SRI SHARADA COLLEGE, BASRUR.

KUNDAPURA TALUK, UDUPI DISTRICT
KARNATAKA – 576211

(RE-ACCREDITED B GRADE BY THE NAAC)

INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT : 2016-2017

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)* | 2016-2017 |

1. Details of the Institution

1.1 Name of the Institution

| SRI SHARADA COLLEGE, BASRUR |

1.2 Address Line 1

| BASRUR – 576 211 |

Address Line 2

| KUNDAPUR TALUK, UDUPI DISTRICT |

City/Town

| BASRUR |

State

| KARNATAKA |

Pin Code

| 576 211 |

Institution e-mail address

| sharadacollegebsr@yahoo.com |

Contact Nos.

| 08254-237229, 9483515339 |

Name of the Head of the Institution:

| K. Radhakrishna Shetty |

Tel. No. with STD Code:

| 08254-237229 |

Mobile:

| 9945413819 |

Name of the IQAC Co-ordinator :

Dr. M. Dinesh Hegde

Mobile:

9449773962

IQAC e-mail address:

iqacsharadacollegeb@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

KACOGN11740

OR

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC(SC)/18/A&A/25.3 dated 5.11.2016

1.5 Website address:

www.sharadacollegebasrur.com

Web-link of the AQAR:

www.sharadacollegebasrur.com/IQAC

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

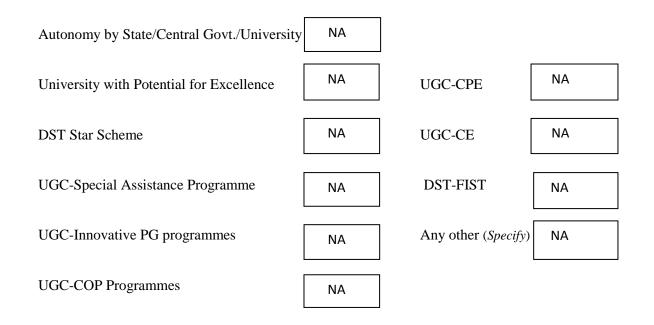| Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	--	2004	5
2	2nd Cycle	B	2.54	2011	5
3	3rd Cycle	B	2.38	2016	5
4	4th Cycle	--	--	--	

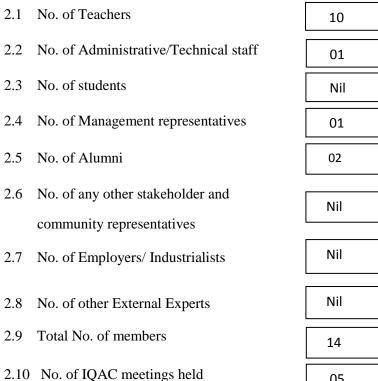1.7 Date of Establishment of IQAC : DD/MM/YYYY

10.12.2004

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

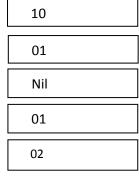Latest Assessment and Accreditation by NAAC as on 05.11.2016

1.9   Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ☐   No ☐

(e.g., AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10   Type of Faculty/Programme

Arts ✓   Science ☐   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

Others   (Specify)   . ------

1.11 Name of the Affiliating University *(for the Colleges)*   Mangalore University

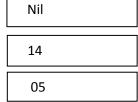1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University	NA		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

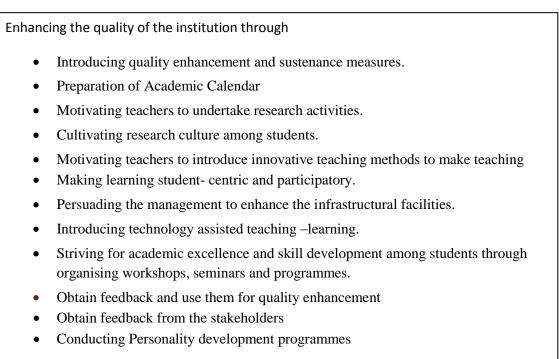|		
2.1	No. of Teachers	10
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	Nil
2.4	No. of Management representatives	01
2.5	No. of Alumni	02
2.6	No. of any other stakeholder and community representatives	Nil
2.7	No. of Employers/ Industrialists	Nil
2.8	No. of other External Experts	Nil
2.9	Total No. of members	14
2.10	No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders: No.   08   Faculty   05

