



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SRI SHARADA COLLEGE
Name of the head of the Institution	DR. CHANDRAVATHI SHETTY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08254237229
Mobile no.	9483515339
Registered Email	sharadacollegebsr@yahoo.com
Alternate Email	sharadacollegeb@gmail.com
Address	SRI SHARADA COLLEGE, BASRUR, KUNDAPURA TQ., UDUPI DIST. PIN - 576211
City/Town	BASRUR
State/UT	Karnataka
Pincode	576211

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			PURUSHOTHAMA BALLYAYA																
Phone no/Alternate Phone no.			08254237229																
Mobile no.			9449947571																
Registered Email			purushothamabalyaya@gmail.com																
Alternate Email			purushothamabalyaya@yahoo.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://sharadacollegebasrur.com/wp-content/uploads/2020/09/5f5b085562fc4_aqar_report2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://sharadacollegebasrur.com/academic-calendar/																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>3</td> <td>B</td> <td>2.38</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	B	2.38	2016	05-Nov-2016	04-Nov-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	B	2.38	2016	05-Nov-2016	04-Nov-2021														
6. Date of Establishment of IQAC			10-Dec-2004																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Road Safety Awareness Programme	08-Jan-2020 01	140
Awareness for Higher Education	08-Jan-2020 01	140
Awareness Program for Road safety (By RTO)	14-Jan-2020 01	130
Inter-Collegiate Devotional Song Competition	16-Jan-2019 01	152
Career Planning and Personality Development Program	31-Jan-2020 01	155
Capital Market Awareness program	12-Sep-2019 01	120
Career Training Program	12-Sep-2019 01	120
Moral and Spiritual Camp	16-Jan-2019 01	152
Student Council Activities	25-Feb-2019 01	54
Placement Drive	04-Jun-2019 01	80
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRI COLLEGE BASRUR	Indoor stadium	UGC	2015 05	2744942
SRI COLLEGE BASRUR	Outdoor stadium	UGC	2016 05	2810216
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<p>IQAC cell has organised an Awareness Program on Higher Education on 08012020. IQAC cell has organised a programme on Capital Market Awareness on 18092019 IQAC Cell has cosponsored campus recruitment drive on 4th June 2019 collaborating with Sai Cooper HR Extention Private Ltd . IQAC cell has organised oneday career guidance programme Enrolment and Career Training by District Employment Cell Udupi on 30th August 2019. IQAC imparted skill development and career training to prospective candidates through leading trainees from Unnathi Academy Udupi on 31012020.</p>

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
10. Conducting NSS Annual Camp. It is planned to conduct NSS Annual Camp in the rural area.	10. NSS Annual camp was organised in GHP School Molahalli from 20th December 2019 to 26th December 2029. (Molahalli is in rural area)
. It is planned to conduct Swacch Bharat Abhiyan programme through awareness programmes and conducting rallies. It is also proposed to conduct Voter's Day, Women's Day, World AIDS Day, etc.	9. Swachchatha ki seva abhiyan observed on 2nd October 2019 on the occasion of Gandhi jayanthi. SolidLiquid Resource management training programme organised by NSS unit in our college on 11th February 2020. SWEEP Committee celebrated Voters' Day on 25th January 2020. World Aids Day observed on 1st December 2019. A guest lecture on " Sexual Abuse Awareness" was organised by Women's Forum on 30th July 2019 Celebration of International Women's week - A guest lecture on Women empowerment was oragnised on 10th March 2020.
8. Conducting environmental awareness/ civic awareness/ gender equity and peoplecentric programmes	Temple Cleaning Programme organised by NSS on 23rd July 2019. Plastic prevention awareness rally in Basrur town on 7th August 2019.
7. Conducting blood donation camps and Health awareness camps. It is planned to ask collaboration with Indian Red Cross Unit of Kundapura Tq, in this regard. NSS and NCC wings are also	A voluntary Blood Donation Camp was arranged in the college on 14th January 2020. Free Eye Camp was organised in the college on 21st September 2019. AntiTobacco day and International Day

planning to jointly organize this event. It is also planned to conduct Health Awareness programs by collaborating with hospitals and health centers	Against Drug abuse and illicit Trafficking observed in the college on 28th June 2019 by NCC and NSS units. A road show is arranged in Basrur for the above. International Yoga day was celebrated in the college on 21st June 2019 by NCC and NSS Units.
6. Supporting Alumni Association for conducting intercollegiate cultural competition. It is proposed to support the alumni activities of conducting intercollegiate cultural competitions by helping them with infrastructural facilities and guidance from principal and faculty members.	Alumni Association contributed Rs. 1,00,000 for the College Development fund. Organised an Intercollegiate cultural Fest " Nenapu" during the academic year on 8th February 2020. Renowned Film Music Director inaugurated the cultural competition. 13 teams participated in this intercollegiate cultural competition. An Alumni Meet 2020 was organised in the college on the same day. Alumni Associated felicitated all retired faculty and office staff.
5. Encouraging more external participation of the students in workshops, seminars and competitions. The college has planned to motivate the students to participate more and more in workshops, seminars and competitions. The concerned committee heads will have the responsibility of sending the students.	Department of commerce : Participation of 5 students in one day workshop on " Investment and Personal Money management". Department of Economics: Participation of 3 students in industrial interactions. Department of English: 15 teams are participated in environment based survey. Department of History: A visit to Historical places in Basrur (all final year BA students) Department of Hindi: Students of Hindi prepared a research project on " Bharath ke vivid rajyo me Hindi ki sthithi". Department of Kannada : conducted a project work of interviewing famous writers of the local area". Department of Political Science: conducted one day survey and prepared project work on " Mahathma Gandhi National Guarantee Employment Scheme".
4. Encouraging the students to undertake small fieldworkbased research projects. Research committee has planned to allocate seed money for each research project undertaken by students of various departments. It has also been planned to allocate faculty members as project guides for proposed project works.	4. Students Projects: (i) Know your surroundings(15 teams participated) (ii)Survey based on research project on "Mahatma Gandhi National Guarantee Employment Scheme" on 13012020. (iii)Organised a Industrial Interaction On demand forecasting in Durga Home Industry. (iv)History and Culture of Basrur A field survey.
3. Encouraging research activities/ paper presentations/ publications by the faculty members. The research committee of the college has planned to allocate books of the departmental libraries and research papers for the	3. Faculty participations : (i) International conferences 7 (ii) National seminars 7 (iii) State level seminars 21 (iv) Workshops 10 Paper presentations: (i) International seminars 7 (ii) National seminars 7 (iii)

faculty members. They are motivated to attend seminars, present papers and publications.	ISSN Publications4 Book Publications 2 Publication in journals: ISBN 9787948180507 ISSN04749030 ISSN04749030 ISSN23498978 ISSN04740930
2.Conducting regional level workshops for the benefit of faculty as well as students. The college has planned to conduct careeroriented workshops for the benefit of the students. It is proposed to contact institutions which provide coaching for competitive examinations.	2. A Workshop on jog training was organised in the college in collaboration with Employment Exchange Udupi. Sharada UGet a students initiative organised one day workshop on career opportunities and training to competitive examination.
1.Conducting National, State and Regional level seminars	1. One day State level seminar on " Idea of Karnataka" organised on 27th September 2019.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Governing Council	11-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	20-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has given priority to develop a Management Information System for collecting and sharing data with College Governing Body. College Governing Council is headed by Chairman and the Principal of the college is Exofficio Secretary. Mangalore University nominated two representatives to the Governing Council of the college. The daytoday affairs of the college is managed by the Correspondent and there are eleven members including two staff representatives. All types of projects approval, renewals and sanctioning of

