Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SRI SHARADA COLLEGE**
Name of the head of the Institution	**DR. CHANDRAVATHI SHETTY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08254237229**
Mobile no.	**9483515339**
Registered Email	**sharadacollegebsr@yahoo.com**
Alternate Email	**sharadacollegeb@gmail.com**
Address	**Kamala Nilaya Melkeri**
City/Town	**Basrur, Kundapura**
State/UT	**Karnataka**
Pincode	**576211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**PURUSHOTHAMA BALYAYA**
Phone no/Alternate Phone no.	**08254237229**
Mobile no.	**9449947571**
Registered Email	**purushothamabalyaya@yahoo.com**
Alternate Email	**purushothamabalyaya@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sharadacollegebasrur.com/wp-content/uploads/2018/08/KACOGN11740-Sri-Sharada-College-Basrur-Karnataka.doc-2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://sharadacollegebasrur.com/wp-content/uploads/2020/03/Academic-Calendar-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.54**	**2011**	**08-Jan-2011**	**07-Jan-2016**
3	**B+**	**2.38**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC | **10-Dec-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Inter-Collegiate Devotional Song Competition	16-Jan-2019 1	152
Personality Empowerment Programs for lady students	10-Jan-2019 1	30
Training Sessions for competitive Examinations	10-Mar-2019 1	140
Career Training Program	02-Aug-2018 1	140
Moral and Spiritual Camp	16-Jan-2019 1	152
Faculty Development Programme	16-Oct-2018 1	21
Student Council Activities	25-Feb-2019 1	54
Placement Drive	20-Jul-2018 1	350
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRI COLLEGE BASRUR	Indoor Stadium	UGC	2014 5	2744942
SRI COLLEGE BASRUR	Outdoor stadium	UGC	2015 5	2810216
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC cell has organised a one day workshop in NAAC Accreditation Process Under New Methodology on 16th October 20191107. IQAC cell has organised a workshop on Preparation of AQAR in New Format on 7th February 2019. IQAC Cell has cosponsored campus recruitment drive on 20th July 2019 collaborating ASCENT STAFFING SOLUTIONS PVT LTD, BANGALORE. IQAC cell has organised oneday career guidance programme for Humanity Students on 10th March 2019. IQAC imparted recruitment training to prospective candidates through leading trainees from Ascent Solutions Pvt Ltd. on 2nd August 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. Conducting Environment and Civic awareness and People-centric programmes	Vanamahotsava', Swami Vivekananda Yuva Saptaha Road Show programme, Cleaning Programme at Balkur Grama Panchayath, Swachhata Abhiyan, Save Girl Child campaign, International Coastal Cleanup day was observed at Kodi Beach, Kundapura were conducted by NCC and NSS wings
9. Undertaking Field-work based Student Research Projects	9. Industrial visit by final year BCom students. Educational tour was organized to historical places by Dept of History. Dept of Economics conducted a project survey titled, "Stress during work of women workers in Cashew factory
8. Conducting Skill Development Programmes	8. Career Guidance programme was conducted for humanity students on 10 Mar 2019. Skill and Personality Development Programmes were conducted by NCC wing
7. Personality Development Programmes	7. Personality Empowerment Programme for lady students was conducted by FSL India, NGO on 10 Jan 2019. A Management fest 'Grow and Glow' was conducted to showcase the talents of undergraduate commerce students. Women and Self Reliance programme was conducted by women's forum
6. Awareness Programmes	6. Capital Market awareness Programme was conducted on 9 Aug 2018 for final year BCom students by BSE-IPF. Anti-drug awareness program was conducted. Democracy and voting rights – Celebration of Voter's day on 25 Jan 2019. Save Girl Child awareness programme was conducted on 10 Aug 2018.

	Plastic Prevention awareness programme was also conducted. Swachh Bharat Abhiyan was conducted by NCC, NSS and Red Cross wings. Dept of Health and Family Welfare, Udupi has conducted a district-level quiz and elocution competition on dangers of Tobacco on 25 Jan 2019. World AIDS Day and Cancer awareness day were observed on 1 Dec 2018 by NCC wing. Anti-Tobacco day and International day against drug abuse and illicit trafficking was observed on 4th Aug 2018 by NCC wing
5. Conducting Workshops/Training for Recruitment	5. Mr. Srivastava, Country Manager, Ascent Staffing Solutions Pvt Ltd imparted a recruitment training on 2 Aug 2018. Coaching classes for the preparation of bank exams, aptitude tests etc, were conducted by Ramesh Gundmi, a senior trainer in the month of Jul 2018
4. Conducting Campus Recruitment Drive	4. A Campus Recruitment Drive collaborating with Ascent Staffing Solutions Pvt Ltd. Bangalore on 20 July 2018
3. Conducting Faculty Development Programme by IQAC	3. IQAC has organized one-day workshop on NAAC Accreditation process under new methodology on 16 Oct 2018 and one-day workshop on Preparation of AQAR in New Format on 7 Feb 2019
2. Completion of Outdoor Stadium with 200m track	2. Completed
1. Completion of a fullfledged indoor stadium	1. Completed and inaugurated
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Governing Council	13-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	**20-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college has given priority to develop a Management Information System for collecting and sharing data with College Governing Body. College Governing Council is headed by Chairman. College daytoday affairs managed by the Correspondent and there are eleven members including two staff representatives. All types of projects approval, renewals and sanctioning of grants., etc is informed by the Principal to the Trust and Governing Council. There are regular college council meetings, students' council meetings and Governing Council meetings to discuss and approve various matters related to the college. The crucial decisions relating to college administration and finance are taken by the College Trust. Decisions pertaining to academic and co curricular activities are taken by the College Governing Council and Academic Committees in the college. As the Principal is exofficio Secretary of the College Trust and the Governing Council, it is possible to develop a integrated MIS in the college. The Students' Council meetings are regularly held in the college to discuss the matters related to student welfare measures, annual day celebrations, sports day celebrations, students workshops, redressal of grievances. Grievances of the students are reported to Student Welfare Officer. Important matters reported to Principal and appropriate actions are taken by the College Council. For the conduct of Seminars, Workshops and Symposium, various committees are formed and regular intracommittee and intercommittee meetings are held for the proper conduct of the programmes. Hence, MIS System a partially developed system in our college which have given the priority to collecting, updating and sharing data. The attendance of the students monthly compiled and recorded and information is given to the students well in advance as regards**

their shortage. This is also informed their parents through bulk messaging system. The academic performance of the students also informed to the parents of the students before inviting them to Parents Teachers Meet held in the college twice in the college. All the class advisors and mentors are advice the students along their parents in these meetings.