Non-Teaching Staff Students   02   Alumni   01   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes   ✓   No   ☐

If yes, mention the amount   ₹ 3,00,000 (XII Plan)

2.13 Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   3   International   0   National   1   State   0   Institution Level   2

(ii) Themes

National Seminar: Women Studies in India: Recent Trends

Institutional:

1. Devaraj Urs and Karnataka Politics

2. Challenges on Human Rights in Indian Democracy

2.14 Significant Activities and contributions made by IQAC

Enhancing the quality of the institution through

- Introducing quality enhancement and sustenance measures.
- Preparation of Academic Calendar
- Motivating teachers to undertake research activities.
- Cultivating research culture among students.
- Motivating teachers to introduce innovative teaching methods to make teaching
- Making learning student- centric and participatory.
- Persuading the management to enhance the infrastructural facilities.
- Introducing technology assisted teaching –learning.
- Striving for academic excellence and skill development among students through organising workshops, seminars and programmes.
- Obtain feedback and use them for quality enhancement
- Obtain feedback from the stakeholders
- Conducting Personality development programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Organising and monitoring the process of NAAC Reaccreditation process • Conducting Regional Level workshops/ Seminars both for the benefit of faculty and students • Extension of Library building and Canteen building to accommodate more students • Encouraging the students to undertake small field-work based research projects • Sending proposals for the UGC for Minor / Major research projects • Holding Inter-collegiate cultural competitions • Conducting environment awareness / civic awareness and people-centred programmes • Introducing skill development programmes • Introducing SMS service in administration and modernising leaning facilities	• NAAC Reaccreditation process successfully completed • Conducted one UGC sponsored National Level Seminars • Conducted two Institutional Seminars • Obtained fund from the UGC for extending infrastructure like canteen, library building, in-door stadium and out-door stadium • Four departments undertook student research projects • Two proposals for minor research projects submitted to UGC-one already sanctioned • Environment friendly, gender sensitive, student oriented and people-centred programmes • Bulk SMS facility introduced • Introduced INFLIBNET-NLIST facility in the Library

Attach the Academic Calendar of the year as Annexure.

See Annexure I

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐   Syndicate ☐   Any other body   College Council

Provide the details of the action taken

> Obtained approval for the Action Plan for the ensuing year
> Sanction of fund required for Accreditation process
> Appraised the feedback from stakeholders
> Appraised the results and other achievements of the reporting year
> Prepared an estimate of the fund required to carry out action plan

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	3	0	1	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	05	01	06	01
Others	0	0	0	0
Total	08	01	07	01
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ☐   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure-See Annexure-II***

See Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> - Syllabus prescribed by the Mangalore University
> - Syllabus for the Certificate Course prepared and introduced by the college

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
     permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	3	04	0	0

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions
     Recruited (R) and Vacant
     (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	3	0	0	1	0	1	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	04	12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	23	23
Presented papers	--	05	03
Resource Persons	01	01	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Language lab and development of communicative skills.
- Use of ICT, Home Theatre, OHP
- Student Projects based on field work
- Regular Student Evaluation
- Aptitude test for newly admitted
- Remedial Classes for weak students
- Learning through Industry visits through Field visits
- Learning through Smart Class
- Learning through Debate, Elocution, Quiz

2.7 Total No. of actual teaching days
     during this academic year

175

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Semester Examination/Evaluation as per University pattern
>
> Objective type multiple choice for IC and General Studies paper
>
> Remedial Examination

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2	2	2

2.10 Average percentage of attendance of students

92

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(VI Sem)	51	5.98	27.45	35.29	9.80	78.46
B.Com.(VI Sem)	98	35.71	38.78	14.58	4.03	92.86
B.B.M.(VI Sem)	---	---	---	---	---	---

Note : Results of 2016 (Results of 2017 yet to come)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- o   Preparation of Academic Calendar
- o   Regular Meeting with staff, students and management
- o   Review of results
- o   Workshops for newly appointed teachers
- o   Monitoring remedial classes
- o   Encouraging students to pursue research
- o   Encouraging the students to take up research projects
- o   Reviewing the feedback
- o   Motivating for adopting innovative methods in teaching

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	1
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	4
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	11	0	7
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Motivating the teachers to take up research activities and enhance qualification