research grants.etc. is informed by the Principal to the Trust and Governing Council. There are regular college council meetings, students' council meetings and Governing Council meetings to discuss and approve various matters related to the college. The crucial decisions relating to college administration and finance are taken by the College Trust. Decisions pertaining to academic and co curricular activities are taken by the College Governing Council and Academic Committees in the college. As the Principal is exofficio Secretary of the College Trust and the Governing Council, it is possible to develop a integrated MIS in the college. There are Internal Academic and Administrative Audit and External Academic and Administrative Committees to assess the performance of the academic and administrative performance. The Students' Council meetings are regularly held in the college to discuss the matters related to student welfare measures, annual day celebrations, sports day celebrations, students workshops, redressal of grievances etc. Grievances of the students are reported to Student Welfare Officer and redressed by himself or reported to the Principal for further action. Important matters reported to Principal and appropriate actions are taken by the College Council. For the convening of various Seminars, Workshops and Symposium, different committees are formed and regular intracommittee and intercommittee meetings are held for the proper conduct of the programmes. Therefore, MIS System a partially developed system in our college which have given the priority to collecting, updating and sharing data. The attendance of the students monthly compiled and recorded and information is notified in the college notice board and informed to the students well in advance as regards shortage. This is also informed their parents through bulk messaging system. The academic performance of the students also informed to the parents of the students before inviting them to Parents Teachers Meet held in the college twice in a year in the college. All the class

advisors and mentors are required to advise the students along their parents about the academic performance.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College offers two under graduate programmes under credit based semester system (choice based credit system from 2018 onwards) namely, BA and B.Com. The College being affiliated to Mangalore University bound to follow the syllabus prescribed by the university. However, senior teachers have contributed to the curriculum design of the university being the members of Board of Studies in different subjects and members in different academic bodies of the University. The institution has brought some amount of flexibility by enriching curriculum with additional course of skill development. The College offers 08 certificate courses and the computer centre of the College established in collaboration with Keonics Yuva. Com offers 03 diploma and 06 certificate courses. The curriculum for these diploma, certificate and add-on courses are designed, updated and revised by the respective departments in the College, subject to the approval of the College Council. The exposure of the faculty to the changes taking place in the academic world, feedback from students, parents, alumni and outgoing students provide useful input for updating curriculum. Following steps are taken for planned implementation of curriculum: Institutional Plan of Action for the Next Academic year The Action Plan of each academic year is prepared by the College Council in consultation with IQAC and Management. Secondly, the curriculum for certificate courses developed by the institution itself. The college holds staff meeting in the beginning of each semester in which the implementation of academic, co-curricular and extracurricular activities are discussed and finalized. Departmental Action Plan At the beginning of each semester the HOD and other faculty work out their plans in each subject as per the syllabus and academic curriculum allotted by the University. HOD allots academic work load in consultation with the faculty. Lesson Plan Each teacher has to prepare a lesson plan for curricular activities. The individual subject plans and departmental plans are prepared at the beginning of the semester. The month-wise teaching plans are prepared by the individual staff in coordination with departmental action plan. Teacher's Diary Class time table, individual teacher's timetable and teacher's diary is made available to all the teachers at the beginning. Each teacher has to maintain the diary which includes the Action Plan, Lesson Plan of the department, her/his responsibilities related to administration, examination and tests, preparation for the teaching, extracurricular/co-curricular activities etc. Teaching Process The staff is encouraged to impart curriculum through innovative teaching methods like presentations, assignments, discussions, seminars, project works, industrial visits, in addition to smart classes and traditional chalk and talk methods. The institution develops action plans with the active involvement of IQAC. Workshops are conducted at the college level for the purpose. The syllabus covered is recorded by the individual staff in the diary. A review of the syllabus covered by the teachers is done at the end of each month by the teacher himself and this is signed by both HOD and Principal. If any faculties fail to reach the target within stipulated time, he/she should engage extra classes to complete the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Basic Accounting for Humanities students.	Nil	01/07/2019	20	Making proficiency in Practical Accounting.	Improving Accounting skill
Certificate course in Indian Yoga System	Nil	01/07/2019	20	Making students proficiency in Yoga Physical and mental development.	Developing concentration for studies
Certificate Course in Embroidery and Arts	Nil	01/07/2019	20	Making students employable	Improving skill in sewing, embroidery and arts making skill
Certificate course in communicative English	Nil	01/07/2019	20	Making the students employable	Development of communicative skill
Certificate course in Traditional Art -Yakshagana	Nil	01/07/2019	20	Proficiency in Yakshagana Art.	Development of Art and Culture
Certificate course in and Dance	Nil	01/07/2019	20	Proficiency in Bharathanatya and dance	Development of Art and Culture

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	03/06/2019
BCom	Nil	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
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Number of Students

100

Nil

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Traditional Art- Yakshagana	01/07/2019	20
Certificate Course in Indian Yoga System	01/07/2019	60
Certificate Course in Embroidery and Arts	01/07/2019	25
Certificate course in Dance	01/07/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Economics	35
BA	English	75
BA	Kannada	15
BA	Political Sceince	20
BA	History	35
BCom	Hindi	5
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1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college is in constantly in dialogue with its stakeholders and seeks advice and input from them in all area of its activity. Structured feedback is obtained for every course. The institution obtains feedback from following stake holders- The institution has a mechanism for analyzing student feedback on institutional performance. • The institution provides questionnaire on on-line to the students to get feedback on institutional performance. (Student Satisfaction Survey) • An on-line survey is conducted to obtain feedback from outgoing students. • Alumni feedback is received through online mode yearly. • Results of the feedback is compiled and made known to all stakeholders. • Results of the feedback is added to the AQAR and uploaded to the college website. Outcome and Response • Efforts are made to take measures based on</p>

feedback. Efforts are made to enhance the quality of education. • The Governing Council along with the principal goes into the feedback and accepts suggestions, informs the staff to do the necessary changes. • Measures taken to incorporate their suggestions such as extension of drinking water facility, extension of mid-day meal facility, photo copying in library, extension of rest room for girl students etc. Evaluation results are used in following ways- • The results of evaluation communicated to the teacher concerned by the principal and they are asked to respond for the same. • They are asked to take necessary steps to improve themselves if there any negative comments. • The feedback results are communicated to the University by the teachers in the meetings of Board of Study. • Principal communicates them to the policy-making bodies. • Teachers who are the members of Board of Examinations communicate them while framing questions for university examinations. • The results of feedback are used internally while framing curriculum for certificate courses. • The results of feedback is used internally while introducing new course and additional batch in B.Com course

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	180	146	127
BA	HEK/HEP	100	31	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	462	Nill	21	Nill	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	21	7	4	1	17
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Sri Sharada College has a strong mentoring system. Each student is attached to a faculty mentor for personal guidance, career advancement and development. Faculty members continue to be the mentors with the students allocated to them for every academic year. Every faculty member is expected to create a rapport with the student mentee, encourage her/him to ask questions, attempt to clarify the doubts and facilitate counselling on academic or personal issues, whenever required. The essence of mentorship is sustained human relationship a one to one

direct relationship that ensures a student to believe that he/she is a valued person. A mentor is expected to focus on mentee's holistic development by guiding him/her in areas like academics, assignments, projects, cultural activities, sports, placements etc. Mentors are also to focus on overall development of the personality of the student by helping them develop communication skills, attitude, confidence, initiative, enterprise, adaptability, flexibility and other abilities required face modern world. The mentor is required to conduct regular meetings with mentees. The meetings are in the form of both groups and one-to-one basis. While appointing/nominating the mentors care is taken to ensure that only the teachers who are handling the respective classes become the mentors for those classes. The mentor is expected to record the details of each meeting. He/she should undertake remedial measures or corrective measures for the problems faced by their mentees and include it in their reports. All such reports shall be submitted to the head of the institution if the corrective measures require any financial commitment or affects the policy of the institution. The effectiveness of such corrective measure shall be documented. A mentor is expected to maintain professional standards, improve mentoring skills and exercise good judgment when engaged in every activity involving her/his mentee and work with mentee to establish mutual respect, friendship, motivation and measurable goals