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College offers two under graduate programmes under credit based semester system namely, BA and B.Com. The College being affiliated to Mangalore University bound to follow the syllabus prescribed by the university. However, senior teachers have contributed to the curriculum design of the university being the members of Board of Studies in different subjects and members in different academic bodies the University. The institution has brought some amount of flexibility by enriching curriculum with additional course of skill development. The College offers 06 certificate courses and the computer center of the College established in collaboration with Keonics Yuva. Com offers 03 diploma and 06 certificate courses. The curriculum for these diploma, certificate and ad-on courses are designed, updated and revised by the respective departments in the College, subject to the approval of the College Council. The exposure of the faculty to the changes taking place in the academic world, feedback from students, parents, alumni and outgoing students provide useful input for updating curriculum. Following steps are taken for planned implementation of curriculum: Institutional Action Plan The Action Plan of each academic year is prepared by the College Council in consultation with IQAC and Management. Secondly, the curriculum for certificate courses developed by the institution itself. The college holds staff meeting in the beginning of each semester in which the implementation of academic, co-curricular and extracurricular activities are discussed and finalized. Departmental Action Plan At the beginning of each semester the HOD and other faculty work out their plans in each subject as per the syllabus and academic curriculum allotted by the University. HOD allots academic work load in consultation with the faculty. Lesson Plan Each teacher has to prepare a lesson plan for curricular activities. The individual subject plans and departmental plans are prepared at the beginning of the semester. The month-wise teaching plans are prepared by the individual staff in coordination with departmental action plan. Teacher's Diary Class time table, individual teacher's timetable and teacher's diary is made available to all the teachers at the beginning. Each teacher has to maintain the diary which includes the Action Plan, Lesson Plan of the department, her/his responsibilities related to administration, examination and tests, preparation for the teaching, extracurricular/co-curricular activities etc. Teaching Process The staff is encouraged to impart curriculum through innovative teaching methods like presentations, assignments, discussions, seminars, project works, industrial visits, in addition to smart classes and traditional chalk and talk methods. The institution develops action plans with the active involvement of IQAC. Workshops are conducted at the college level for the purpose. The syllabus covered is recorded by the individual staff in

> **the diary. A review of the syllabus covered by the teachers is done at the end of each month by the teacher himself and this is signed by both HOD and Principal. If any faculties fail to reach the target within stipulated time, he/she should engage extra classes to complete the syllabus.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Basic Accounting for Humanities students		01/08/2018	20	Making proficiency in Practical Accounting	Improving Accounting skill
Certificate course in Indian Yoga System		01/08/2018	20	Making students proficiency in Yoga Physical and mental development	Developing concentration for studies
Embroidery and Arts		01/08/2018	20	Making students employable	Improving skill in sewing, embroidery and arts making skill
Certificate course in co mmunicative English		01/08/2018	20	Making the students employable	Development of communica tive skill
Certificate course in Yakshagana		01/08/2018	20	Proficiency in Yakshagana Art	Development of Art and Culture

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	20

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yakshagana Certificate Course	01/08/2018	20
Indian Yoga System	01/08/2018	60
Embroidery and Arts	01/08/2018	25
Certificate course in Music and Dance.	01/08/2018	25

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	8
BA	Political Science	15
BA	Kannada	10

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college is in constantly in dialogue with its stakeholders and seeks advice and input from them in all area of its activity. Structured feedback is obtained for every course. The institution obtains feedback from following stake holders- The institution has a mechanism for analyzing student feedback on institutional performance. • The institution provides questionnaire to the students to get feedback on institutional performance. • The institution obtains feedback from outgoing students. • Alumni feedback is received annually at the general body meeting. • Results of the feedback is compiled and made known to all stakeholders. • Results of the feedback is added to the AQAR and uploaded to the college website. Outcome and Response • Efforts are made to take measures based on feedback. Efforts are made to enhance the quality of education. • The Governing Council along with the principal goes into the feedback and accepts suggestions, informs the staff to do the necessary changes. • Measures taken to incorporate their suggestions such as extension of drinking water facility, extension of mid-day meal facility, photo copying in library, extension of rest room for girl students etc. Evaluation results are used in following ways- • The results of evaluation communicated to the teacher concerned by the principal and they are asked to respond for the same. • They are asked to take necessary steps to improve themselves if there any negative comments. • The feedback results are communicated to the University by the teachers in the meetings of Board of Study. • Principal communicates them to

the policy-making bodies. • Teachers who are the members of Board of Examinations communicate them while framing questions for university examinations. • The results of feedback are used internally while framing curriculum for certificate courses. • The results of feedback is used internally while introducing new course and additional batch in B.Com course

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	180	135	118
BA	HEK/HEP	100	25	22