2. Conducting Workshop for the teachers on Research Methodology

3. Inviting proposals for major/minor research projects

4. Motivating the teachers to take up research activities such as Projects, Ph.D, M.Phil etc.

5. Initiative and encouragement to student research projects

6. Encouraging teachers to Publish research based articles and books

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	01 (Part of the National/ State level projects)	----	02
Outlay in Rs. Lakhs	Part of the National/State level projects	1,00,000/-	----	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	02	----	4
Outlay in Rs. Lakhs	3,30,000	2,66,000	----	3.30,000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	---	3	---
Non-Peer Review Journals	---	0	---
e-Journals	---	0	---
Conference proceedings	---	1	---

3.5   Details on Impact factor of publications:

Range [ ]   Average [✓]   h-index [ ]   Nos. in SCOPUS [ ]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	01	Department of Rural Development and Panchayat Raj Government of Karnataka	1 Lakh	1 Lakh

Minor Projects	2	UGC	4.85 Lakhs	3.30 Lakhs
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	03	College	0.11	0.11
Any other(Specify)	--	--	--	--
Total	--	--	7.46 Lakhs	4.91Lakhs

3.7 No. of books published i) With ISBN No. `01`   Chapters in Edited Books `03`

ii) Without ISBN No. `02`

3.8 No. of University Departments receiving funds from

UGC-SAP `0`   CAS `0`   DST-FIST `0`

DPE `0`   DBT Scheme/funds `0`

3.9 For colleges   Autonomy `0`   CPE `0`   DBT Star Scheme `0`

INSPIRE `0`   CE `0`   Any Other (specify) `0`

3.10 Revenue generated through consultancy   `NA`

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--------	02	01	01	03
Sponsoring agencies	-----------	UGC	Central Kannada Languages Study Centre Mysore	Mangalore University	College

3.12 No. of faculty served as experts, chairpersons or resource persons `02`

3.13 No. of collaborations   International `0` National `01` Any other `04`

3.14 No. of linkages created during this year

02

3.15 Total budget for research for current year in lakhs:

From Funding agency   3.60 lakhs   From Management of University/College   0.11

Total   3.71 lakhs

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions   received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
-----	-----	-----	01	-----	-----	-----

3.18 No. of faculty from the Institution
who are Ph. D. Guides
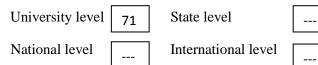
1

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   ---   SRF   ---   Project Fellows   ---   Any other   ---

3.21 No. of students Participated in NSS events:

University level   71   State level   ---

National level   ---   International level   ---

3.22   No. of students participated in NCC events:

University level | 40 | State level | 24 |

National level | 04 | International level | --- |

3.23   No. of Awards won in NSS:

University level | --- | State level | --- |

National level | --- | International level | --- |

3.24   No. of Awards won in NCC:

University level | --- | State level | --- |

National level | --- | International level | --- |

3.25   No. of Extension activities organized

University forum | --- | College forum | 03 |

NCC | 07 | NSS | 09 | Any other | 03 |

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Students Activities under Red cross during the academic year

1. 12 volunteers participated in a one-day rally programme in account of National Youth Day Celebration on 12th Jan. 2017.
2. 11 volunteers participated in Two Days Industrial Awareness Programme held on 11th & 12th Jan. 2017 at Ajjarkad, Udupi.
3. A voluntary blood donation camp was organised on 22nd Feb. 2017. A collection of 128 units of blood was handed over to Blood Bank Kundapura.
4. A Mental Health Awareness Programme by Dr.Ravindra Manoli was organised on 7th March 2017.

Students Activities under NSS during the academic year

1. Vanamahotsava on 06th August 2016
2. 'Plastic Prevention Awareness Programme' in collaboration with Grama Panchayath Basrur14th Sept. 2016.
3. A 'Visit to old-age home and cleaning their campus' on 20th Sept. 2016.
4. 71 volunteers attended Cancer Awareness Training Programme at Bhandarkar's College, Kundapur on 18th March 2017.
5. Extension activities, cleaning and education campaign was held in the NSS adopted village throughout the year.