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
462	21	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	2	11	Nil	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Rakshith Kumar Shetty HOD Department of Hindi	Lecturer	Dr. APJ Abdul Kalam Life time Achievement National Award for Research and Publication
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nil	II, IV, VI Semester	Nil	10/06/2020
BCom	Nil	I,III, V Semester	Nil	05/06/2019
BA	Nil	II, IV, VI Semester	Nil	10/06/2020
BA	Nil	I,III, V Semester	Nil	05/01/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has adopted a continuous internal evaluation system, wherein for 100 marks papers 20 marks are awarded for internal assessment and for 80 marks will be given on the basis of their score in university examinations. For 150 marks papers, 30 marks awarded for internal assessment and 120 marks will be given in the semester examination. Internal assessment includes two examinations and other activities such as assignments, fieldwork, seminars, etc. Feedback is obtained from each student regarding the teaching methods adopted in the institution, knowledge of the subject, and the general performance of each teacher. There is a continued focus on quality in the teaching- learning process. Providing information about process of evaluation to the students: The evaluation method and process is published in the college calendar and prospectus and also briefed in the orientation programme. Details of the evaluation process and time-table are displayed on the notice board. Class advisors orally communicate the system and process of evaluation in the classrooms. Details of the process reminded through notice at the time of examination. Information given in the College website. University Evaluation Rules are published and changes to it are notified from time to time. Continuous Evaluation and Evaluation Reforms The institution has adopted the Credit Based Semester System introduced by the Mangalore University. The College conducts Internal Assessment Examination and evaluation of the same. Assignments, Project Works, and Seminars are conducted to award internal assessment marks. Weightages given to extra-curricular activities while awarding marks. Participation in NSS/NCC/Sports/Red Cross/Clubs and Association activities are taken in to consideration while awarding marks. For evaluation of general study paper, objective type/multiple choice equations are asked. Remedial Examinations are conducted. Continuous Evaluation in Formative examinations is done through: • Study circle brings out higher level of performance among students. • Google class room teaching is provided as supplementary module to attend the doubts outside the regular classes. • Performance in the class test is used to provide remedial classes. • Assignments are given off-line and on-line basis and they are valued and graded. • Student Seminars are conducted in the classrooms by allotting different topics . • Oral Tests are conducted. • Evaluated scripts distributed to the students • Clarification regarding awarded marks/evaluation criteria • Internal Assessment marks displayed on the Notice Board and discrepancies are sorted out. Continuous Evaluation in Summative examinations is done through: • Conducted as per the university regulations and guidelines • Time- table given by the university • Central Evaluation conducted by the university • Results are published in the university website • Marks card is issued by the university, which includes the internal assessment marks awarded by the college

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar beginning of every year (Beginning of First. Third and fifth semester) based on the academic calendar of events of the University. This calendar is prepared keeping in view of two semesters of a year. It includes the various subjects under CBCS syllabus and different Elective Subjects offered by our college. It provides information about beginning of each semester, end of each semester and information regarding semester examinations. College academic calendar includes information about Teaching faculty, non-teaching staff, management staff, committees and associations and faculty in charge of committee and members from the students. Academic calendar includes the list of courses offered and subjects involved in six semesters. It gives information regarding the course patterns and schemes

of examination. It provides information regarding internal examinations conducted during the semester, question paper pattern, internal marks conversion method and minimum marks for pass. For new students who are joined for First semester, detailed information regarding their admission, withdrawal after admission, how to apply for certificate and Transfer certificate, fee structure, fee collection timings, various academic advisors, general rules and regulations, disciplinary rules and actions etc are mentioned in the calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sharadacollegebasrur.com/course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BCom	Nil	100	72	72%
Nil	BA	Nil	37	35	94.59%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sharadacollegebasrur.com/evaluation-feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	Nil	0	0
International Projects	00	Nil	0	0
Students Research Projects (Other than compulsory by the University)	07	College	0.04	0.04
Projects sponsored by the University	00	Nil	0	0
Industry sponsored Projects	00	Nil	0	0
Interdisciplinary Projects	00	Nil	0	0

Minor Projects	00	Nil	0	0
Major Projects	00	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Awareness for Higher education	Commerce	08/09/2020
2. Skill Development Program	Commerce	31/01/2020
3. Capital Market Awareness Program	Commerce	12/09/2019
4. Democracy and Election	Political Science	25/01/2020
5. Road Safety Awareness Program	Commerce	25/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Gold medal and Recognition by Mangalore University	Rajani III BA	Highest marks in Knnada Optional in BA three years	27/01/2020	University Level
Gold medal and Recognition by the Mangalore university	Deepika Poojary III B. Com	Highest marks in Financial Accounting in the Final year B,Com	27/02/2020	University Level
Recognised as a member of National Rural Entrepreneurship Mission	College	Mahathma Gandhi National council of Rural Education Department of Higher Education and Ministry of Human Resource Development , Government of India	02/10/2020	National Level

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	4	00
National	Political Science	4	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Economics	1
Political Science	4
Commerce	12
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	10	18	4
Presented papers	7	7	1	1

Resource persons	Nil	3	2	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga day	NCC/ NSS/ YOGA WING	8	35
Anti- Tobacco day and International day against drug abuse	NCC	4	35
World Aids day and Cancer awareness day and Road show	NCC	4	36
Blood donation camp	NCC /NSS/RED CROSS/ ROVERS /RANGERS/ RED CROSS KUNDAPURA	8	53
Awareness against consumption of Tobacco	RED CROSS	2	60
Plastic prevention awareness programme	NSS/Grama Panchayath Basrur	6	102
Cleaning and education awareness at NSS Annual Camp	NSS/ GHP School Molahalli	10	102
Swachchatha Ki Seva Abhiyan Celebration of 150th Gandhi jayanthi	NSS/ Grama Pnachayath Basrur	6	64
NSS Special camp in Rural area GHP School Molahalli	NSS/ GHP School Molahalli	8	55
Solid-Liquid Resource Managent Program / Swachcha Bharath Mission	NSS/Swachcha Bharath Mission Udupi	8	102

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Eye camp organised by Red Cross unit	Lions Eye hospital Kota/ Lions Trust for Services and Charities Kota Udupi District Health and Welfare Society, Department Of Eradication of Blindness Lions Club Moodlukatte/ Basrur Village Panchayath/ Red Cross unit SSC Basrur	Eye-Testing	10	102
Participation in NSS Fest	NSS/ Volunteers participation.	Participation	3	29
Leadership and community development	NSS/ Participation.	Training on leadership and community development	3	10
Blood donation camp	NSS/ NCC/ Red cross/ Indian Red Cross society, Kundapura	Blood donation	3	42
Educative programs for health and hygiene	Educative programs for health and hygiene	Cleaning and educative campaign programs	3	103
Road show for awareness.	NSS/NCC	Plastic prevention rally in Basrur	6	102
Vanamahostava	NSS/NCC	Vanamahostava in the campus by planting seedlings	6	102
Awareness Program	NSS/ Grama Panchayath Basrur/ Vivekananda Ashrama	Plastic Prevention and cleaning Program	4	103