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	330	0	21	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Sri Sharada College has a strong mentoring system. Each student is attached to a faculty mentor for personal guidance, career advancement and development. Faculty members continue to be the mentors with the students allocated to them for every academic year. Every faculty member is expected to create a rapport with the student mentee, encourage her/him to ask questions, attempt to clarify the doubts and facilitate counselling on academic or personal issues, whenever required. The essence of mentorship is sustained human relationship a one to one direct relationship that ensures a student to believe that he/she is a valued person. A mentor is expected to focus on mentee's holistic development by guiding him/her in areas like academics, assignments, projects, cultural activities, sports, placements etc. Mentors are also to focus on overall development of the personality of the student by helping them develop communication skills, attitude, confidence, initiative, enterprise, adaptability, flexibility and other abilities required face modern world. The mentor is required to conduct regular meetings with mentees. The meetings are in the form of both groups and one-to-one basis. While appointing/nominating the mentors care is taken to ensure that only the teachers who are handling the respective classes become the mentors for those classes. The mentor is expected to record the details of each meeting. He/she should undertake remedial measures or corrective measures for the problems faced by their mentees and include it in their reports. All such reports shall be submitted to the head of the institution if the corrective measures require any financial commitment or affects the policy of the institution. The effectiveness of such corrective measure

shall be documented. A mentor is expected to maintain professional standards, improve mentoring skills and exercise good judgment when engaged in every activity involving her/his mentee and work with mentee to establish mutual respect, friendship, motivation and measurable goals

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
458	21	458:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has adopted a continuous internal evaluation system, wherein 20 per cent of the marks are awarded on the basis of their performance in the internal assessment and 80 per cent will be given on the basis of their score in university examinations. Internal assessment includes at least one examination and other activities such as assignments, fieldwork, seminars, etc. Feedback is obtained from each student regarding the teaching methods adopted in the institution, knowledge of the subject, and the general performance of each teacher. There is a continued focus on quality in the teaching- learning process. Providing information about process of evaluation to the students: The evaluation method and process is published in the college calendar and prospectus and also briefed in the orientation programme. Details of the evaluation process and time-table are displayed on the notice board. Class advisors orally communicate the system and process of evaluation in the classrooms. Details of the process reminded through notice at the time of examination. Information given in the College website. University Evaluation Rules are published and changes to it are notified from time to time. Continuous Evaluation and Evaluation Reforms The institution has adopted the Credit Based Semester System introduced by the Mangalore University. The College conducts Internal Assessment Examination and evaluation of the same. Assignments, Project Works, and Seminars are conducted to award internal

assessment marks. Weightage given to extra-curricular activities while awarding marks. Participation in NSS/NCC/Sports/Red Cross/Clubs and Association activities are taken in to consideration while awarding marks. For evaluation of general study paper, objective type/multiple choice equations are asked. Remedial Examinations are conducted. Continuous Evaluation in Formative examinations is done through: • Performance in the class • Performance in the class test • Assignment • Seminars • Oral Test • Evaluated scripts distributed to the students • Clarification regarding awarded marks/evaluation criteria • Internal Assessment marks displayed on the Notice Board and discrepancies are sorted out Continuous Evaluation in Summative examinations is done through: • Conducted as per the university regulations and guidelines • Time- table given by the university • Central Evaluation conducted by the university • Results are published in the university website • Marks card is issued by the university, which includes the internal assessment marks awarded by the college

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar beginning of every year (Beginning of First. Third and fifth semester). College academic calendar includes information about Teaching faculty, non-teaching staff, management staff, committees and associations and faculty in charge of committee and members from the students. Academic calendar includes the list of courses offered and subjects involved in six semesters. It gives information regarding the course patterns and schemes of examination. It provides information regarding internal examinations conducted during the semester, question paper pattern, internal marks conversion method and minimum marks for pass

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sharadacollegebasrur.com/course-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BCom		74	62	83.78
	BA		37	35	94.59

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sharadacollegebasrur.com/wp-content/uploads/2020/03/STUDENT-SAMPLE-SURVEY-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Personality Empowerment Programs for lady students	Commerce	10/01/2018
Moral and Spiritual Camp	Humanities	16/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Commerce	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

				mentioned in the publication	excluding self citation

<div align="center">**No Data Entered/Not Applicable !!!**</div>

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

<div align="center">**No Data Entered/Not Applicable !!!**</div>

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	2	1
Presented papers	0	4	1	1
Resource persons	0	1	1	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plastic prevention awareness programme	NSS/Grama panchayath Basrur/ Ramakrishna ashram Mangalore	4	103
Awareness against consumption of Tobacco	Red Cross	2	60
National Youth day celebration at Mangalore	Red Cross	1	61
Blood donation camp	NCC	3	18
Weapon training	NCC	2	30
World Aids day and Cancer awareness day	NCC	4	30
International coastal cleanup day at Kodi beach	NCC	4	30
Save Girl child abhiyan	NCC	4	35

Anti- Tobacco day and International day against drug abuse	NCC	4	30
International Yoga day	NCC/ NSS/ YOGA WING	6	60

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Leadership and community development .	NSS/ Participation.	Training on leadership and community development.	0	10
Blood donation camp	NSS/ NCC/ Red cross/ Indian Red Cross society, Kundapura	Blood donation	3	42
Educative programs for health and hygiene	NSS/ Grama Panchayath Balkur (Adopted village)	Cleaning and educative campaign programs throughout the year	3	103
Rally for awareness	NSS/NCC	Plastic prevention rally in Basrur	6	102
Vanamahostava	NSS/NCC	Vanamahostava in the campus by planting seedlings.	6	102
Awareness Program	NSS/ Grama Panchayath Basrur/ Vivekananda Ashrama Mangalore	Plastic Prevention and cleaning Program	4	103

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1137701	**1137701**
512127	**512127**
14323	**14323**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	**Existing**
Others	**Existing**
Video Centre	**Existing**
Seminar halls with ICT facilities	**Existing**
Classrooms with LCD facilities	**Existing**
Seminar Halls	**Existing**
Class rooms	**Existing**
Campus Area	**Existing**

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
E Scannar	Fully	2012	2012
Bar Code Scannar	Fully	2012	2012
NLIST	Fully	2015	2015
EASYLIB, Online Public Access Catalogue (OPAC)	Fully	2012	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28661	1608724	321	37352	28982	1646076
Reference Books	1633	219855	103	15812	1736	235667
e-Books	3135000	5900	0	0	3135000	5900
Journals	24	22675	0	0	24	22675
e-Journals	6000	5900	0	0	6000	5900
Digital Database	1	5900	0	0	1	5900
CD & Video	11	1950	0	0	11	1950
Library Automation	1	147315	1	10000	2	157315
Others(specify)	71	30960	0	0	71	30960

