

**Metric No 6.5.3 :**

**Internal Quality Assurance Cell  
Minutes of meetings 2019-20**

Minutes of the IQAC Meeting held at Principal's Office on 17<sup>th</sup> June, 2019

Members present

1. Sri B Appanna Hegde
2. Dr M Dinesh Hegde
3. Dr Chandravathi Shetty
4. Purushothama Balyaya
5. Dr Rakshith Kumar Shetty
6. Akshatha Kumari J Shetty
7. Sandeepa.k
8. Sooraj Shetty
9. Shyam Naik
10. Smt B Vijayalakshmi
11. Smt B Akshatha Pai
12. Rakesh G
13. Smt Kalpana Bhaskar

Agenda:

1. Preparation of plan of action for the academic year 2019-2020.
2. Preparation of AQAR.
3. Any other matters.

The meeting began at 12.30p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Plan of Action is prepared and approved.
2. The preparation of IQAC Report is in process .

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
SRI SHARADA COLLEGE, BASRUR

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
BASRUR 576 211

**Minutes of the IQAC Meeting held at Principal's Office on 8<sup>th</sup> August, 2019**

**Members present**

1. Sri B Appanna Hegde
2. Dr M Dinesh Hegde
3. Dr Chandravathi Shetty
4. Purushothama Balyaya
5. Dr Rakshith Kumar Shetty
6. Akshatha Kumari J Shetty
7. Sandeepa.k
8. Sooraj Shetty
9. Shyam Naik
10. Smt B Vijayalakshmi
11. Smt B Akshatha Pai
12. Rakesh G
13. Smt Kalpana Bhaskar

**Agenda:**

1. Finalizing the AQAR.
2. Conducting a State Level Seminar in the 4<sup>th</sup> week of the September 2019.
3. Execution of plan of action.
4. Any other matter with the permission of the chairperson.

The meeting began at 10.30a.m. The Principal detailed the objectives of the meeting.

**Resolutions:**

1. Resolved to finalize the AQAR report within September 2019.
2. Resolved to conduct a State Level seminar on Idea of Karnataka on 27<sup>th</sup> September 2019.
3. Resolved to take steps for the execution of the plan of action for the academic year 2019-2020.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
**SRI SHARADA COLLEGE, BASRUR**

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**

Minutes of the IQAC Meeting held at Principal's Office on 27<sup>th</sup> August, 2019

Members present

1. Sri B Appanna Hegde
2. Dr M Dinesh Hegde
3. Dr Chandravathi Shetty
4. Purushothama Balyaya
5. Dr Rakshith Kumar Shetty
6. Akshatha Kumari J Shetty
7. Sandeepa.k
8. Sooraj Shetty
9. Shyam Naik
10. Smt B Vijayalakshmi
11. Smt B Akshatha Pai
12. Rakesh G
13. Smt Kalpana Bhaskar

Agenda:

1. Conducting State level seminar on Idea of Karnataka.
2. Student /staff research projects.
3. Any other matter.

The meeting began at 11.30a.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to hold a State level seminar on 27<sup>th</sup> September 2019 in collaboration with Nehru Chinthana Kendra , Mangalore university , Mangalore.
2. Resolved to request the management to sanction the funds required for the local hospitality for the resources persons and participants.
3. Resolved to form different committees in relation to seminar and entrust them respective duties and responsibilities.
4. Resolved to inform all the HODs and faculty members to motivate the students to take up survey based research projects and make use of the allotted funds for that purpose.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
SRI SHARADA COLLEGE, BASRUR

  
Chairperson  
PRINCIPAL  
SRI SHARADA COLLEGE  
BASRUR 576 211

Minutes of the IQAC Meeting held at Principal's Office on 20<sup>th</sup> November, 2019

Members present

1. Sri B Appanna Hegde
2. Dr M Dinesh Hegde
3. Dr Chandravathi Shetty
4. Purushothama Balyaya
5. Dr Rakshith Kumar Shetty
6. Akshatha Kumari J Shetty
7. Sandeepa.k
8. Sooraj Shetty
9. Shyam Naik
10. Smt B Vijayalakshmi
11. Smt B Akshatha Pai
12. Rakesh G
13. Smt Kalpana Bhaskar

Agenda:

1. Constitution of Verification committee for the API Promotion of Purushothama Balyaya, Assistant Professor, Department of Commerce (From Grade pay Rs. 6000 to 7000).

The meeting began at 2.00 p.m. The Principal detailed the objectives of the meeting.

Resolutions

1. Resolved to constitute a committee (verification) constituting the following members for the API promotion of Purushothama Balyaya , Asst. Prof.in Commerce.
  - a) Joint Director, Regional Office, Collegiate education, Mangalore (Chairman)
  - b) Representation of Mangalore University.  
Dr Eshwar P, Department of Commerce, Mangalore University
  - c) Subject expert:  
Sri K Karunakara Nayak, Associate Professor, Dpt of Commerce, MSRS College, Shirva.
  - d) Sri B Appanna Hegde, Correspondent, Sri Sharada College, Basrur
  - e) Dr M Dinesh Hegde, Principal, Sri Sharada College, Basrur
  - f) Sri Purushothama Balyaya, Asst.Prof. in commerce/ IQAC Coordinator, SSC Basrur.