3.5 – Collaborations**3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year**

Nature of activity	Participant	Source of financial support	Duration
Yakshagana Costume And Stage Play Presentation	Gajanana Yakshagana Prasadhana Handadi, Brahmavara	College	01
Awareness Program for Higher Education	MIT- MBA Department	Nil	01
Industrial Interaction	Supreme Group of Companies Tallur , kundapura.	Nil	01
Road Safety Awareness	MIT Moodlukatte	Nil	01
Road Safety Awareness	Rotary Club Thekkatte	Nil	01
Capital market Awareness	BSE-IPF & Lotus Novel	Nil	01
Workshop on Job Training	Employment Exchange , Udupi	Nil	01
Workshop on Skill Development Program	Unnathi Academy Udupi	Nil	07
Nenapu - Inter-collegiate Cultural competition	Alumni Association , Sri Sharada College Basrur .	Alumni Association	30
Yakshagana Stage Play	Sri Mahalingeshwara Yakshagana Kalaranga (R) Vaddarse.	College	15

[View File](#)**3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Capital Market Awareness	Training on personal investment	BSE-IPF Lotus Novel	12/09/2019	12/09/2019	150
Job Training	Placement and	Employment Exchange	11/01/2020	11/01/2020	120

Enrolment in Employment Exchange.	conducting of interviews	Udupi			
Skill Development Program	Training for competitive Exam	Unnathi Academy Udupi	31/01/2020	31/01/2020	120
Program For Career Guidance	Training for Career Enhancement	Department of Social Works GFGC Barkur	19/02/2020	19/02/2020	85
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.37	11.37
1.25	1.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Nil
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Scanner	Fully	2012	2012
Bar Code Scannar	Fully	2012	2012
NLIST	Fully	2015	2015
EASYLIB, Online Public Access Catalogue (OPAC)	Fully	2012	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28661	1608725	321	37352	28982	1646077
Reference Books	1633	219885	103	15812	1736	235697
e-Books	3135000	5900	Nill	Nill	3135000	5900
Journals	24	22675	Nill	Nill	24	22675
e-Journals	6000	5900	Nill	Nill	6000	5900
Digital Database	1	5900	Nill	Nill	1	5900
CD & Video	11	1950	Nill	Nill	11	1950
Library Automation	1	147315	Nill	10000	1	157315
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	16	30960	Nill	Nill	16	30960
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Purushothama Balyaya	Study material for Bank and other competitive examination	Google classroom	Nill
Purushothama Balyaya	Google Classroom for III B.com	Google classroom	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	1	54	2	1	10	7	10	0
Added	0	0	0	0	0	0	0	0	0
Total	54	1	54	2	1	10	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.15	0.15	1.25	1.25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

POLICY FOR INFRASTRUCTURE AND LEARNING RESOURCE The policy of the institution is to provide well-furnished, spacious classrooms based on the requirements of the specific programmes and student strength, providing teaching aids, journals and e-resources for the central library, strengthening departmental libraries, provision for the use of technology-based teaching aids, developing infrastructure required for sports, co-curricular and extra-curricular activities and updating the facilities keeping in view the changes taking place from time to time. **MAINTENANCE OF INFRASTRUCTURE FACILITY.** For the maintenance of existing physical infrastructure, Maintenance Committee is formed and it convenes meetings twice in a year. For total development and maintenance of campus, Campus and Equipment Maintenance Committee is formed. There are specific Advisory Committees for the maintenance of physical facilities available within the College premises. These committees are 1. Library Advisory Committee 2. Canteen and Mid day meal Committee 3. Sports and Games Committee. 4. Sharada Museum Committee. **UTILISATION OF INFRASTRUCTURE FACILITY** The optimal use of infrastructure is ensured in the following ways: 1. Academic plans are formulated in such way that there is optimal utilization of infrastructure. 2. The College Auditorium is used for seminars , conferences , workshops, felicitation programs, cultural activities and interactive sessions, local community meetings, parent-teacher meetings, Alumni meetings and outreach programmes It is also sourced out for organizing public/Government programmes. 3. The indoor and outdoor stadium (playground) is used by the students to play and practice various sports and games activities. 4. The College Canteen building is used to provide healthy food at affordable rates to the students and free mid -day meals to deserved students. **COMPUTERS** Computers and internet facility is provided to the faculty departments, library, computer centre, IQAC

office and the Principal's chamber. Computer and internet facility is provided to the students in the library, computer centre and language lab. Multimedia projects, LCDS, smart boards and OHPs are available in the college for faculty.

Maintenance of Computers There is a website and internet committee in the College, which formulates plans and strategies for maintaining and upgrading the IT facilities from time to time, keeping in view the requirements of the institution and the changes in technology. Maintenance of the computers and other service work is assigned to outside agencies on contract basis. **LIBRARY** All procedures and policies for maintaining and utilizing physical, academic and support facilities are shared through student handbook. The handbook contains Standard Operating Procedures of the college. It has about 30,760 books. Online Public Access Catalogue (OPAC) facility is available at the circulation desk at the entrance of the library. Computers with broadband internet connection and reprographic facility is available to the users in the library. The Library includes Text books, Reference and Periodical section Book Bank. There is a library advisory committee in the college of which Principal is the Chairperson. This Committee is constituted from both faculty as well as students. It convenes 2 or 3 meetings during the academic year. It discusses matters relating to library and its maintenance.

<http://sharadacollegebasrur.com/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1.Fee concession 2.Post metric scholarships 3,Sanchi Honnamma Scholarships 4,Endowment Scholarships and other Scholarships. 5.Fee concession Food Accommodation 6.Staff Co operative Society 7.Red Cross Unit	437	1066010
Financial Support from Other Sources			
a) National	1. SC Students Scholarships 2.. ST Students Scholarships 3. SC /ST Scholarships received by the students directly 4. Minority Post Metric Scholarships 5.MHRD Scholarships 6. S. Jindal Foundation 7.Prize Money for SC/ST Students	148	497250

b)International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spiritual and Moral Retreat Camp	Nil	Nil	Ramakrishna Mission Mangalore
Aptitude Test	Nil	Nil	Department of Commerce
Students Initiative for Skill Development	05/03/2019	120	Sharada U-GET Sri Sharada College Basrur
Women and self reliance	Nil	100	Women's forum
Yoga and Meditation	Nil	80	Pathanjali Arogya Dhama Kadgi road Kundapura.
Language Lab	08/07/2019	112	English Language Lab
Career Training	22/02/2020	25	Department of Social Works GFGC Barkur
Soft-skill development	Nil	80	Unnathi Academy Udupi
Communicative English	01/07/2019	112	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Placement training	120	120	60	15
2019	Coaching classes for Bank and other competitive examination	72	72	5	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
5	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Sai Cooper HR Extensions	350	15	1. Bharavase	200	15
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BA (Kannada Major)	Humanities	Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi.	MA in Kannada
2019	5	BA	Humanities	Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi.	MA in History
2019	2	BA	Humanities	Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi.	MA in Economics
2019	1	BA	Humanities	Beary's B. Ed College Kundapura	B.Ed
2019	6	B.Com	Commerce	K. Varadaraja Shetty Govt. First Grade College, Koteshwara	M.Com