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Purushothama Balyaya	Google Classroom for I B.com Google Classroom for III B.com	Google classroom	10/07/2019
Purushothama Balyaya	Google Classroom for III B.com	Google classroom	05/06/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	54	1	54	2	1	10	7	10	0
Added	0	0	0	0	0	0	0	0	0

Total	54	1	54	2	1	10	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College Library: Reference periodicals section is situated in the first floor of the Library building. While entering students should enter their name, class Our college library is spacious and well stacked. It has about 30,760 books. Subscription to the library automation software Easylib and books are issued/ returned on bar-coded borrower's cards. Online Public Access Catalogue (OPAC) facility is available at the circulation desk at the entrance of the library. Users can reserve books and get such information, as to whom a book is issued, when it is due date etc. Computers with broadband internet connection and reprographic facility is available to the users in the library. All the students are required to make the best use of the reading opportunity made available to them through the Reading Room Library. Students are requested to treat Library books as a sacred trust and use them with great care. Library will be kept open from 9-00 am. to 5-30 pm. on all working days except on Saturday. On Saturdays, the Library will be open from 9-00 am. to 1-30 pm. The Library includes Text books, Reference and Periodical section Book Bank. Library is kept open during the vacation also. Text book section: The text book section is situated in the ground floor of the building. The students may get the needed text books and other general books for home reading for one week and the date of returning of the book would be mentioned in the book issued. If the book is not returned on the date mentioned, the penalty of Re.1/- per day per book will be levied as an overdue charge. If a student does not return the book within a week after the due date, his/her name will be notified on the notice board, Even after the notification if he/she does not return the within a week after the due date, his/ her attendance in the class will be withheld and his/her name will be struck off from the attendance register. Books will be issued to the students of all classes on all working days. SC/ST book bank scheme: There are 2704 books in the Book Bank Scheme. In this scheme the books will be issued to SC/ST students with first preference and to the other students on merit basis. They can be retained for the full academic year. To review the condition of the books and they can be taken home again until the end of the academic year or the annual examination. For getting the books in this scheme the students should submit the application in the prescribed form. The selection of the students for getting the books will be made by the library committee. Reference section: To obtain the name and signature of the students a "Gate Register" (Entrance Register) kept for the purpose. At the reference

and periodicals section the students can get the needed text books and other general books like dictionaries, grammar books, encyclopedias and question paper sets just for reference

http://sharadacollegebasrur.com/about-us/college-library-and-learning-systme/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Fee concession, Post matric, Sanchi honnamma and Endowment	527	1072960
Financial Support from Other Sources			
a) National	SC and ST Students Scholarships and Minorities and others	120	608000
b)International	NA	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Health and Hygiene	05/03/2019	120	Matha Amrathanadamayi Foundation Kerala
Women and self reliance	05/03/2019	100	Women's forum
Personality Development	10/01/2019	25	FSL India NGO
Aptitude test	01/07/2018	112	Commerce

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Placement training	80	80	60	15
2018	Coaching classes for competitive examination	32	32	25	15

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Ascent Staffing and Solutions	350	15	Skill Development Cell of State and Central Govt 'Bharavase' at Viveka Pre-University College, Kota 2. Alvas 'Pragathi' Placement Drive	200	15

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.Com	Commerce	MIT, Moodlukatte	MBA
2018	6	B.Com.	Commerce	K. Varadaraja Shetty Govt. First Grade College, Koteshwara	M.Com.
2018	1	BA	Huminities	Beaary's B. Ed College Kundapura	B.Ed
2018	2	BA	Humanities	Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi.	MA in Economics

| 2018 | 5 | BA | Humanities | Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi. | MA in History |
| 2018 | 3 | BA | Humanities | Govt. First Grade College and Post Graduate Center, Then kanediyoor, Udupi. | MA in Kannada |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	30

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz and elocution competition	District Level	30
Swacch-Soch	College Level	250
Devotional Song Competition	University Level	32
Talents Day	Intra-Collegiate	50
Cross Country Race for Men and women	Intra-Collegiate	28

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	1	0	164890983	Sharath Devadiga
2018	Bronze Medal	National	1	0	164890940	Charan Shetty
2018	Bronze Medal	National	1	0	173762662	Nevis Raja
2018	All India Inter-University Participation	National	1	0	164890983	Sharath Devadiga
2018	South Zone Inter-University Participation	National	1	0	173762611	Kavya

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Student Council. Selection of Student Council is done in the following method- ? There is a call for application. ? The applications are sorted out. ? The Principal and the student welfare officer finalize the selection of the student representatives in consultation with the coordinators of clubs and committees. ? If the applications are less than the required numbers, the committee will nominate the members. Constitution of Student Council ? The Principal is the Ex-officio President of the Student Council. ? The student welfare officer acts as the convenor of the Council. ? The Principal nominates senior teachers as coordinators for various associations and clubs. ? There are three or four student representatives in each Association Club/Cell. ? The student representatives are nominated by the Principal (after inviting applications from interested students). ? All students are members of associations/clubs. Activities of Student Council Commerce Associations and Career counselling Cell: The Commerce Association organized different training programme under the leadership of HOD of Commerce Department. 1. Campus Recruitment Drive: Collaborating with ASCENT STAFFING SOLUTIONS PVT LTD, BANGALORE on 20th July 2018. Sri Pradeep Srivastava, Country manager, Ascent Staffing Solutions and Miss. Pushpanjali and Miss. Neha, coordinators conducted and coordinated the campus placement. 350 candidates enrolled and given the interview and 60 among them were short listed. Following Mr. Srivastava, Country Manager of Ascent Staffing Solutions, imparted a RECRUITMENT TRAINING on 2nd August 2018 to all shortlisted candidates and orders are given for 15 candidates immediately and others are listed for further recruitment. 2. Capital Market Awareness Program on 9thAugust 2018 was conducted for final year BCom students (101 students participated). The theme of this programme was creating awareness for capital market with an overview of securities market. BSE-IPF jointly sponsored this program. Mr. Ramachandra Bhat, MGM college Udupi was the resource person. 3. Personality Empowerment Program for the lady students of final year BCom on 10th January 2019. This program was sponsored by FSL India NGO. Mrs. Linda from Italy and Mrs. Carlota from Spain were the resource persons. 30 lady students were imparted with skill-based training and management games to enhance employability skill among them. 4. Training Sessions for Placement- From the past many years, efforts are made

