

SRI SHARADA COLLEGE, BASRUR.



**KUNDAPURA TALUK, UDUPI DISTRICT
KARNATAKA - 576211
(KACOGN11740)**

(RE-ACCREDITED B GRADE BY THE NAAC)



INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT : 2017-2018

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2017-2018

I. Details of the Institution

1.1 Name of the Institution

SRI SHARADA COLLEGE, BASRUR

1.2 Address Line 1

BASRUR – 576 211

Address Line 2

KUNDAPUR TALUK, UDUPI DISTRICT

City/Town

BASRUR

State

KARNATAKA

Pin Code

576 211

Institution e-mail address

sharadacollegebsr@yahoo.com

Contact Nos.

08254-237229, 9483515339

Name of the Head of the Institution:

K. Radhakrishna Shetty

Tel. No. with STD Code:

08254-237229

Mobile:

9945413819

Name of the IQAC Co-ordinator :

Dr. M. Dinesh Hegde

Mobile:

9449773962

IQAC e-mail address:

iqacsharadacollegeb@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN11740

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/18/A&A/25-3 dated 5.11.2016

1.5 Website address:

www.sharadacollegebasrur.com

Web-link of the AQAR:

<http://www.sharadacollegebasrur.com/IQAC>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	--	2004	5
2	2 nd Cycle	B	2.54	2011	5
3	3 rd Cycle	B	2.38	2016	5
4	4 th Cycle	--	--	--	

1.7 Date of Establishment of IQAC : DD/MM/YYYY

10.12.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Latest Assessment and Accreditation by NAAC as on 05.11.2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g., AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University	NA		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	Nil
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	Nil
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	Nil
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Enhancing the quality of the institution through

- Introducing quality enhancement and sustenance measures.
- Conducting Placement Drive for the benefit of students of the institution and neighbouring institutions
- Preparation of Academic Calendar
- Conducting workshop for the teachers and non-teaching staff in quality sustenance
- Preparation of yearly Plan of Action
- Motivating teachers to undertake research activities.
- Cultivating research culture among students.
- Motivating teachers to introduce innovative teaching methods to make teaching
- Making learning student- centric and participatory.
- Persuading the management to enhance the infrastructural facilities.
- Introducing technology assisted teaching –learning.
- Striving for academic excellence and skill development among students through

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Conducting workshop on Career opportunities and Competitive Examinations • Conducting Regional Level workshops/ Seminars both for the benefit of faculty and students • Conducting Faculty Development Programmes • Completion and submission of Minor research projects sanctioned by the UGC • Holding Inter-collegiate Kabaddi Tournament • Conducting environment awareness / civic awareness and people-centred programmes • Introducing skill development programmes • Introducing SMS service in administration and modernising leaning facilities • Progress in the construction of Indoor and Outdoor Stadium sanctioned by the UGC • Organising Campus Drive Programme 	<ul style="list-style-type: none"> • Conducted two Institutional Workshops • Obtained fund from the UGC for extending infrastructure like Indoor stadium and Outdoor stadium • Four departments undertook student research projects • Two minor research projects completed and submitted to UGC • Campus Recruitment Drive was organised for the benefit of students of the institution and neighbouring institutions • Environment friendly, gender sensitive, student oriented and people-centred programmes • Bulk SMS facility introduced • Introduced INFLIBNET-NLIST facility in the Library

* *Attach the Academic Calendar of the year as Annexure.*

See Annexure I

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate

Any other body College Council

Provide the details of the action taken

Obtained approval for the Action Plan for the ensuing year
 Sanction of fund required for the completion of research projects
 Appraised the feedback from stakeholders
 Appraised the results and other achievements of the reporting year
 Prepared an estimate of the fund required to carry out action plan

Part – B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	2	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	06	0	06	01
Others	0	0	0	0
Total	08	0	06	01
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure-See Annexure-II

See Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabus prescribed by the Mangalore University
- Syllabus for the Certificate Course prepared and introduced by the college

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	06	3	03	0	0

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	3	0	0	1	0	1	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	---	14
----	-----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	08	12
Presented papers	02	03	3
Resource Persons	1	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT, Home Theatre
- Language lab and development of communicative skills.
- Student Projects based on field work
- Regular Student Evaluation
- Aptitude test for newly admitted
- Remedial Classes for slow learners
- Learning through Industry visits through Field visits
- Learning through Smart Class
- Learning through Debate, Elocution, Quiz