2019	2	B.Com	Commerce	MIT, Moodlukatte	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Management Quiz	Conducted by Sahyadri College of Management Mangalore	120
Management Quiz	Conducted by Basent Institute of Management, Mangalore	120
Management Quiz	Conducted by MIT Moodlukatte	120
Quiz and elocution competition	College Level	54
Swacch-Soch	College Level	250
Devotional Song Competition	University Level	10
Talents Day	Inter-Collegiate	80
Nenapu - Cultural Competition	Inter-Collegiate	15
Badminton Singles and Doubles (men and Women)	Inter-Collegiate	96
Carom Singles and Doubles (Men and Women)	Inter-Collegiate	65
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	Nil	173762653	Chandan III Bcom
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Student Council. Selection of Student Council is done in the following method- ? There is a call for application. ? The applications are sorted out. ? The Principal and the student welfare officer finalize the selection of the student representatives in consultation with the coordinators of clubs and committees. ? If the applications are less than the required numbers, the committee will nominate the members. Constitution of Student Council ? The Principal is the Ex-officio President of the Student Council. ? The student welfare officer acts as the convenor of the Council. ? The Principal nominates senior teachers as coordinators for various associations and clubs. ? There are three or four student representatives in each Association Club/Cell. ? The student representatives are nominated by the Principal (after inviting applications from interested students). ? All students are members of associations/clubs. Activities of Student Council Programmes organized: the programs organised by various associations and committees of the college are as follows: • AWARENESS FOR HIGHER EDUCATION: An Awareness Program on Higher Education - Opportunities in MBA in association with MIT Institute, Moodlakatte on 08-01-2020. Prof. Akash S. Department of MBA was the resource person. 140 students of Final Year B.Com attended the programme. • ROAD SAFETY AWARENESS PROGRAM: Road Safety awareness program on 8th January 2020 was organised in collaboration with MIT Moodlukatte, Kundapura . Miss. Vijayalaxmi and Miss. Sumayya, MBA students by IQAC, NCC,NSS, Consumer awareness Cell, Red Cross wing on 14th January 2020 in collaboration with Rotary Club Thekkatte. Sri. Vishwanatha Nayak, RTO, Udupi District was the resource person. Prof. H Jagadish, President, Rotary Club Thekkatte were present. 130 students participated in this program. • SKILL DEVELOPMENT PROGRAM: A skill development and Career planning Program was organised in collaboration with Commerce Association, Career and Counselling cell and Unnathi Academy Udupi on 31-01-2020 for the final year students. This concentrated on training students in career planning, preparation for entrance examination, personality development, etc. Mr. Jaideep from Unnathi Academy, Udupi was the resource person. 155 students of the final year degree courses were benefited. • CAPITAL MARKET AWARENESS PROGRAM. IQAC and Commerce Association of our college jointly organised a Capital Market Awareness Program for Final Year B.Com students (120 students participated) on 12th September 2019. The theme of this program is creating awareness in capital market with an overview of securities of market. BSE-IPF and Lotus Novels Private Limited jointly sponsored this program. Mr. Ramachandra Bhat, Assistant Professor in Commerce MGM College Udupi was the resource person. • STUDENTS' INITIATIVE PROGRAM ON JOB OPPORTUNITY AND COMPETITIVE EXAMINATION Sharada U-Get is an initiative of the students to start their own training group to provide training to face upcoming challenges in the corporate world especially for placement. The two students of the Final B.Com A class named Mr. Chethan and Mr.Chandan trained in many training and skill development programs in different colleges and institutions, imparted the same skills to the students of our college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was established in the college in 1980's. It has more than 35 years of history. Earlier it was known as Old Students' Association. The Association used to be there with the institution in all major activities. When the college decided to submit for NAAC Accreditation in 2002-2003, the association was renamed as Alumni Association. The bye-law was prepared for the smooth functioning of the association. According to the bye-law of the association the principal of the college shall be the honorary president of the association. A senior member of the teaching staff shall be the co-ordinator. In addition, there shall be a Vice - President, Secretary, Joint-Secretaries, Executive Committee and a Treasurer - all shall be elected from among the members of the association. All the office bearers shall be elected in the Annual General Body Meeting. The Audited Accounts of the association are also subject to the approval of the AGM. Following are the important activities of the Association • Providing financial support to various projects of the college. • Participation in College Annual Day Celebrations. • Presentations in the cultural programmes. • Organising inter-collegiate level cultural and educational programmes. • Organising civic awareness and environmental awareness programmes. • Supporting all types of sports activities, etc.

5.4.2 – No. of enrolled Alumni:

98

5.4.3 – Alumni contribution during the year (in Rupees) :

335202

5.4.4 – Meetings/activities organized by Alumni Association :

Number of meetings held: 04 Dates of meetings held: On 14-12-2019, 25-01-2020, 1-02-2020 and 8-02-2020 Their activities • Participation in College Annual Day Celebrations. • Presentations in the cultural programmes. • Organising inter-collegiate level Cultural competition held on 8-02-2020. Organising civic awareness and environmental awareness programmes. • Supporting all types of sports activities, etc. • Financial Support for various types of activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has decentralised internal organizational structure and decision-making system. Governing Council- It is the highest administrative body, which meets regularly to take important decisions related to admission, recruitment, budgetary allocation, development of infrastructure and fixing fee structure. College (Staff) Council- The College Staff Council with the Principal meets as and when there is a need to discuss academic matters. Internal Quality Assurance Cell - The IQAC includes the Principal, coordinator, representative members from the management, alumni, and teaching and administrative staff members, who advice the management and the Principal on quality enhancement activities and the decisions taken by management are based on them. Planning Board - It takes operational decisions and approves operational plans regarding the implementation of plans designed by the management. Advisory committee - It is constituted for the specific purpose of advising the Principal regarding the decisions to be made on various issues. Different staff committees - Different staff committees look in to various aspects of teaching-learning and organizing activities for the students. The

college promotes a culture of participative management in the following ways -

- The Principal is the ex-officio secretary of the College Trust and the Governing Council.
- The Governing Council consists of two representatives from the faculty.
- The College Council comprises members of the teaching and administrative staff.
- The Student welfare council- student representatives.
- Men and Women are represented in all clubs/committees and associations.
- IQAC has representatives of the management, teaching and administrative staff and alumni.
- The Planning Board comprises of the Principal, teaching and administrative staff.
- Faculty meetings.
- Inter-departmental programmes