6. "Mental Health Awareness Programme" in collaboration with Health Dept., Udupi on 7th March 2016.
7. "Swami Vivekananda Yuva Saptaha Road Show Programme" in 12thJanuary 2017 at Basrur.
8. 30 volunteers participated in "Study of model Grama Panchayath Programme" at Kumbashi on 3-4th Feb. 2017.
9. Blood donation camp organised on 22nd February 2017.
10. The NSS Annual Special Camp was organised in Govt. Lower Primary School, Chitteri-Jambli from 23 to 29 Dec. 2016.

Students Activities under NCC during the academic year

1. 60 Cadets participated in Yoga on the occasion of International Yoga day celebrated in June 21 2016 in our college.
2. Anti-Tobacco Day and International Day against Drug abuse and Illicit Trafficking observed in the college on 26th June 2016. 50 cadets participated in the Road-show conducted in Basrur.
3. Swatch Bharath Abhiyan conducted at Basrur bus- stand and Basrur Temple on 6th August 2016. 40 cadets participated in the Abhiyan.
4. Vanamahostava celebrated in the college on 6th August 2016.Ex-ncc cadets planted sapling surrounding area of the college ground.
5. International Coastal Cleanup day observed on 17th September 2016. 35 cadets actively participated in the cleaning of Kodi Beach Kundapura.
6. E-payment awareness programme conducted in the college on 7th January 2017. 30 cadets participated in the Jatha conducted in the Basrur Bus stand. NCC cadets provided information to Traders and public about E-payment.
7. 23 NCC Cadets Donated Blood in Blood Donation Camp Held in 22nd February 2017 in the College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.68 acres	NIL	--	7.68 acres
Class rooms	16	NIL	--	16
Laboratories	--	-	--	--
Seminar Halls	01	01	--	02

No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	02	--	---
Value of the equipment purchased during the year (Rs. in Lakhs)		75,007	UGC	75,007
Others:1.Extension of Canteen Building	--	01	UGC	11,47,002
2.Extension of Library Building	--	01	UGC	7,88,826

4.2 Computerization of administration and library

- INFLIBNT-NLIST facility in Library
- Introduction of E-attendance and E- internal Assessment
- Accounts Software extended to all the systems in College Office.
- Fully automated Library with EASYLIB Software
- Online Public Access Catalogue (OPAC)
- N Computing with Broad Band

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in ₹	No.	Value in ₹	No.	Value in ₹
Text Books	20895	1245281	478	63,405.75	21373	13,08,686.75
Reference Books	8,274	4,11,521	105	16048.25	8,379	4,27,569.25
e-Books and e-Journals (NLIST)	--	5,000	--	5,750	--	5,750
Journals	20	19160	---	---	20	21,250
Digital Database	--	--	--	--	--	--
CD & Video	11	1,950	---	--	11	1,950
Others (specify) Magazines & Newspapers	68	23527	---	---	68	24560

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	54	01	50	02	01	10	07	00
Added	00	00	00	00	00	00	00	00
Total	54	01	50	02	01	10	07	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Introduction of INFLIBNET-NLIST
- Introduction of Office 365
- LAN facility to all departments/library/office
- Wi-Fi Campus
- Introduction of E-attendance and E-internal assessment
- Provision for Smart Class
- Computers with Internet access to students in Library and Computer Centre.
- Provision for Computer Training to Staff and Students in Computer Centre.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.95
ii) Campus Infrastructure and facilities	2.42
iii) Equipments	0.65
iv) Others	0.18
Total :	**4.20**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Obtain feedback from the students and making the institution address their requirements
- Attention towards special needs of women students
- Support the students in getting aids from the government/UGC/private persons
- Monitoring Remedial Classes, Special Classes for the needy students, Career and Employment Programme
- Quality sustenance in view of student progression
- Communicative and Analytical Skill Development
- Free Mid-day meal for deserving students
- Creating awareness about scholarships-provide medical service for the students
- Motivation to provide technology based teaching
- Obtain feedback from the stake holders

5.2 Efforts made by the institution for tracking the progression

> - Class advisors/mentors to each class to monitor the progress of the students
> - Regular parents meet to review the progress of their wards
> - Language Lab to develop the skill
> - Endowment Prizes for achievements
> - Remedial Classes for slow learners
> - Creates research climate
> - Career Guidance programmes
> - Job-oriented training and certificate courses
> - competence building programmes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
541	00	00	00