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Semester Examination/Evaluation as per University pattern
 Objective type multiple choice for IC and General Studies paper
 Remedial Examination

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2	2	2
---	---	---

2.10 Average percentage of attendance of students

91

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(VI Sem)	40	10.00	30.00	27.50	17.50	85.00
B.Com.(VI Sem)	149	28.00	27.00	17.00	7.0	79.0
B.B.M.(VI Sem)	---	---	---	---	---	---

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Academic Calendar
- Regular Meeting with staff, students and management
- Review of results
- Workshops for newly appointed teachers
- Monitoring remedial classes
- Encouraging teachers to pursue research
- Encouraging the students to take up research projects
- Reviewing the feedback
- Motivating for adopting innovative methods in teaching

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	1
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	3
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	4
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	11	0	7
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Motivating the teachers to take up research activities such as Projects, Ph.D, M.Phil etc.
2. Conducting Workshop for the teachers on Research Methodology
3. Inviting proposals for major/minor research projects
4. Initiative and encouragement to student research projects
5. Encouraging teachers to Publish research based articles and books

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	----	----	02
Outlay in Rs. Lakhs	Part of the National/State level projects	----	----	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	07		----	07
Outlay in Rs. Lakhs	6.75	----	----	6.15

3.4 Details on research publications

	International	National	Others
Peer Review Journals		1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	01	Department of Rural Development and Panchayat Raj Government of Karnataka	1 Lakh	1 Lakh

Minor Projects	2	UGC	6.75 Lakhs	6.15 Lakhs
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	03	College	---	---
Any other(Specify)	--	--	--	--
Total	--	--	7.75 Lakhs	7.15Lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-----	-----	----	01	03
	Sponsoring agencies	-----			College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-----	-----	-----	-----	-----	-----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="03"/>		
NCC	<input type="text" value="06"/>	NSS	<input type="text" value="15"/>	Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Students Activities under Red Cross during the academic year

1. Youth Red Cross activities for the year 2017-18 was inaugurated by Mr. Jayakara Shetty, Chairman of Indian Red Cross Society Kundapur Unit.
2. The unit has collected fund of 11,000 on account of **Geneva Convention Day** on 12 Aug. 2017. It organized a '*Mental Health Awareness*' programme by Dr. Vidya.
3. Ten volunteers participated in one day rally programme on account of **National Youth Day celebration** on 21 Jan. 2018 held at Town Hall, Mangalore.
4. A Voluntary **Blood Donation camp** was organized on 27th Feb. 2018. A Collection of 87 units of blood was handed over to Blood Bank, Kundapur.

Student activities under NSS during the academic year:

1. **Pipe Compost and Plastic Prevention Programme** on 15th June 2017.
2. **Vanamahotsava** on 15th June 2017.
3. Celebration **Yoga day** on 21st June 2017.
4. **Temple Cleaning** programme in mudkeri, Basrur on 5th August 2017.
5. **Plastic Prevention Rally** in Basrur Town on 15th August 2017.
6. **Swatch Bharath Abhiyana** held at Mahalingeshwara Temple Basrur on 10th September 2017.
7. **Anti-Crime Week** held in our college on 14th December 2017.

8. The **NSS Annual Special Camp** was organized in G.H.P. School Mardi Kodladi from 22nd to 28th December 2017.
9. **Cleaning and Education campaign** was held in the NSS adopted village Balkur throughout the year.
10. **Swami Vivekananda Yuva Saptaha** Road Show programme on 12th January 2018.
11. **Karate Training Camp** held in our college on 22nd January 2018.
12. **Parisara Manana Programme** (Environmental Awareness Programme) on 29th January 2018.
13. **Anti -drug Programme** on 17th February 2018.
14. **International Language Day celebration** on 21st February 2018.
15. **Blood Donation Camp** on 27th February 2018.