The success of the college administration lies in the effective delegation of responsibilities. The administrative activities are decentralized by forming different committees comprising of teaching and non-teaching staff members. They are delegated proper authority to assume the responsibility of imparting quality education. The head of the institution is a member of the college Governing Council and he is the ex-officio secretary of the College Trust. Various activities of the college are designed and implemented through the complete involvement of the management and staff council. Two senior staff members of the college are nominated in rotation as members of the Governing Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum for B.A, B.Com courses are prescribed by the University. Curriculum for Certificate Courses are developed by the college itself approved by the College Council. Faculty members have participated in University Level Workshops related to Curriculum Development
Teaching and Learning	Faculty members enhance the nature of the Teacher-Student relationships by actively being involved in counselling, mentoring and self-improvement initiatives. For this purpose, college adopts the techniques of student presentations, student seminars, workshops, assignments (group and individual), field work, mini-projects, etc. The process of teaching and learning takes place through, classroom teaching, teaching based on academic calendar and lesson plan, regular and continuous evaluation, unit tests, guest lectures, smart class, interactive sessions, project work, group discussions, field visit, surveys, self-study etc. Commerce Lab in the Commerce dept enhances the practical knowledge of the students in Commerce and Business. Google Classrooms are introduced to give

	technology-based platforms for the students.
Examination and Evaluation	<p>Semester examinations are conducted as per university guidelines and patterns. Internal assessment examinations are scheduled twice in a semester. Each examination is of One-hour duration. The question paper patterns are also as per semester examination guidelines and patterns. Internal Assessment marks are announced well in advance before the semester examinations. Aptitude tests are conducted for newly admitted students. Oral tests and Class tests are conducted after the completion of each unit in the syllabus. Remedial examinations are conducted for slow learners. Some of the faculty members are serving in the University Board of Examination and the University Board of Studies.</p>
Research and Development	<p>College Research Committee motivates and monitors teachers and students in research work. Teachers are undertaking research work. College provides infrastructural facilities for research work. Every department has departmental library where books for research purpose are specially earmarked. College is conducting workshops and seminars for teachers and students to inculcate research culture among them. Financial support was also given for student project and field works. Many teachers have engaged themselves in research and publication. The research works were published in journals and college magazines. College management supports all types of research activities in the college.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college library has INFLIBNET-NLIST facility. Library is automated with OPAC, EasyLib and other facilities. Library has internet facility for staff and students. Photocopy machine is also provided in the library. College has Wi-Fi enabled campus, Smart Class, A/V room, seminar halls, computer lab, Language lab, Photocopier, LCD, Computers, Laptops for staff and students, etc. Google Classrooms are also utilized for the benefit of the students. College has cafeteria, ladies rest rooms, gents washrooms, indoor and outdoor stadiums, seminar halls, 7 water purifiers with</p>

coolers, 2 power generators, computers, etc

Human Resource Management

There are regular management and staff interactions and meetings focussing on the institutional development. The teacher representatives (2) are participating in each academic council meeting. The students' grievances are addressed through redressal cell. There are separate cells for the redressal of SC/ST and women students. The student council meetings are conducted regularly for addressing the genuine demands of the students and informing about various programmes conducted in the college. There is Swami Vivekananda HRD Unit which specially organizes moral and spiritual camps in the campus. Faculty are in-charge of co-curricular and extra-curricular activities. The financial support such as reasonable salary, provident fund, ESI and loan facilities from Staff Co-Operative Society are given for the welfare of the staff members.

Industry Interaction / Collaboration

In collaboration with keonics.com, the college is providing computer education for students. In collaboration with Indian Red Cross Unit, Kundapura, Blood Donation camps are conducted. Many cleaning programmes are undertaken in collaboration with adopted village Balkur Panchayath. Industrial visits are arranged for Commerce students. Career Training Programme was conducted in collaboration with Ascent Staffing Solutions Pvt. Ltd. Bangalore. Capital Market Awareness programme was conducted in collaboration with BSE-IPF, Mumbai. Health and Hygiene Awareness programme was conducted in collaboration with Maatha Amruthanandamayi Foundation, Mangalore. Personality empowerment programme for lady students was sponsored by FSL India, NGO.

Admission of Students

1. Application in the prescribed form with the Student's passport size photo and complete in all respects should be submitted to the Principal within 10 days of the publication of the result. Photo copy of II PUC Marks Card should be enclosed with the application. 2. Applications received will be decided on their merits and as per reservation.

The applicants called for the interview should be accompanied by their Parents/Guardians and bring with them the following certificates, in original, without fail A. II PUC Marks Card. B. Transfer Certificate. C. Conduct Certificate from the Head of the Institution last attended. D. Stamp/Passport size photos - 5 E. Income Certificate (if the Family income is less than ₹44,500/- per annum (valid for 5 years) and Caste Certificate (if belongs to the SC/ST/Group-I)

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E-Governance is partially adopted for planning and development of the college.
Administration	For the college administration, RoboVidya software was adopted.
Finance and Accounts	Majority of fund transfers, especially UGC grants are distributed through NEFT system. All the payments are recorded through Government software PFMS
Student Admission and Support	The college has online system of admission. There is also a system of bulk messaging for giving information regarding attendance, scholarships, notices about internal and semester examinations, class suspensions, holidays, etc. Scholarships for the students like post-metric, minority, MHRD, etc are applied through e-portals like NSP and SSP.
Examination	RoboVidya software was installed and used as a connecting software between college and university. The attendance, application for semester examinations, internal assessment marks, credit marks, etc are uploaded through this software. Admit cards are downloaded through this software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. M Dinesh Hegde	Workshop on CBCS	Basent Evening College	738

			Mangalore	
2019	Dr. Rakshith Kumar Shetty	Workshop on CBCS	Govt. First Grade College Mangalore	722
2019	Dr. Rakshith Kumar Shetty	National Seminar	SDM College Mangalore	822
2019	Smt. Akshatha Kumari J Shetty	National Seminar	SDM College Mangalore	400
2019	Smt. Akshatha Kumari J Shetty	Workshop on CBCS	Canara College Mangalore	400
2019	Sri Santhosha	National Seminar	MSNM Basent Institute Bondel	1068
2019	Sri Vishwanatha Acharya	Workshop on CBCS	Mangalore University College	462
2019	Sri Deepak Kumar	Workshop on CBCS	SDPT Kateel	322
2019	Sri Nagaraja	International Conference	Govinda Dasa College Surathkal	1252
2019	Sri Raghavendra Shetty S	International Conference	Govinda Dasa College Surathkal	1252
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	An Awareness Program on Higher Education	Nil	08/01/2020	08/01/2020	21	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online FDP on Tapping Social Capital during	2	14/06/2020	14/06/2020	01

Covid-19 Period				
National Level Online FDP on Effective Educator for Professional and Institutional Excellence	1	08/06/2020	13/06/2020	07
National Level Online FDP and MDP on Academic Enhancement on Research Methodology	1	26/06/2020	29/06/2020	04
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund and ESI For Temporary Faculty	Provident Fund and ESI for Temporary Non-Teaching Staff.	Water coolers, Fee concession, Scholarships for poor and Free Meal for deserved

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The College has Separate committees for internal and external audit. We have our own audit mechanism where internal audit is an ongoing continuous process. The team of Internal Academic Audit includes Correspondent of the college, principal, IQAC Coordinator and senior faculty. A member is selected from management staff . The external committee for Academic and Administrative Audit includes retired Principal from reputed college of our district, Educationists , Chartered Accountants (College Auditor) and Retired IQAC Coordinator. The College Auditors (Accounts) verify and certify the entire income and expenditure parts of the College each year. Qualified internal auditors have been permanently appointed and a team of staff under them do thorough check and verification in each financial year. External audit is also carried out on an elaborate way. Auditors deputed by the Government also visit the College every year to conduct the audit keeping in view the policies and orders issued by the Government from time to time So far there have been no major objections raised by the auditor. Minor errors of omissions and commission when pointed out by the audit team are immediately corrected.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Donors, Teachers, Non Teaching Staff, Alumni	333000	Free Meals, Education of the students
View File		

6.4.3 – Total corpus fund generated

333000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee for Academic and Administrative Audit (External)	Yes	College Governing Council Committee for Academic and Administrative Audit (Internal)
Administrative	Yes	Department of Collegiate Education	Yes	College Trust and Managing Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Participation PTA Meet. 2. Aware of Curricular, Co-curricular/ Extra Curricular Programmes of their ward. 3. Constantly in touch with progress of their ward. 4. Discussion with Teachers about the performance of their ward in internal and semester examinations. 5. Aware of the scholarships / concessions available in the institution.
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6.5.3 – Development programmes for support staff (at least three)