  
Coordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
SRI SHARADA COLLEGE, BASRUR

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**

**Minutes of the IQAC Meeting held at Principal's Office on 16<sup>th</sup> December, 2019**

**Members present**

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Dr Rakshith Kumar Shetty
5. Akshatha Kumari J Shetty
6. Sandeepa.k
7. Sooraj Shetty
8. Shyam Naik
9. Smt B Vijayalakshmi
10. Smt B Akshatha Pai
11. Rakesh G
12. Smt Kalpana Bhaskar

**Agenda:**

1. Plan of action from January to April
2. Organizing cultural fest.
3. Annual Athletic meet.
4. Any other academic matter.

The meeting began at 3.00 p.m. The Principal detailed the objectives of the meeting.

**Resolutions:**

1. Resolved to hold inter-collegiate cultural fest in support with college Alumni association on 8<sup>th</sup> February 2020.
2. Resolved to hold university level volleyball tournament in the month of February 2020.
3. Resolved to organize First Internal Assessment examinations from 27<sup>th</sup> January 2020.
4. Resolved to organize the Annual Athletic Meet in the last week of September 2020.
5. Resolved to appoint Prof. Purushothama Balyaya as the new Student Welfare Officer.

  
Co-ordinator

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR - 576 211**

**PURUSHOTHAMA BALLYAYA**  
**M.Com., M.Phil**  
**IQAC Co-ordinator**  
**SRI SHARADA COLLEGE, BASRUR**

Minutes of the IQAC Meeting held at Principal's Office on 31<sup>st</sup> January, 2020

Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Dr Rakshith Kumar Shetty
5. Akshatha Kumari J Shetty
6. Sandeepa.k
7. Sooraj Shetty
8. Shyam Naik
9. Smt B Vijayalakshmi
10. Smt B Akshatha Pai
11. Rakesh G
12. Smt Kalpana Bhaskar

Agenda:

1. Review of the result.
2. Organising a cultural fest in support with the Alumni association.
3. Convening of Parent-Teacher Association meeting.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to conduct Cultural Fest.
2. Resolved to improve the academic result by conducting remedial classes.
3. Resolved to organize devotional song competition in collaboration with Vivekanada Study Centre.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
SRI SHARADA COLLEGE, BASRUR

  
Chairperson

PRINCIPAL  
SRI SHARADA COLLEGE  
BASRUR 576 211

**Minutes of the IQAC Meeting held at Principal's Office on 18<sup>th</sup> March, 2020**

**Members present**

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Dr Rakshith Kumar Shetty
5. Akshatha Kumari J Shetty
6. Sandeepa.k
7. Sooraj Shetty
8. Shyam Naik
9. Smt B Vijayalakshmi
10. Smt B Akshatha Pai
11. Rakesh G
12. Smt Kalpana Bhaskar

**Agenda:**

1. Assessment of IQAC initiatives for the year 2019-20.
2. Academic plan of action for the year 2020-21.
3. Conduct of Second Internal Assessment Examinations and allotment of credit marks.
4. Any other matter.

The meeting began at 3.30 p.m. The Principal detailed the objectives of the meeting.

**Resolutions:**

1. Resolved to submit departmental and individual teachers report to IQAC by 24<sup>th</sup> March 2020.
2. Resolved to prepare Departmental Plan of Action and submit the same by 24<sup>th</sup> March 2020,
3. Resolved to conduct Second Internal Assessment Examinations from 30-3-2020 to 2-04-2020.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
SRI SHARADA COLLEGE, BASRUR

  
Chairperson

**PRINCIPAL**  
**SRI SHARADA COLLEGE**  
**BASRUR 576 211**



Minutes of the IQAC Meeting held at Room No 2 on 8<sup>th</sup> June, 2020

Members present

1. Sri B Appanna Hegde
2. Dr Chandravathi Shetty
3. Purushothama Balyaya
4. Dr Rakshith Kumar Shetty
5. Akshatha Kumari J Shetty
6. Sandeepa.k
7. Sooraj Shetty
8. Shyam Naik
9. Smt B Vijayalakshmi
10. Smt B Akshatha Pai

Agenda:

1. To approve the AQAR Report for the year 2019-20.
2. To review the submission of individual and committee profiles for the year 2019-20.
3. To distribute criterion wise duty among the staff members.
4. Any other matter with the permission of the chairperson.

The meeting began at 10.30 a.m. The Principal detailed the objectives of the meeting.

Resolutions:

1. Resolved to approve the AQAR report for the year 2018-19.
2. Resolved to submit all the documents related to the personal profile and Committee reports .
3. Resolved to distribute the criterion wise duty among staff.
4. Resolved to start duty related to NAAC work.

  
Co-ordinator

**PURUSHOTHAMA BALYAYA**  
M.Com., M.Phil  
IQAC Co-ordinator  
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