NCC Cadets' participation and achievements in the reporting year:

1. 20 Cadets participated in Yoga on the occasion of **International Yoga day** celebrated on June 21 2017 in our college.
2. **Anti-Tobacco Day and International Day against Drug abuse and Illicit Trafficking** observed in the college on 26th June 2017. 35 cadets participated in the Roadshow conducted in Basrur.
3. **Save Girl Child and Swatch Bharath Abhiyan** conducted at Basrur Bus stand and Basrur Temple respectively on 6th August 2017. 30 cadets participated in the Abhiyan.
4. **Vanamahostava** celebrated in our college on 6th August 2017. NCC cadets planted sapling around the college ground.
5. **International Coastal Clean-up day** observed on 17th September 2017. 35 cadets actively participated in the cleaning of Kodi Beach, Kundapura.
6. **World Aids Day and Cancer Awareness Day** observed on 16th December 2017. 38 cadets participated in the Roadshow organised in Basrur.
7. 10 NCC Cadets Donated Blood in **Blood Donation Camp** Held on 27th February 2018, in the College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total in Rupees
Campus area	7.68 acres	NIL	--	7.68 acres
Class rooms	16	NIL	--	16
Laboratories	--	-	--	--
Seminar Halls	01	01	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	02	--	---
Value of the equipment purchased during the year (Rs. in Lakhs)		--	UGC	--
Others:	--	01	UGC	19,46,942
1.Construction of Indoor Stadium	--	01	UGC	6,62,151
2.Construction of Outdoor Stadium	--	01	UGC	6,62,151

4.2 Computerization of administration and library

- INFLIBNT-NLIST facility in Library
- Introduction of E-attendance and E- internal Assessment
- Accounts Software extended to all the systems in College Office.
- Fully automated Library with EASYLIB Software
- Online Public Access Catalogue (OPAC)
- N Computing with Broad Band

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in ₹	No.	Value in ₹	No.	Value in ₹
Text Books	21373	13,08,686.75	493	58922.25	21866	1367609.00
Reference Books	8,379	4,27,569.25	84	22026.29		449595.54
e-Books and e-Journals (NLIST)	--	5,750	--	5,900	--	11,650.00
Journals	20	21,250	22	21,195	42	42,445.00
Digital Database	--	--	--	--	--	--
CD & Video	11	1,950	---	--	11	1,950
Others (specify) Magazines & Newspapers	68	23527	---	---	68	23,527

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	01	50	02	01	10	07	00
Added	00	00	00	00	00	00	00	00
Total	54	01	50	02	01	10	07	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> • Introduction of INFLIBNET-NLIST • LAN facility to all departments/library/office • Wi-Fi Campus • Introduction of E-attendance and E-internal assessment • Provision for Smart Class • Computers with Internet access to students in Library and Computer Centre. • Provision for Computer Training to Staff and Students in Computer Centre.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.79742
ii) Campus Infrastructure and facilities	1.26891
iii) Equipments	0.46860
iv) Others	0.23381
Total :	2.76874

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Motivate all departments to keep up the expected standard of Higher education
- Obtain feedback from the students and making the institution address their requirements
- Attention towards special needs of women students
- Support the students in getting aids from the government/UGC/private persons
- Monitoring Remedial Classes, Special Classes for the needy students, Career and Employment Programme
- Quality sustenance in view of student progression
- Communicative and Analytical Skill Development
- Welfare Schemes for students belonging to marginalised groups and other deserving students
- Creating awareness about scholarships-provide medical service for the students

5.2 Efforts made by the institution for tracking the progression

- Class advisors/mentors to each class to monitor the progress of the students
- Regular parents meet to review the progress of their wards
- Language Lab to develop the skill
- Endowment Prizes for achievements
- Remedial Classes for slow learners
- Career Guidance programmes
- Job-oriented training and certificate courses
- competence building programmes

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	538	00	00	00

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	233	43.3		305	56.7

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
30	44	03	464	--	541	29	54	08	447	--	538

Demand ratio B.Com; 1:1 Dropout % 1.4
 B.A: 1:0.43

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Training programme **Career Opportunities and Competitive examinations** for final year students on 13.03.2018-66 students participated
- An Awareness Programme on BSE/IPF on 18.07.2017
- Providing study materials for competitive examinations

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- A Workshop on **Challenges before Students While Selecting a Career** on 12.07.2017
- **Certified Management Account Course** was conducted in collaboration with Logic School of Management
- **Workshop on Taxation** on 25.01.2018 by Dy.Commissioner ,Department of Income Tax
- Provision for study materials for the students appearing for competitive examinations
- Career information in the Library (Career Corner) information regarding Employment Opportunities and Placement Programmes

No. of students benefited

160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	165	43	03

5.8 Details of gender sensitization programmes

- A guest lecture on **Laws to and Protect Rights of Women and Women Empowerment** On the International Women's Day on 19.01.2018- by Smt. Mukta Bai, ASI Udupi