to support students towards building their career by conducting various training sessions, sessions for entrance examination, personality development, etc. We are also providing coaching classes in the preparation of Bank exams, aptitude tests etc. This year we conducted coaching classes for Degree students. This coaching session was inaugurated by Sri Ramesh Gundmi, a senior trainer. 5. College fest The COLLEGE FEST- GROW AND GLOW was organized on 15th February 2019. This is a fest to provide exposure as well as showcase the talents of undergraduate Commerce and Arts students. This fest aims at giving students an opportunity to face the upcoming challenges in the corporate world with set of events. A totyal of 20 teams of 7 members each participated in the fest. The fest was inaugurated by

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The Alumni Association was established in the college in 1980's. It has more than 35 years of history. Earlier it was known as Old Students' Association. The Association used to be there with the institution in all major activities. When the college decided to submit for NAAC Accreditation in 2002-2003, the association was renamed as Alumni Association. The bye-law was prepared for the smooth functioning of the association. According to the bye-law of the association the principal of the college shall be the honorary president of the association. A senior member of the teaching staff shall be the co-ordinator. In addition, there shall be a Vice – President, Secretary, Joint-Secretaries, Executive Committee and a Treasurer – all shall be elected from among the members of the association. All the office bearers shall be elected in the Annual General Body Meeting. The Audited Accounts of the association are also subject to the approval of the AGM. Following are the important activities of the Association • Providing financial support to various projects of the college. • Participation in College Annual Day Celebrations. • Presentations in the cultural programmes. • Organising inter-collegiate level cultural and educational programmes. • Organising civic awareness and environmental awareness programmes. • Supporting all types of sports activities, etc.

5.4.2 – No. of enrolled Alumni:

98

5.4.3 – Alumni contribution during the year (in Rupees) :

170000

5.4.4 – Meetings/activities organized by Alumni Association :

Number of meetings held: 02 Dates of meetings held: On 26-01-2018 and 11-02-2019. Their activities • Participation in College Annual Day Celebrations. • Presentations in the cultural programmes. • Organising inter-collegiate level cultural and educational programmes. • Organising civic awareness and environmental awareness programmes. • Supporting all types of sports activities, etc. • Financial Support for various types of activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has decentralised internal organizational structure and decision-making system. Governing Council- It is the highest administrative

body, which meets regularly to take important decisions related to admission, recruitment, budgetary allocation, development of infrastructure and fixing fee structure. College (Staff) Council- The College Staff Council with the Principal meets as and when there is a need to discuss academic matters. Internal Quality Assurance Cell – The IQAC includes the Principal, coordinator, representative members from the management, alumni, and teaching and administrative staff members, who advice the management and the Principal on quality enhancement activities and the decisions taken by management are based on them. Planning Board - It takes operational decisions and approves operational plans regarding the implementation of plans designed by the management. Advisory committee - It is constituted for the specific purpose of advising the Principal regarding the decisions to be made on various issues. Different staff committees - Different staff committees look in to various aspects of teaching-learning and organizing activities for the students. The college promotes a culture of participative management in the following ways - • The Principal is the ex-officio secretary of the College Trust and the Governing Council. • The Governing Council consists of two representatives from the faculty. • The College Council comprises members of the teaching and administrative staff. • The Student welfare council- student representatives. • Men and Women are represented in all clubs/committees and associations. • IQAC has representatives of the management, teaching and administrative staff and alumni. • The Planning Board comprises of the Principal, teaching and administrative staff. • Faculty meetings. • Inter-departmental programmes The success of the college administration lies in the effective delegation of responsibilities. The administrative activities are decentralized by forming different committees comprising of teaching and non- teaching staff members. They are delegated proper authority to assume the responsibility of imparting quality education. The head of the institution is a member of the college Governing Council and he is the ex-officio secretary of the College Trust. Various activities of the college are designed and implemented through the complete involvement of the management and staff council. Two senior staff members of the college are nominated in rotation as members of the Governing Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Application in the prescribed form with the Student's passport size photo and complete in all respects should be submitted to the Principal within 10 days of the publication of the result. Photo copy of II PUC Marks Card should be enclosed with the application. 2. Applications received will be decided on their merits and as per reservation. The applicants called for the interview should be accompanied by their Parents/Guardians and bring with them the following certificates, in original, without fail A. II PUC Marks Card. B. Transfer Certificate. C. Conduct Certificate from the Head of the Institution last attended. D.

	Stamp/Passport size photos – 5 E. Income Certificate (if the Family income is less than ?44,500/- per annum (valid for 5 years) and Caste Certificate (if belongs to the SC/ST/Group-I)
Industry Interaction / Collaboration	In collaboration with keonics.com, the college is providing computer education for students. In collaboration with Indian Red Cross Unit, Kundapura, Blood Donation camps are conducted. Many cleaning programmes are undertaken in collaboration with adopted village Balkur Panchayath. Industrial visits are arranged for Commerce students. Career Training Programme was conducted in collaboration with Ascent Staffing Solutions Pvt. Ltd. Bangalore. Capital Market Awareness programme was conducted in collaboration with BSE-IPF, Mumbai. Health and Hygiene Awareness programme was conducted in collaboration with Maatha Amruthanandamayi Foundation, Mangalore. Personality empowerment programme for lady students was sponsored by FSL India, NGO.
Human Resource Management	There are regular management and staff interactions and meetings focussing on the institutional development. The teacher representatives (2) are participating in each academic council meeting. The students' grievances are addressed through redressal cell. There are separate cells for the redressal of SC/ST and women students. The student council meetings are conducted regularly for addressing the genuine demands of the students and informing about various programmes conducted in the college. There is Swami Vivekananda HRD Unit which specially organizes moral and spiritual camps in the campus. Faculty are in-charge of co-curricular and extra-curricular activities. The financial support such as reasonable salary, provident fund, ESI and loan facilities from Staff Co-Operative Society are given for the welfare of the staff members
Library, ICT and Physical Infrastructure / Instrumentation	The college library has INFLIBNET-NLIST facility. Library is automated with OPAC, EasyLib and other facilities. Library has internet facility for staff and students. Photocopy machine is also provided in the library. College has Wi-Fi enabled campus, Smart Class, A/V