(b) No. of students outside the state

> NIL

(c) No. of international students

> NIL

Men

No	%
243	45

Women

No	%
298	55

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
30	38	05	542	--	615	30	44	03	464	--	541

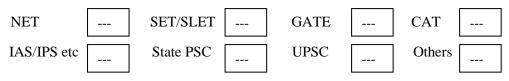Demand ratio B.Com; 1:1   Dropout % 1.1%

B.A: 1.1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - Training programme for IBPS and other competitive examinations for final year students
>
> - A Workshop on Career planning focussing on training for competitive examinations and preparation for interview and group discussion
>
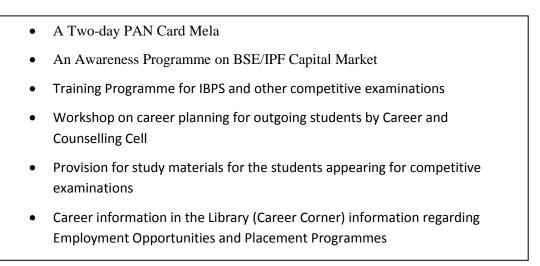> - Providing study materials for competitive examinations

No. of students beneficiaries

> 155

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

5.6 Details of student counselling and career guidance

- A Two-day PAN Card Mela
- An Awareness Programme on BSE/IPF Capital Market
- Training Programme for IBPS and other competitive examinations
- Workshop on career planning for outgoing students by Career and Counselling Cell
- Provision for study materials for the students appearing for competitive examinations
- Career information in the Library (Career Corner) information regarding Employment Opportunities and Placement Programmes

No. of students benefited   160

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	76	12	04

5.8 Details of gender sensitization programmes

- A one day workshop on Skill Development for Women was organised on 13th Aug. 2016 in collaboration with Rotary Club, Kundapura.
- A guest lecture on '*Women in Public Life: Behavioural Aspects*' by Dr Soujanya Shetty, Psychiatrist, Dr A V Baliga Hospital, Udupi was organized on 08th March 2017.
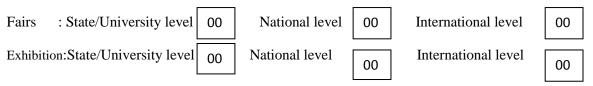
5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 26 | National level | 04 | International level | 04

No. of students participated in cultural events

State/ University level | 32 | National level | 00 | International level | 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 08 | National level | 02 | International level | 02

Cultural: State/ University level | 00 | National level | 00 | International level | 00

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	195	2,36,690
Financial support from government	243	7,16,000
Financial support from other sources	25	1,47,200
Number of students who received International / National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/University level | 00 | National level | 00 | International level | 00

Exhibition:State/University level | 00 | National level | 00 | International level | 00

5.12 No. of social initiatives undertaken by the students | 02

5.13 Major grievances of students (if any) redressed:

- Demand for more washroom facilities for women
- Steps taken for the extension of canteen facilities

.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - 'Towards Moulding The Rural Youth For Modern Challenges'

Mission - Higher Education
- Value Based Education
- Empowerment of Women and Marginal Groups
- Social and Civic Responsibility
- Skill Development

6.2 Does the Institution has a management Information System

Yes

- Information though SMS to Students and Parents
- Wi-Fi Campus
- Information through Website
- Online Public Access Catalogue in the Library
- Information through Publications like Prospectus, Calendars, Magazines
- Regular Meetings with Management, Staff, Students, Alumni and Parents
- E-attendance and E-Internal assessment marks register
- Salary payment through HRMS
- Student attendance and results of evaluation communicated to the staff and parents

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum for B.A., B.Com., B.B.M. Courses are prescribed by the University.
- Curriculums for Certificate Courses are developed by the College itself approved by the College Council.
- Teachers participated in University Level Workshop related to Curriculum Development

6.3.2 Teaching and Learning

Process of Teaching Learning takes place through:

- Classroom teaching
- Teaching based on Academic calendar and lesson plan
- Regular and continuous evaluation
- Unit tests
- Class seminars
- Assignments
- Guest Lectures
- Smart class
- Interactive Sessions
- Student Project Work
- Use of ICT
- Group Discussion
- Field Visit
- Socio-political survey
- Self Study