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	200	3,00,000
Financial support from government	403	23,14,319
Financial support from other sources	11	66,200
Number of students who received International / National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/University level National level International level

Exhibition:State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Demand for more washroom facilities for women
- Steps taken for the extension of canteen facilities

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- | | |
|---------|---|
| Vision | - 'Towards Moulding The Rural Youth For Modern Challenges' |
| Mission | - Higher Education
- Value Based Education
- Empowerment of Women and Marginal Groups
- Social and Civic Responsibility
- Skill Development |

6.2 Does the Institution has a management Information System

- | |
|--|
| Yes |
| <ul style="list-style-type: none">• Information through SMS to Students and Parents• Wi-Fi Campus• Information through Website• Online Public Access Catalogue in the Library• Information through Publications like Prospectus, Calendars, Magazines• Regular Meetings with Management, Staff, Students, Alumni and Parents• E-attendance and E-Internal assessment marks register• Salary payment through HRMS• Student attendance and results of evaluation communicated to the staff and parents |

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- | |
|---|
| <ul style="list-style-type: none">• Curriculum for B.A., B.Com., B.B.M. Courses are prescribed by the University.• Curriculums for Certificate Courses are developed by the College itself approved by the College Council.• Teachers participated in University Level Workshop related to Curriculum Development |
|---|

6.3.2 Teaching and Learning

Process of Teaching Learning takes place through:

- Classroom teaching
- Teaching based on Academic calendar and lesson plan
- Regular and continuous evaluation
- Unit tests
- Class seminars
- Assignments
- Guest Lectures
- Smart class
- Interactive Sessions
- Student Project Work
- Use of ICT
- Group Discussion
- Field Visit
- Socio-political survey
- Self Study

6.3.3 Examination and Evaluation

- Semester Examinations as per University guidelines and pattern
- Internal Assessment Exam is conducted in the College
- Aptitude Test for newly admitted
- Oral Test after the completion of each unit in the syllabus
- Remedial examinations
- Teachers serving on University Board of Studies

6.3.4 Research and Development

- Teachers undertaking Research Projects funded by the UGC and other funding agencies
- Providing infrastructural facility for research
- Research Committee to motivate and monitor Teachers and students in Research work
- Conducting workshop for teachers on Research Methodology
- Financial support for Student Projects and field work
- Conducting seminars and workshops to motivate teachers in engaging themselves in research and publication
- Publication of Research works in journals and college magazines

6.3.5 Library, ICT and physical infrastructure / instrumentation

- INFLIBNET-NLIST facility in the library
- Canteen
- Ladies rest room
- Gents wash room
- 16 class rooms
- Smart class facility
- Wi-Fi campus
- Library Advisory Committee, Book Bank Facility, SC/ST Book Bank.
- Library is automated with EASYLIB, Online Public Access Catalogue (OPAC)
- Language Lab and Computer Centre, N Computing
- ICT Room and Home theatre
- Seminar hall
- Indoor Stadium and Gymnasium
- Computer Lab
- Language Lab
- Water purifier with cooler (07)
- Internet facility for staff and students-LAN
- Photo copiers for office and library
- Generators (02)
- LCD, Computers, Laptop for the teachers and students
- Canteen with free mid day meal for select (130) students

6.3.6 Human Resource Management

- Management-staff Interaction
- Teacher-representation /participation in Management
- Redressal of grievances through Grievance Redressal Cells for staff and students
- Redressal of Grievances of SC,ST and Women students
- Conducting Student Council meetings regularly
- Addressing the genuine demands of the students
- Active functioning of HRD unit
- Teachers in-charge of co-curricular and extra-curricular activities
- Financial support for the staff such as reasonable salary, provident fund, loan facility from the co-operative society etc.