? Career Development Programme for Non-Teaching staff. ? Deputing the Non-Teaching staff for training programmes. ? Deputing the Non-Teaching staff for training programme for the implementation of 'Sakala'. ? Deputing the Non-Teaching staff for training programme for the public awareness programme about 'Sakala'. ? Training for University Examinations. ? Meetings of Non-Teaching staff by Principal
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

? The faculties and students are involved in research/ project work, paper presentations, book publications. ? The campus recruitment drive was conducted. Skill development programs were conducted. Coaching classes were conducted for bank and other competitive examinations. ? Powerpoint presentation, Discussion forums and study groups on Whatsapp, Google Classrooms, Infilbnet-Nlist, Easylib, OPAC, MOOC, Swayama Platforms are used for the benefit of the students. ? Online Student Satisfaction Survey (SSS) was conducted and results were analysed and interpreted and uploaded to the college website. The survey for parents and alumni were also conducted based on structured questionnaire and result was analysed. Teachers Evaluation was also conducted and the results were analysed and interpreted. ? Entrepreneurship Development Cell (Antarprerana) was established in the college and programmes are conducted to educate budding entrepreneurs. Many entrepreneurial skill development programmes were also conducted under this cell. ? Collaborative activities were conducted for strengthening academic interactions. ? Many job-certificate

courses are started and it is being planned to start diploma courses in GST (Taxation) and Representative Kannada (according to the examination patterns of KAS, UPSE, etc). ? A masterplan is being prepared keeping in view of the Golden Jubilee Celebrations in 2022-23.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Preparation of AQAR in New Format	07/02/2019	07/02/2019	07/02/2020	21
2019	Campus recruitment drive in collaboration with Ascent Staffing Solutions Pvt Ltd, Bangalore.	20/07/2019	20/07/2019	20/07/2019	21
2019	Career guidance programme for Humanity Students.	10/03/2019	10/03/2019	10/03/2019	21
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Guest Lecture on 'Women and Self-Reliance'	05/03/2019	05/03/2019	250	Nil
Awareness programme on health and hygiene	05/03/2019	05/03/2019	250	Nil
'Save Girl Child' Abhiyan	10/08/2019	10/08/2019	26	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? College has conducted awareness rallies such as Swacch Bharat Abhiyan and International Coastal Cleanup Day. ? Vanamahotsava programme was conducted in which saplings were planted in the month of July. ? Plastic Prevention Awareness and Cleaning Programme was conducted in adopted village, Balkur. ? Herbal Garden is maintained inside the campus. Medicinal samplings are planted in the herbal garden. ? College has initiated steps for water harvesting by installing water harvesting plant which cost ?85,000. ? Waste Management systems, Solar energy, Vermi Culture etc. In short, awareness rallies and extension activities for environmental and other social issues have been conducted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	16/03/2020	01	Sports equipments provided	Local Cricket Match in Hanglur	1
2020	1	1	12/01/2020	01	Auditorium for the purpose of conducting programme	Premier League Basrur	10
2019	1	1	09/12/2019	01	Ground	Billava Samaja Seva	10

						Sangha	
2019	1	1	20/10/2019	01	Auditorium	Community Association	10
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	15/07/2019	The college lays great stress on the development of the character among the students. Students are admitted to the college on the clear understanding of rules and regulations of the college. Irregularity of attendance especially habit of staying away from the class during the class session, indifference to the studies, avoidance of tests and examinations etc. Students are not generally allowed to the class without identification card issued by the college and this should be produced at the time of borrowing library books, receiving scholarships, bus passes, and also at the time of University examinations.
Calendar and Prospectus	15/07/2019	It includes information to parents/ guardians where the importance of PTA is highlighted. The parents are required to keep close contact with the principal and are required to visit the college regularly to get information about the academic progress of their children. The college prepares marks card and progress report related to marks of various tests, internal and semester examinations. It also includes report of attendance of the

students (75 of attendance is compulsory for semester examinations. Any disciplinary and legal actions taken by the principal for the well being of the students should be informed in advance to the parents in PTA meeting. The college needs full support and cooperation from the parents for the all-round development of the students. The parents are required to meet SWO or class advisors directly to know the attendance, characteristics and academic performance of their wards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Moral and Spiritual Camp in collaboration with Ramakrishna Mission, Mangalore	16/01/2019	16/01/2019	240
One day seminar 'Swachh Soch' organized in collaboration with Ramakrishna Mission, Mangalore	26/02/2019	26/02/2019	260
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Extension of herbal garden and planting medicinal saplings. ? Environmental Protection Awareness Program was conducted on 23rd July 2019 at Baindur . NSS unit of our college in collaboration with Forest Department Government of Karnataka , National Environmental Protection Committee . ? Conducting a workshop on Dry litter management on February 13th 2020. Cleaning and awareness programme in adopted village Balkur. ? Implementation of rainwater harvesting. ? Implementation of Vermi-culture. ? Construction of closed drainage system for canteen. ? Special provision for waste management.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

QUALITY INITIATIVE -- STUDY CIRCLE Aim: " Teaching Counselling Mentoring and Self-improvement". Objectives: Sri Sharada college, Basrur is committed to promote and support effective learning and teaching. It will contribute to the development of a knowledge society through equitable access and involvement in learning process by the students. The knowledge delivery process and content

will be reached to the students only through Teaching, Counselling and Mentoring . For this quality enhancement objective, our college started Study Circle among the students. Faculty members enhance the nature of the teacher-student relationship by actively involved in Counselling, mentoring and self-improvement initiatives. Study Circles: Interaction process Faculty members allocated with various subject assignments for the students. These faculty members are available to the students to solve the doubts relating to the subjects. At the beginning of the semester, this allocation should be made depending on the expertness of faculty in the subjects. Students' Library and Information System The Departmental Library Books and study materials are distributed for the students well in advance. The students are required to maintain record for these books and materials and circulate themselves on weekly basis. After completion of semester examinations in each semester, these books are returned to the HOD. Study Circle on on-line mode The E-books and PDF of materials are given through Google classrooms. All the question papers of all the semesters are given to the students through Google classroom at the beginning of the semester. In the Google classrooms all kinds of materials related to various subjects uploaded. The students can ask doubts directly commenting on the posts and indulge in discussion regarding doubts in discussion 24/7. All the question papers of the previous examinations with answers will be available in the classroom. The materials related to Bank and other competitive examinations are also provided through classroom. Study Circle- Process This is outside classroom approach. All the students are bringing together for the purpose of upgrading their knowledge. In this platform college provides all the necessary tools to upgrade the learning process of the students. Students who are lagging behind in studies should approach the concerned lecturers in person or on online mode requiring to conduct classes or to provide study materials of books. Weekly group discussions and interactions are scheduled for the students who are within the study circle. Study Circle- Evaluation The total approach of Study Circle system is result oriented. It is a process where slow learners are identified and through counselling and mentoring they are brought back to the track. In this process, teachers required to develop teaching- learning relationship with the students and concentrate towards bringing 100 result. The main focus of this circle , no students remains deprived from the novel idea of learning and knowledge building. RAIN WATER HARVESTING UNIT Unit Cost Rs. 77355 Rain water harvesting unit of our college is constructed for the purpose of collection of rain water from the college building top during the rainy season and same should be sent to 10 feet beneath the ground level. For the purpose of collection of rainwater from the roof top 50 meters , 4 inches pipes are used. This connects the ground level from where water is directly sent for filtering beneath the level of 10 feet . This 10 feet under the layer of the earth is distributed with 5 layers of filtering : (i) 2.5 feet sand. (ii) ½ feet charcoal. (iii) 2 feet crushed stone 20 MM (iv) 2 feet crushed stone 40 MM (v) 3 feet granite stone. This unit is constructed in the middle of the herbal garden (Sri Sharada Moolika Vana) near the college well. After the construction of this unit, well water level is increased even in the summer season. This has immense help for watering for the herbal plants especially during summer season. TITLE OF THE PRACTICE ON-LINE COACHING CLASSES FOR BANK / OTHER COMPETITIVE EXAMINATIONS Batch : On-line Coaching Classes for I Year B. Com 2019-20 Batch Mode : Google Classroom PDF form/ Watts App Group / Explanation in Google Classroom. OBJECTIVE Keeping in view the vision and objectives of the founders of the institution and limited resources available under present conditions, the college has strived hard to impart skill enhancement trainings for the students especially coaching classes for competitive examinations. THE CONTEXT. It is the necessity of the institution to prepare the students for better placement opportunities along with making them graduate. As majority of the students of our college hail from rural