6.3.3 Examination and Evaluation

- Semester Examinations as per University guidelines and pattern
- Internal Assessment Exam is conducted in the College
- Aptitude Test for newly admitted
- Oral Test after the completion of each unit
- Remedial examinations
- Teachers serving on University Board of Studies

6.3.4 Research and Development

- Teachers undertaking Research Projects funded by the UGC and other funding agencies
- Providing infrastructural facility for research
- Research Committee to motivate and monitor Teachers and students in Research work
- Conducting workshop for teachers on Research Methodology
- Financial support for Student Projects and field work
- Conducting seminars and workshops to motivate teachers in engaging themselves in research and publication
- Publication of Research works in journals and college magazines

6.3.5 Library, ICT and physical infrastructure / instrumentation

- INFLIBNET-NLIST facility in the library
- Canteen
- Ladies rest room
- Gents wash room
- 16 class rooms
- Smart class facility
- Wi-Fi campus
- Library Advisory Committee, Book Bank Facility, SC/ST Book Bank.
- Library is automated with EASYLIB, Online Public Access Catalogue (OPAC)
- Language Lab and Computer Centre, N Computing
- ICT Room and Home theatre
- Seminar hall
- Indoor Stadium and Gymnasium
- Computer Lab
- Language Lab
- Water purifier with cooler (07)
- Internet facility for staff and students-LAN
- Photo copiers for office and library
- Generators (02)
- LCD, Computers, Laptop for the teachers and students
- Canteen with free mid day meal for select (130) students

6.3.6 Human Resource Management

- Management-staff Interaction
- Teacher-representation /participation in Management
- Redressal of grievances through Grievance Redressal Cells for staff and students
- Redressal of Grievances of SC,ST and Women students
- Conducting Student Council meetings regularly
- Addressing the genuine demands of the students
- Active functioning of HRD unit
- Teachers in-charge of co-curricular and extra-curricular activities
- Financial support for the staff such as reasonable salary, provident fund, loan facility from the co-operative society etc.

6.3.7   Faculty and Staff recruitment

- Announcement and notification in newspapers-inviting applications
- Conducting interviews and performance test
- Selection on the basis of merit-cum-roster(reservation) system
- Preference given to merit – with M.Phil., / Ph.D.,/ NET holders

6.3.8   Industry Interaction / Collaboration

- Collaboration with Keonics.Com in providing computer education for students
- Collaboration with Mangalore University Kannada College Teachers Association for National Seminar
- Collaboration with Blood Bank Udupi for Blood donation programmes
- Collaboration with Mangalore University for Career Guidance programme
- Collaboration with Rotary Club, Consumer's Forum- Awareness programmes
- Industry visit of the students

6.3.9   Admission of Students

- Call for application by the eligible students
- Constitution of admission committee
- Selection of the students on Merit Basis and Roster system
- Admission after an interview of the students accompanied by their parents
- Online submission to the University
- Transparent process of Admission
- Rules and Regulations included in the Prospectus
- Orientation to newly admit.
- Aptitude test for newly admit

6.4   Welfare schemes   for

Teaching	Staff Co-Operative Society
Non teaching	Staff Co-Operative Society
Students	Scholarships Mid-Day Meal Endowment prizes Fee concessions

6.5   Total corpus fund generated   5,05,000/-

6.6   Whether annual financial audit has been done   Yes [✓]   No [ ]

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dept. of Collegiate Education	Yes	College Council
Administrative	Yes	Dept. of Collegiate Education	Yes	Management

6.8   Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [✓]   No [ ]

For PG Programmes   Yes [NA]   No [NA]

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

> Being an Affiliated College, we follow all the reforms introduced by the Mangalore University for semester examinations
>
> Reforms in internal assessment examinations introduced by the institution are-
>
> - Objective type Questions for Indian Constitution/General Study paper
> - Remedial exams for slow learners

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Autonomy in recruitment of staff
>
> - Conducting Internal Test and awarding marks
> - Conducting Certificate Courses
> - Conducting academic programmes, seminars and workshops
> - Autonomy in Co-curricular and extra - curricular activities
> - Adopting innovative methods of teaching-learning

6.11 Activities and support from the Alumni Association

- Regular meetings-providing feedback

- Cultural Programmes during Annual Day Celebration

- Financial support for academic programmes, Mid-day Meal scheme and Infrastructure Developments