	room, seminar halls, computer lab, Language lab, Photocopier, LCD, Computers, Laptops for staff and students, etc. Google Classrooms are also utilized for the benefit of the students. College has cafeteria, ladies rest rooms, gents washrooms, indoor and outdoor stadiums, seminar halls, 7 water purifiers with coolers, 2 power generators, computers, etc
Research and Development	College Research Committee motivates and monitors teachers and students in research work. Teachers are undertaking research work. College provides infrastructural facilities for research work. Every department has departmental library where books for research purpose are specially earmarked. College is conducting workshops and seminars for teachers and students to inculcate research culture among them. Financial support was also given for student project and field works. Many teachers have engaged themselves in research and publication. The research works were published in journals and college magazines. College management supports all types of research activities in the college
Examination and Evaluation	Semester examinations are conducted as per university guidelines and patterns. Internal assessment examinations are scheduled twice in a semester. Each examination is of One-hour duration. The question paper patterns are also as per semester examination guidelines and patterns. Internal Assessment marks are announced well in advance before the semester examinations. Aptitude tests are conducted for newly admitted students. Oral tests and Class tests are conducted after the completion of each unit in the syllabus. Remedial examinations are conducted for slow learners. Some of the faculty members are serving in the University Board of Examination and the University Board of Studies
Teaching and Learning	Faculty members enhance the nature of the Teacher-Student relationships by actively being involved in counselling, mentoring and self-improvement initiatives. For this purpose, college adopts the techniques of student presentations, student seminars, workshops, assignments (group and individual), field work, mini-projects,

	etc. The process of teaching and learning takes place through, classroom teaching, teaching based on academic calendar and lesson plan, regular and continuous evaluation, unit tests, guest lectures, smart class, interactive sessions, project work, group discussions, field visit, surveys, self-study etc. Commerce Lab in the Commerce dept enhances the practical knowledge of the students in Commerce and Business. Google Classrooms are introduced to give technology-based platforms for the students.
Curriculum Development	Curriculum for B.A, B.Com courses are prescribed by the University. Curriculums for Certificate Courses are developed by the college itself approved by the College Council. Faculty members have participated in University Level Workshops related to Curriculum Development

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-Governance is partially adopted for planning and development of the college
Administration	For the college administration, RoboVidya software was adopted
Finance and Accounts	Majority of fund transfers, especially UGC grants are distributed through NEFT system. All the payments are recorded through Government software PFMS
Student Admission and Support	The college has online system of admission. There is also a system of bulk messaging for giving information regarding attendance, scholarships, notices about internal and semester examinations, class suspensions, holidays, etc. Scholarships for the students like post-metric, minority, MHRD, etc are applied through e-portals like NSP and SSP
Examination	RoboVidya software was installed and used as a connecting software between college and university. The attendance, application for semester examinations, internal assessment marks, credit marks, etc are uploaded through this software. Admit cards are downloaded through this software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Sooraj Kumar Shetty	Inter-Collegiate Univeristy level competition	Mangalore University	392
2018	Sooraj Kumar ShettySooraj Kumar Shetty	Attending meeting at CDC, Mangalore University	Mangalore University	288
2018	Sooraj Kumar Shetty	Meeting held at Mangalore University conducted by Sports dept	Mangalore University	242
2018	Akshatha Kumari J Shetty	One-day workshop on NAAC Accreditation New Methodology held at Milagres College, Mangalore	Milagres College, Mangalore	450
2018	Dr. Rakshith Kumar Shetty	National Seminar at Dr. Ambedkar College, Hubli	Dr. Ambedkar College, Hubli	526
2018	Purushothama Balyaya	Workshop on New CBCS Syllabus	MUCTA	440

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

NCC Refresher Course at Officer Training at Academy Kamptee, Maharastra	1	01/02/2018	03/11/2018	300
UGC Sponsored Refresher Course in Commerce at HRD Centre, Kannur University	1	30/11/2018	20/12/2018	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund and ESI For Temporary Faculty.	Provident Fund and ESI for Temporary Non-Teaching Staff.	Water coolers, Fee concession, Scholarships for poor and Free Meal for deserved

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has mechanism for internal and external audit. We have our own audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire income and expenditure parts of the College each year. Qualified internal auditors have been permanently appointed and a team of staff under them do thorough check and verification in each financial year. External audit is also carried out on an elaborate way. Auditors deputed by the Government also visit the College every year to conduct the audit keeping in view the policies and orders issued by the Government from time to time So far there have been no major objections raised by the auditor. Minor errors of omissions and commission when pointed out by the audit team are immediately corrected

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nithin S Shetty, Mohammed Haneef Sheik, Vittal Prabhu Kandlur, Rajendra Shettigar , K Radhakrishna Shetty, Dr. M Dinesh Hegde, Dr. Chandravathi Shetty ,Sri B Bhasker Shetty , Sri H Jagadish, Dr. Vadiraj	986000	INDOOR STADIUM, Girls rest Room, Devotional Song Competition, Fee Concession and Free meals

	Bhat , Sri Purushothama Balyaya, and others		

6.4.3 – Total corpus fund generated

986000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Department of Collegiate Education	Yes	College Governing Council
Administrative	Yes	Department of Collegiate Education	Yes	College Trust and Managing Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Participation PTA Meet. 2. Aware of Curricular, Co-curricular/ Extra Curricular Programmes of their ward. 3. Constantly in touch with progress of their ward. 4. Discussion with Teachers about the performance of their ward in internal and semester examinations. 5. Aware of the scholarships / concessions available in the institution