areas, they are deprived from such coaching classes nearby. Apart from regular course classes, Department of commerce and career and counselling cell of our college jointly started online coaching classes for competitive examinations.

THE PRACTICE The Career Counselling Cell and Department of commerce of our college jointly organised an on-line coaching classes for Bank and other competitive examinations. Now a day Bank jobs are most demand-in-jobs among other jobs in India. The aspirants generally appear for examinations conducted by IBPS, RBI, SBI and other private sector banks. These banking examinations can give the jobs for candidates in RBI, SBI and Associated Banks, 21 Nationalised Banks, 20 Private sector banks, selected foreign banks and a large number of small and medium sized co-operative banks with Gramina Banks at the clerical , PO (Probationary Officer), and SO (Specialist Officer) levels. In order to cater the needs of the aspirant students , On-line Coaching classes for Bank and other competitive examinations are conducted through Google classrooms . Professor Purushothama Balyaya, Assistant Professor and HOD , Department of Commerce, conducted these classes by uploading various lessons which are suitable for aspirant students. 23 separate lessons are sent and explained on online mode . **THE EVIDENCE OF SUCCESS** There is a good response from students about the initiative. The majority of the students on online classes show a positive attitude towards these classes. The students who are in final year B.Com classes felt helpful for appearing for different types of competitive examinations. They also involved in asking questions regarding their doubts while solving problems. The college was also started offline certificate course in Kannada Language to impart coaching classes for competitive examinations. This will definitely help the future placement of the students. **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED** Some of the problems encountered are : • Difficulty involved in developing special app for online classes. • The institutions should impart sufficient training for faculty for making this initiative successful. • Paucity of funds required for appointment of specialised staff, imparting training and development of this initiative.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sharadacollegebasrur.com/best-practice/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

TITLE OF THE PRACTICE ARCHAEOLOGICAL OUTDOOR MUSEUM **OBJECTIVE:** Museums ensure understanding and appreciation of one's culture and history. They promote better understanding of the collective heritage and foster dialogue, curiosity and self-reflection. Further, they serve to help future generations comprehend their history and recognise the achievements of past generations. Inculcating civic responsibilities is one of the basic objectives of the institution. The institution believes that conservation of historical and national heritage is one of the important duties of both individual as well as the institution. In this background the institution planned for establishing an outdoor museum for preserving archaeological inscriptions. **THE CONTEXT** Basrur was an urban centre in medieval period with the name " Hosapattaana Basurepura". It was a old port and traders like Portugese, Dutchch, Chinese and Arabians were involved in trade activities in ancient era. The foreign travellers visited Basrur during the seventeenth and eighteenth centuries left reliable accounts of beauty of this town as a cultural centre and its usefulness. Again many dynasties like Alupas, Vijayanagara rulers, keladi rulers and Tolaharas ruled Basrur and left many archaeological inscriptions as proof of evidences. These inscriptional are recorded by the Archaeological survey of India. Since the college is located in this place of historical significance the institution thought that being a

centre of higher learning , it should preserve these archaeological inscriptions for the benefit of future generations by establishing a Outdoor Museum. THE PRACTICE The committee consisting of Principal, teachers and students has been constituted to set up and maintain the Outdoor Museum. A faculty from the Department of History serves as the coordinator of the committee. The Outdoor Museum includes few stone inscriptions, mastikals, veeragals and other monumental antiques. The date and historical importance of each one of those is explained in the attached name plate. THE EVIDENCE OF SUCCESS There is a good response both from the students and the public for the project. Many people contributed invaluable antiques voluntarily. Students have been taken keen interest for cleaning, preservation and maintaining the inscriptions. They also help for bringing the inscriptions from faraway places. It is dedicated for preserving and exhibiting the historical evidences of Coastal Karnataka. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED. Some of the problems encountered are: • Difficulties involved in the transportation of the stone inscriptions . • The institutions doesn't have specialized conservators to take care of the status of inscriptions . • Paucity of funds required for procuring and maintaining the inscriptions.

Provide the weblink of the institution

<http://sharadacollegebasrur.com/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Conducting National, State and Regional level seminars by all the departments of the college. The college has planned to conduct National/ State level seminars and is actively seeking the collaboration is under review. It is proposed to contact many scholars from Karnataka state as resource persons, moderators etc.
2. Conducting regional level workshops for the benefit of faculty as well as students. The college has planned to conduct career-oriented workshops for the benefit of the students. It is proposed to contact institutions which provide coaching for competitive examinations.
3. Encouraging research activities/ paper presentations/ publications by the faculty members. The research committee of the college has planned to allocate books of the departmental libraries and research papers for the faculty members. They are motivated to attend seminars, present papers prepare projects and publications.
4. Encouraging the students to undertake small fieldwork-based research projects. Research committee has planned to allocate seed money for each research project undertaken by students of various departments. It has also been planned to allocate faculty members as project guides for proposed project works. Research committee encouraged to establishment of Sharada College Centre for Areaological Studies and starting of a certificate course in Ephigraphic Reading.
5. Encouraging more external participation of the students in workshops, seminars and competitions. The college has planned to motivate the students to participate more and more in workshops, seminars and competitions. The concerned committee heads will have the responsibility of sending the students.
6. Supporting Alumni Association for conducting intercollegiate cultural competition. It is proposed to support the alumni activities of conducting intercollegiate cultural competitions by helping them with infrastructural facilities and guidance from principal and faculty members.
7. Conducting blood donation camps and Health awareness camps. It is planned to ask collaboration with Indian Red Cross Unit of Kundapura Tq, in this regard. NSS and NCC wings are also planning to jointly organize this event. It is also planned to conduct Health Awareness programs by collaborating with hospitals and health centers.
8. Conducting environmental awareness/ civic awareness/ gender equity and people-centric programmes. It is planned to conduct Swacch Bharat Abhiyan programme through awareness programmes and conducting rallies. It is also proposed to conduct Voter's Day, Women's Day, World AIDS Day, etc.
9. Conducting NSS Annual Camp. It is planned to conduct NSS Annual Camp in the rural area.
10. Conducting Moral and Spiritual Camps. It is planned to conduct Moral

and Spiritual camps in the college in collaboration with Ramakrishna Mission, Mangalore.