6.3.7 Faculty and Staff recruitment

- Announcement and notification in newspapers-inviting applications
- Conducting interviews and performance test
- Selection on the basis of merit-cum-roster(reservation) system
- Preference to merit – with M.Phil., / Ph.D.,/ NET holders
- Selection through performance test

6.3.8 Industry Interaction / Collaboration

- Collaboration with Keonics.Com in providing computer education for students
- Collaboration with Mangalore University Kannada College Teachers Association for National Seminar
- Collaboration with Blood Bank Udupi for Blood donation programmes
- Collaboration with Mangalore University for Career Guidance programme
- Collaboration with Rotary Club, Consumer’s Forum- Awareness programmes
- Industry visit of the students

6.3.9 Admission of Students

- Call for application by the eligible students
- Constitution of admission committee
- Selection of the students on Merit Basis and Roster system
- Admission after an interview of the students accompanied by their parents
- Online submission to the University
- Transparent process of Admission
- Rules and Regulations included in the Prospectus
- Orientation to newly admit.
- Aptitude test for newly admit

6.4 Welfare schemes for

Teaching	Staff Co-Operative Society
Non teaching	Staff Co-Operative Society
Students	Scholarships Mid-Day Meal Endowment prizes Fee concessions for meritorious and needy students

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dept. of Collegiate Education	Yes	College Council
Administrative	Yes	Dept. of Collegiate Education	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Being an Affiliated College, we follow all the reforms introduced by the Mangalore University for semester examinations

Reforms in internal assessment examinations introduced by the institution are-

- Objective type Questions for Indian Constitution/General Study paper
- Remedial exams for slow learners

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy in recruitment of staff

- Conducting Internal Test and awarding marks
- Conducting Certificate Courses
- Conducting academic programmes, seminars and workshops
- Autonomy in Co-curricular and extra - curricular activities
- Adopting innovative methods of teaching-learning

6.11 Activities and support from the Alumni Association

- Sponsored **One Day Workshop on Career Opportunities and Competitive Examinations** organised by IQAC on 13.03.2018
- Regular meetings-providing feedback
- Cultural Programmes during Annual Day Celebration

6.12 Activities and support from the Parent – Teacher Association

- Regular meetings/workshop
- Workshop on Student and Adolescent Psychology on 19.01.2018 –Dr. Sowjanya, Psychiatrist and Counsellor, Dr A.V. Baliga Hospital Udupi and Sri Ashok Kamath BEO Kundapur participated as Resource Persons
- Providing suggestion for development and feedback
- Contribution to free Mid-day Meal Fund and other activities

6.13 Development programmes for support staff

- Staff association for professional development and recreation
- Opportunity to participate in Orientation Programme and Workshops
- Special coaching in job-skills whenever required

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Introducing rain harvesting programmes
- Planting trees and improving Herbal garden
- Special provisions for waste management
- Special attention to sanitation/ hygiene

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Learning through Survey of the villages, Field visits and Industry visits
- Intensive socio-economic activity in the adopted village and study of the adopted village

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Two Institutional Workshops
- Special coaching for sportspersons (Volley ball coaching camp)
- Student Research Projects /field and industrial visits
- Infrastructure development such as construction of Indoor and Outdoor stadium etc.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Paperless Office
2. Coaching Camps for Neighbouring Schools

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

See Annexure III

7.4 Contribution to environmental awareness / protection

- Swatch Bharat Abhiyan
- Environment Awareness Programme
- Cleaning of Temple Street of Basrur village
- Campus cleaning programmes
- Plastic prevention Rally
- Waste management plan
- Efforts for maintaining Green campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths of the College :

- Permanent Affiliation from the UGC under Section 2(f) and 12(b) of the UGC Act.
- The College is an aided institution.
- It has successfully completed three cycles of accreditation by NAAC.
- The campus presents a disciplined and congenial atmosphere.
- There is adequate land for future development.
- Several national and regional level seminars/workshops were successfully conducted.
- Computerised Office, Library Automation
- Higher percentage of Women students
- Quality Enhancement Programmes
- Staff Co-operative Society, Staff Association, Alumni Association
- Gender Sensitivity Programmes

Problems :

- College located in Rural Area.
- Government withdrawing its Grants and Financial Aids pace by pace
- Government not supporting Regular Appointment of the Teaching and Non Teaching Staff members
- Declining Strength in Arts and Management Course

Opportunities :

- To undertake more community oriented activities
- To develop Research Activities in the College and enhance teacher quality
- To start Self-financing Courses

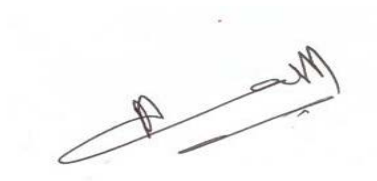
Threats :

- Declining strength in Arts and Management Course
- State Government withdrawing financial support
- New Degree Colleges being established in surrounding areas