6.5.3 – Development programmes for support staff (at least three)

? Career Development Programme for Non-Teaching staff. ? Deputing the Non-Teaching staff for training programmes. ? Deputing the Non-Teaching staff for training programme for the implementation of 'Sakala'. ? Deputing the Non-Teaching staff for training programme for the public awareness programme about 'Sakala'. ? Training for University Examinations. ? Meetings of Non-Teaching staff by Principal

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? The faculties and students are involved in research/ project work, paper presentations, book publications. ? The campus recruitment drive was conducted. Skill development programs were conducted. Coaching classes were conducted for bank and other competitive examinations. ? Powerpoint presentation, Discussion forums and study groups on Whatsapp, Google Classrooms, Inflibnet-Nlist, Easylib, OPAC, MOOC, Swayama Platforms are used for the benefit of the students. ? Online Student Satisfaction Survey (SSS) was conducted and results were analysed and interpreted and uploaded to the college website. The survey for parents and alumni were also conducted based on structured questionnaire and result was analysed. Teachers Evaluation was also conducted and the results were analysed and interpreted. ? Entrepreneurship Development Cell (Antarprerana) was established in the college and programmes are conducted to educate budding entrepreneurs. Many entrepreneurial skill development programmes were also conducted under this cell. ? Collaborative activities were conducted for strengthening academic interactions. ? Many job-certificate courses are started and it is being planned to start diploma courses in GST (Taxation) and Representative Kannada (according to the examination patterns of KAS, UPSE, etc). ? A masterplan is being prepared keeping in view of the Golden Jubilee Celebrations in 2022-23

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One-day workshop in NAAC Accreditation Process Under New Methodology	16/10/2018	16/10/2018	16/10/2018	21
2018	Recruitment training to prospective candidates from leading trainees from Ascent Solutions Pvt Ltd	02/08/2018	02/08/2018	02/08/2018	21

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Guest Lecture on 'Women and Self-Reliance'	05/03/2019	05/03/2019	250	0
Awareness programme on health and hygiene	05/03/2019	05/03/2019	250	0
Save Girl Child' Abhiyan	10/08/2018	10/08/2018	26	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? College has conducted awareness rallies such as Swacch Bharat Abhiyan and International Coastal Cleanup Day. ? Vanamahotsava programme was conducted in whicb saplings were planted in the month of July. ? Plastic Prevention Awareness and Cleaning Programme was conducted in adopted village, Balkur. ? Herbal Garden is maintained inside the campus. Medicinal samplings are planted in the herbal garden. ? College has initiated steps for water harvesting by

installing water harvesting plant which cost ?85,000. ? Waste Management systems, Solar energy, VermiCulture etc. In short, awareness rallies and extension activities for environmental and other social issues have been conducted

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	6	4	17/08/2019	01	Protection of archaeological inscriptions of Basrur village	New inscriptions were found through excavations and discovery that were previously unreported	6

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	02/07/2018	The college lays great stress on the development of the character among the students. Students are admitted to the college on the clear understanding of rules and regulations of the

			college. Irregularity of attendance especially habit of staying away from the class during the class session, indifference to the studies, avoidance of tests and examinations etc. Students are not generally allowed to the class without identification card issued by the college and this should be produced at the time of borrowing library books, receiving scholarships, bus passes, and also at the time of University examinations
Calendar and Prospectus	02/07/2018		It includes information to parents/ guardians where the importance of PTA is highlighted. The parents are required to keep close contact with the principal and are required to visit the college regularly to get information about the academic progress of their children. The college prepares marks card and progress report related to marks of various tests, internal and semester examinations. It also includes report of attendance of the students (75 of attendance is compulsory for semester examinations. Any disciplinary and legal actions taken by the principal for the well being of the students should be informed in advance to the parents in PTA meeting. The college needs full support and cooperation from the parents for the all-round development of the students. The parents are required to meet SWO or class advisors directly to know the attendance,

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Moral and Spiritual Camp in collaboration with Ramakrishna Mission, Mangalore	16/01/2019	16/01/2019	240
One day seminar 'Swachh Soch' organized in collaboration with Ramakrishna Mission, Mangalore	26/02/2019	26/02/2019	260

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Extension of herbal garden and planting medicinal samplings. ? Celebration of 'Vanamahotsava' by planting saplings in the month of July in the college campus. ? Conducting environment awareness programmes like Swacch Bharat Abhiyan and observing International Coastal Cleanup Day. ? Cleaning and awareness programme in adopted village Balkur. ? Implementation of rainwater harvesting. ? Implementation of Vermi-culture. ? Construction of closed drainage system for canteen. ? Special provision for waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link STUDENTS' INITIATIVE – SHARADA U-GET Sharada U-Get is an initiative of the students to start their own training group to provide training to face upcoming challenges in the corporate world especially for placement. The two students of the Final B.Com, Chethan and Chandan got training through attending many training and skill development programs in different colleges and institutes and they imparted same skills to the students of our college. The main objectives of this initiative are: • To ensure the students to acquire the skills to enhance their employability. • To impart confidence building techniques to the participants. • To empower them to impart requisite skills to grow in a corporate environment. • To provide the students exposure to the outer world and fit them into the rapidly changing job market. • To acquire the skills needed to bring about an overall change in the personality of the students. Sharada U-GET has organized various programs for the benefit of the students especially skill development programs. COACHING CLASSES FOR THE STUDENTS OF NEIGHBOURING SCHOOLS Objectives: • To identify the native talents in the field of Games and Sports. • To provide required training and coaching by the experts in the field. • To encourage and motivate them to pursue Games/ Sports as a career option. • To make younger generation in and around Basrur village to be acquainted with the sports facilities available in our institution. Context: In our survey of the neighbouring High schools and Pre-University colleges, we found that the students of those institutions are having strong orientation towards sports and games. But they lag behind in showing good performance in inter-school/inter-college sports tournaments. That

