BASRUR 576 211

Minutes of the IQAC Meeting held at Principal's Office on 28<sup>th</sup> June 2021

Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

Agenda:

1. To discuss the admission process.
2. To discuss progress of NAAC work.
3. Any other matter.

The meeting began at 9.30 a.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to reconstitute IQAC committee as per new guidelines.
2. Resolved to streamline the admission process and distribution of admission work to staff.
3. Resolved to distribute the criteria wise work for preparation of SSR.
4. Resolved to prepare AQAR 2020-21.
5. Resolved to conduct activities of various clubs on online.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**



Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
WASHUR 576 211



## Minutes of the IQAC Meeting held at Principal's Office on 20<sup>th</sup> July 2021

### Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Sandeepa.k
5. Raghavendra Shetty S
6. Sooraj Shetty
7. Shyam Naik
8. Smt B Vijayalakshmi
9. Smt B Akshatha Pai
10. Rakesh G
11. Smt Kalpana Bhaskar

### Agenda:

1. To discuss the progress of NAAC Accreditation work.
2. To Reconstitute IQAC Cell as per new guideline of NAAC.
3. Any other matter.

The meeting began at 10.30 a.m. The Principal detailed the objectives of the meeting.

### Resolutions:

1. Resolved to form a new IQAC cell with the following members.
  - a)Coordinator : Purushothama Balyaya.,HOD Dept of Commerce.
  - b)Chairperson: Dr Chandravathi Shetty.,Principal.
  - c)Correspondent: Sri B Appanna Hegde
  - d)Faculty Members.
    - i) Sandeepa.k
    - ii) Raghavendra Shetty S
    - iii) Raghavendra Shetty
    - iv) Chandra Japti
    - v) Nagaraja Shetty
    - vi) Vishwanatha Acharya
    - vii) Shyama Naik

e)Administrative Staff :

i) Smt Vijayalakshmi

ii) Smt Akshatha Shetty

f) Alumni: i).Rakesh G

ii) Smt Kalpana Bhaskar

g) Industrialists: i) Sri B Jayakara Shetty

ii) Sri Prashanth Tholar

h) Students:

2. Resolved to complete the AQAR for the year 2020-21 as per new guidelines.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson  
**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
BASRUR 576 211

## Minutes of the IQAC Meeting held at Room No 02 on 26<sup>th</sup> July 2021

### Members present

1. Sri B Appanna Hegde
2. Sri Jayakara Shetty
3. Sri Prashanth Tholar
4. Dr Chandravathi Shetty
5. Purushothama Balyaya
6. Sandeepa.k
7. Raghavendra Shetty S
8. Raghavendra Shetty
9. Chandra Japti
10. Nagaraj Shetty
11. Vishwanath Acharya
12. Sooraj Shetty
13. Shyam Naik
14. Smt B Vijayalakshmi
15. Smt B Akshatha Pai
16. Rakesh G
17. Smt Kalpana Bhaskar

### Students:

- 1.
- 2.
- 3.

### Agenda:

1. To discuss the progress of NAAC Accreditation work.
2. To Reconstitute IQAC Cell as per new guideline of NAAC.
3. Any other matter.

The meeting began at 2.30 p.m. The Principal detailed the objectives of the meeting.

### Resolutions:

1. Approval of the new committee.
2. Conduct of examinations for odd semester ( pending exams)

3. Presentation of 7 Criteria data for preparation of AQAR and accreditation.

  
Co-ordinator

**PURUSHOTHAMA BALLYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**