8. Plans of institution for next year

- Completion of a full-fledged Indoor Stadium
- Completion of Out-door stadium with 200 meters track
- Conducting at least one National Level Seminars
- Conducting Regional Level workshops/Seminars both for the benefit of faculty and students
- Encouraging the students to undertake small field-work based research projects
- Sending proposals for the UGC for Minor/Major research projects
- Conducting environment awareness/civic awareness and people-centred programmes
- Extension of herbal garden and making attempts to a certificate course in Herbal Medicine

Name Dr. M. DINESH HEGDE



Signature of the Coordinator, IQAC

Name K. RADHAKRISHNA SHETTY



Signature of the Chairperson, IQAC

Academic Calendar 2017 - 2018

19-06-2017 - Commencement of I, III & V Semester Classes--- Orientation to I Sem Students
27-06-2017 - Enrolment of students for Certificate Courses
30-06-2017 Aptitude Test for I Sem
05-07-2017 -Commencement of Certificate Course Classes
21-07-2017 - HRD Programme
21-07-2017 - Student Council Meeting
31-07-2017 - Workshop on Literary Writings
04-08-2017 - Talents Day Celebrations
08-08-2017 -Commencement of Remedial Classes
09-08-1017-- Human Rights Programme
11-08-2017 – Value Education Programme
13-08-2017 - Workshop on Skill Development
21-08-2017 to
26-08-2017 - NCC/NSS/ Sports/ECA activities
09-09-2017 - Commencement Assessment Examinations
21-09-2017- Parent-Teacher Meet
23-09-2017- Meeting of Alumni Association
02-10-2017 – Celebrations related to Mahatma Gandhi Jayanthi
07-10-2017 – End of I, III & V Semester Classes
16-10-2017 – Commencement of I, III & V Semester Examinations
30-11-2017- Commencement of II, IV & VI Semester Classes
24-12-2017- NSS Special Camp Commences
01-01-2018 - Coaching for Cultural Troup Commnces
09-01-2018 -Career Guidance Programme
16-01-2018 – Eco-Club Activities
08-02-2018 - Club- Association Activities
12-02-2018- Cultural Programmes
19-02-2018- Commencement Assessment Examinations
27-02-2018 - Remedial Classes SC/ST and Weak students
12-03-2018- Remedial Classes for slow learners
16-03-2018 – Workshop on How to Face Examination
19 to 21-03-2018 - College Annual Sports and Cultural Fest
07-04-2018 – End of II, IV & VI semester Classes
25-04-2018 – Commencement of II, IV & VI semester Examinations

SRI SHARADA COLLEGE, BASRUR
CONSOLIDATED STATEMENT OF STUDENTS EVALUATION 2017 -18
B.COM

		Name of the Teachers			
		KRS	PB	SBK	SA
		%	%	%	%
1	Regularity in conducting classes	94	94	93	91
2	Punctuality	96	94	94	91
3	Preparation for the class	93	92	92	93
4	Completion of the Syllabus on time	97	95	91	92
5	Competency to handle the subject	97	96	94	92
6	Presentation skills like voice, clarity, language	95	94	94	92
7	Methodology used to impart the knowledge	96	93	92	92
8	Interaction with the students	97	97	94	91
9	Accessibility to the students outside the classroom	96	92	94	95
10	His role as mentor	98	95	92	94

		Name of the Teachers			
		RSS	DKS	RSK	DD
		%	%	%	%
1	Regularity in conducting classes	92	94	90	94
2	Punctuality	91	94	91	94
3	Preparation for the class	91	93	94	91
4	Completion of the Syllabus on time	90	93	92	93
5	Competency to handle the subject	94	91	91	90
6	Presentation skills like voice, clarity, language	93	92	92	91
7	Methodology used to impart the knowledge	91	91	94	93
8	Interaction with the students	92	92	91	91
9	Accessibility to the students outside the classroom	92	93	92	92
10	His role as mentor	91	92	91	94