is partly due to the lack of infrastructural facilities and non-availability of expert coach in their respective fields. Ours being one of the reputed institutions of Mangalore University for its achievements in the fields of Volley Ball, Gymnasium, Ball Badminton and chess, prepared a plan for organising coaching camps in those fields for the benefit of the students of those institutions. In the first phase, we have introduced coaching camp in volley ball with financial assistance from Mangalore University. The Plan is in operation since the past two academic years. Practice: We made an appeal to the Mangalore University for financial assistance. The University has agreed to bear the expenditure required to pay the remuneration to be paid for the coach and assistant coach. The college agreed to bear the expenditure incurred for food and infrastructural facilities. Co-Ordinator - Sri Suraj Kumar Shetty, M. Phed, Physical Education Director. Trainer in: Volley Ball Chess - Naresh B Gururaj, Kashvi Chess School, Kundapura. Wrestling - Sharath Devadiga, University-Level Wrestler, Old Student, Sri Sharada College, Basrur. Kabaddi (Men) - Sri Suraj Kharvi, State Level Player Old Student Sri Sharada College, Basrur Badminton (Men) – Kishan, Police, Udupi. Old Student, Sri Sharada College , Basrur.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://sharadacollegebasrur.com/best-practice/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Sri Sharada College, Basrur was established in 1973 by the Sri Sharada College Trust with the noble vision of providing higher education to rural youth. The institution aims at empowering economically less fortunate and socially marginalized sections of society. The founders of the College also believed that no education is worth the name if the instructions in various disciplines are not accompanied by proper shaping of character. Hence there is special focus on value-based education and cultivation of proper attitude and awareness of various responsibilities that they would need to shoulder in future. Majority of the students admitted to the College are from rural background, hailing from socially marginalized communities. Further the presence of more than 55 per cent women students itself indicates the inclination of the institution towards education and empowerment of women. The institution is located in rural atmosphere. It is committed to the protection and conservation of environment through multiple measures like rain water harvesting, energy conservation, solid and liquid waste management and planting trees. Efforts are made to maintain a clean, green, and pollution free campus. The NSS and NCC units also join hands to achieve these objectives. The objective is to give back to the society that nurtures and supports us. In all of these initiatives, Sri Sharada College, Basrur would be guided by its vision of inclusiveness and equity, so that, no one of rural youth is deprived of the accessibility to higher education on the basis of caste, creed, religion, region, gender, economic and social status, or any other factor other than a genuine interest in learning. Towards this end, the Sharada College is providing various opportunities to students. Some of them are • Many Scholarships are provided. • Endowment Prizes. • Freeships. • Free meals for the deserving and needy students. • Career counselling and guidance with cells like Entrepreneurship Development Cell, Placement Cell etc. • Medical help. • Opportunities for sports and games like Chess, Wrestling, Ball Badminton, Volley Ball etc. • Facility of indoor and outdoor stadiums. • Effective mentoring system with each class being assigned to 2-3 teachers handling the respective classes. • Special coaching camps for the students of neighbouring

schools and colleges. • Free computer classes and remedial classes for the students. • Around 30 committees, clubs and associations for co-curricular and extra- curricular activities. • Introduction of certificate courses in addition to the regular degree courses. • Skill development programmes with special emphasis on employability skills. • Strengthening learning resources by adding books to the Central Library and Department Library, and by subscribing to national/international journals, INFLIBNET/ N-List, etc. • Use of ICT in the teaching-learning process by using smart classrooms, A/V rooms, Over Head Projectors, OPAC, Google Classrooms, EasyNet, etc. The institution is committed to the ideals of social justice, empowerment of women and marginal groups, communal harmony and good citizenship. The college invests all its potentials to see that its graduates will be persons of knowledge, ability, skill and morality

Provide the weblink of the institution
http://sharadacollegebasrur.com/best-practice/

8.Future Plans of Actions for Next Academic Year

1. Conducting National, State and Regional level seminars. The college has planned to conduct National/ State level seminars and is actively seeking the collaboration of Mangalore University in this regard. A theme for state level seminar "Idea of Karnataka" is under review. It is proposed to contact many scholars from Karnataka state as resource persons, moderators etc. 2. Conducting regional level workshops for the benefit of faculty as well as students. The college has planned to conduct career-oriented workshops for the benefit of the students. It is proposed to contact institutions which provide coaching for competitive examinations. 3. Encouraging research activities/ paper presentations/ publications by the faculty members. The research committee of the college has planned to allocate books of the departmental libraries and research papers for the faculty members. They are motivated to attend seminars, present papers and publications. 4. Encouraging the students to undertake small fieldwork-based research projects. Research committee has planned to allocate seed money for each research project undertaken by students of various departments. It has also been planned to allocate faculty members as project guides for proposed project works. 5. Encouraging more external participation of the students in workshops, seminars and competitions. The college has planned to motivate the students to participate more and more in workshops, seminars and competitions. The concerned committee heads will have the responsibility of sending the students. 6. Supporting Alumni Association for conducting intercollegiate cultural competition. It is proposed to support the alumni activities of conducting intercollegiate cultural competitions by helping them with infrastructural facilities and guidance from principal and faculty members. 7. Conducting blood donation camps and Health awareness camps. It is planned to ask collaboration with Indian Red Cross Unit of Kundapura Tq, in this regard. NSS and NCC wings are also planning to jointly organize this event. It is also planned to conduct Health Awareness programs by collaborating with hospitals and health centers. 8. Conducting environmental awareness/ civic awareness/ gender equity and people-centric programmes. It is planned to conduct Swacch Bharat Abhiyan programme through awareness programmes and conducting rallies. It is also proposed to conduct Voter's Day, Women's Day, World AIDS Day, etc. 9. Conducting NSS Annual Camp. It is planned to conduct NSS Annual Camp in the rural area. 10. Conducting Moral and Spiritual Camps. It is planned to conduct Moral and Spiritual camps in the college in collaboration with Ramakrishna Mission, Mangalore.