KRS- ASSOT. PROF. K.RADHAKRISHNA SHETTY

PB- ASSOT. PROF PURUSHOTHAMA BALLYAYA

SBK-SRI SANDEEP.K

SA-SRI SANTHOSH

RSS-SRI RAGHAVENDRA SHETTY S

DKS-SRI DEEPAK KUMAR SHETTY

RSK-SMT ROOPA SHETTY K

DD- KUMARI DREEMA DSOUZ

B.COM

		Name of the Teachers				
		BBS	CS	RKS	AJS	NY
		%	%	%	%	%
1	Regularity in conducting classes	97	95	96	97	92
2	Punctuality	96	95	96	95	92
3	Preparation for the class	95	97	94	98	93
4	Completion of the Syllabus on time	96	95	98	97	94
5	Competency to handle the subject	96	96	97	95	93
6	Presentation skills like voice, clarity, language	95	97	97	95	94
7	Methodology used to impart the knowledge	96	95	95	95	91
8	Interaction with the students	93	95	95	96	95
9	Accessibility to the students outside the classroom	95	97	93	98	92
10	His role as mentor	95	98	94	97	90

		Name of the Teachers				
		NS	VA	MA	CJ	DR
		%	%	%	%	%
1	Regularity in conducting classes	91	93	90	93	94
2	Punctuality	92	94	95	94	91
3	Preparation for the class	93	91	90	92	92
4	Completion of the Syllabus on time	92	95	94	91	92
5	Competency to handle the subject	91	92	91	90	92
6	Presentation skills like voice, clarity, language	92	92	92	90	90
7	Methodology used to impart the knowledge	91	94	94	91	92
8	Interaction with the students	92	93	94	91	92
9	Accessibility to the students outside the classroom	97	93	92	91	90
10	His role as mentor	96	94	92	89	92

BBS- ASSOT. PROF. B BHASKAR SHETTY

CS- DR. CHANDRAVATHI SHETTY

RKS- DR.RAKSHITH KUMAR SHETTY

AJS- SMT. AKSHATHA J SHETTY

NY- SRI NARAYAN Y

NS- SRI NAGARAJ SHETTY

VA- SRI VISHWANATH ACHARYA

MA- KUMARI MAMATHA

CJ-CHANDRA JAPTHI

DR- KUMARI DISHA RANI

SRI SHARADA COLLEGE, BASRUR
CONSOLIDATED STATEMENT OF STUDENTS EVALUATION 2017-18
B.A

		Name of the Teachers					
		BBS	MDH	CS	RKS	AJS	NY
		%	%	%	%	%	%
1	Regularity in conducting classes	93	95	92	91	95	93
2	Punctuality	94	92	96	95	95	92
3	Preparation for the class	95	92	94	98	94	93
4	Completion of the Syllabus on time	96	94	97	91	96	94
5	Competency to handle the subject	97	95	95	93	94	91
6	Presentation skills like voice, clarity, language	96	92	93	95	95	91
7	Methodology used to impart the knowledge	93	94	94	97	96	90
8	Interaction with the students	95	91	98	95	96	92
9	Accessibility to the students outside the classroom	92	93	95	96	96	95
10	His role as mentor	93	94	96	95	95	90

		Name of the Teachers					
		RS	NS	VA	DR	CJ	G
		%	%	%	%	%	%
1	Regularity in conducting classes	95	92	93	89	91	90
2	Punctuality	95	95	92	91	93	91
3	Preparation for the class	94	94	93	92	94	94
4	Completion of the Syllabus on time	95	95	91	93	93	92
5	Competency to handle the subject	94	94	93	91	92	91
6	Presentation skills like voice, clarity, language	94	94	96	94	91	94
7	Methodology used to impart the knowledge	94	93	94	95	91	95
8	Interaction with the students	95	94	95	92	92	92
9	Accessibility to the students outside the classroom	94	92	90	92	93	91
10	His role as mentor	95	91	91	91	90	90

BBS- ASSOT. PROF. B BHASKAR SHETTY

MDH-ASSOT PROF. M DINESH HEGDE

CS- DR. CHANDRAVATHI SHETTY

RKS- DR.RAKSHITH KUMAR SHETTY

AJS- SMT. AKSHATHA J SHETTY

NY- SRI NARAYAN Y

RS- SRI RAGHAVENDRA SHETTY

NS- SRI NAGARAJ SHETTY

VA- SRI VISHWANATH ACHARYA

G- KUMARI GIRIJA

CJ-CHANDRA JAPTHI

Evaluation by Passed Out Students (Alumni) 2017 – 2018

- **Feedback on Course**

Learning Value, Applicability to real life situations, Depth of the Course content, Extent of coverage of course, Clarity and Relevance of reading materials, Extent of effort required by students, relevance of the projects.	Good / Very Good.	92%
	Not up to the mark.	8%

- **Feedback on Teachers**

Communicative skill, Interest generated by the Teacher, Ability to integrate course material with environment Ability to integrate this course with other courses, accessibility of the teacher in and out of the class, ability to design examinations, assignments, provision for feedback, knowledge base of the teacher, sincerity and commitment of the teacher as above average.	Good / Very Good.	85 %
	Not up to the mark.	15%

- **Evaluation of Teaching**

Teacher's preparation for the class, adequate communicative skill, providing motivation and encouragement, good interaction with students, make internal assessment regularly, and as mentors.	Good / Very Good.	90 %
	Not up to the mark.	10%

- **Programme Evaluation**

Courses offered	Very Good/Good/Satisfactory	88 %
	Need some interdisciplinary subjects	45 %
	Need project work/practicals/field visit based learning	60%

- **Infrastructure and Learning Resources**

Infrastructure and Learning Resources	Very Good/Good/Satisfactory	80 %
	Need improvement	20 %

- **Assessment System :**

Internal assessment system/semester system/assignment system	Conducive and Regular	83 %
	Need improvement	17 %

Evaluation by the Parents-2017-18

1. Regular participation in Parent Teacher Meet-95 Not regular- 5%
2. Aware of the curricular/co-curricular /extra-curricular programmes-90% Not aware-10%
3. Constantly in touch with progress of their ward-91% Not constant-09%
4. Satisfied about the performance of their ward-83% Not satisfied-8% No response-09%
5. About the teaching and facilities available- Very good-58% Good-40% Satisfactory-2%
6. Discussed with their ward about their future development -Yes-88% No-12%
7. Whether availed Bank Loan for education Yes 2% No- 98%
8. Aware of the scholarships/concessions available in the institution Yes-48% No-52%
9. Satisfied about the behaviour and study habits at home Yes-85% No-15%

ANNEXURE – III

BEST PRACTICES

1. Paperless Office

A paperless office means a work area where the use of paper has been omitted or considerably reduced. The word paperless office was first used by George Pake in 1970s in his article “Office of the Future”. He wrote that the use of paper would be reduced and all documents would be on computer and electronic due to availability of more technology. But it does not mean that the use of paper has to be eliminated completely. It only means that its use should be drastically reduced. So, actually it means “less paper office”.

Objectives:

- Easy access to documents
- Save in time
- Simplicity business process
- Move time to focus on work
- Security issues
- Effective Communication System
- Saving space
- Environmental friendly

Practice :

The institution has adopted two effective software namely, RoboVidya and Bulk SMS Software. All the admission related details are uploaded to RoboVidya which could be used by all the staff and Principal of the college at the tip of their hand. This software is used to maintain the accounts of the College also.

The Bulk SMS software is used to give information and notices to the students and staff of the College. It has helped our college office to save time and have an effective communication system.

2. Coaching Classes for Neighbouring Schools

Objectives:

- To identify the native talents in the field of Games and Sports
- To Provide required training and coaching by the experts in the field
- To encourage and motivate them to pursue Games/ Sports as a career option
- To make younger generation in and around Basrur village to be acquainted with the sports facilities available in our institution

Context:

In our survey of the neighbouring High Schools and Pre-University Colleges we found that the students of those institutions are having strong orientation towards sports and games. But they lag behind in showing good performance in the inter-school/inter-college sports tournaments. That is partly due to the lack of infrastructural facilities and non-availability of experts coach in their respective fields. Ours being one of the reputed institutions of Mangalore University for its achievements in the fields of Volley Ball, Gymnasium, Ball Badminton and Chess prepared a plan for organising coaching camps in those fields for the benefit of the students of those institutions. In the first phase, we introduced coaching camp in Volley Ball with the financial assistance from Mangalore University. The Plan is in operation since two academic years.

Practice:

First we made an appeal to Mangalore University for financial assistance. The University has agreed to bear the expenditures required to pay the remuneration to be paid for the Coach and Assistant Coach. The College agreed to bear the expenditures incurred for food and infrastructural facilities. For the participants it is cost free. The first camp was conducted from 15th April 2017 to 30th April 2017 in which 18 students participated. The second camp was conducted from 11th April 2018 to 25th April 2018. 18 students from neighbouring institutions participated in this camp. We are planning to extend it to other events also