6.12 Activities and support from the Parent – Teacher Association

- Regular meetings/workshop
- Providing suggestion for development and feedback
- Contribution to free Mid-day Meal Fund and other activities

6.13 Development programmes for support staff

- Staff association for professional development and recreation
- Opportunity to participate in Orientation Programme and Workshops
- Special coaching in job-skills whenever required

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Introducing rain harvesting programmes
- Planting trees and improving Herbal garden
- Special provisions for waste management
- Special attention to sanitation/ hygiene

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Learning through Survey of the villages, (Socio-economic survey of Kumbhashi village of Kundapur Taluk) Field visits and Industry visits

- Intensive socio-economic activity in the adopted village and study of the adopted village

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- One National Level Seminars
- Two Institutional Workshops
- Special coaching for sportspersons (Volley ball coaching camp)
- Student Research Projects /field and industrial visits
- Infrastructure development such as extension of Library and Canteen Building, Indoor and Outdoor stadium etc.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Rainwater Harvesting
2. Waste management programmes

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

See Annexure III

7.4 Contribution to environmental awareness / protection

- Cleaning of Temple Street of Basrur village
- Campus cleaning programmes
- Waste management plan
- Efforts for maintaining Green campus

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths of the College :

- Permanent Affiliation from the UGC under Section 2(f) and 12(b) of the UGC Act.
- The College is an aided institution.
- It has successfully completed three cycles of accreditation by NAAC.
- The campus presents a disciplined and congenial atmosphere.
- There is adequate land for future development.
- Several national and regional level seminars/workshops were successfully conducted.
- Computerised Office, Library Automation
- Higher percentage of Women students
- Quality Enhancement Programmes
- Staff Co-operative Society, Staff Association, Alumni Association
- General Sensitivity Programmes

Problems :
- College located in Rural Area.
- Government withdrawing its Grants and Financial Aids
- Government not supporting Regular Appointment of the Teaching and Non Teaching Staff members
- Declining Strength in Arts and Management Course

Opportunities :
- To undertake more community oriented activities
- To develop Research Activities in the College and enhance teacher quality
- To start Self-financing Courses

Threats :
- Declining strength in Arts and Management Course
- State Government withdrawing financial support
- New Degree Colleges being established in surrounding areas

8. **Plans of institution for next year**

- Construction of a full-fledged Indoor Stadium
- Construction of Out-door stadium with 200 meters track
- Conducting at least two National Level Seminars
- Conducting Regional Level workshops/Seminars both for the benefit of faculty and students
- Encouraging the students to undertake small field-work based research projects
- Sending proposals for the UGC for Minor/Major research projects
- Holding Inter-collegiate cultural competitions
- Conducting environment awareness/civic awareness and people-centred programmes
- Extension of herbal garden and making attempts to a certificate course in Herbal Medicine

Name Dr. M. DINESH HEGDE   *Name* K. RADHAKRISHNA SHETTY

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Academic Calendar 2016 - 2017

01-07-2016 - Commencement of I, III & V Semester Classes--– Orientation to I Sem Students

05-07-2016 - Enrolment of students for Certificate Courses

18-07-2016 -Commencement of Certificate Course Classes

25-07-2016 - HRD Programme

29-07-2016 - Student Council Meeting

04-08-2016 - Talents Day Celebrations

05-08-2016 - Workshop on Literary Writings

08-08-2016 -Commencment of Remedial Classes

11-08-2016 -Parent-Teacher Meet

13-08-2016 - Workshop on Skill Development

29-08-2016 - Commencement Assessment Examinations

07-09-2016 to

13-09-2016 - NCC/NSS/ Sports/ECA activities

14-09-2016 - Value Education Programme

19-09-2016 - Human Rights Programme

01-10-2016 to

05-10-2016 – Celebration related to Mahatma Gandhi Jayanthi

05-10-2016 to

06-10-2016 - Mangalore University Volley Ball Tourrnament

22-10-2016 – End of I, III & V Semester Classes

26-10-2016 – Commencement of I, III & V Semester Examinations

24-12-2016 – NSS Special Camp Commences

02-01-2017 - Coaching for Cultural Troup Commnces

09-01-2017 – Career Guidance Programme

18-01-2017 - Club- Association Activities

24-01-2017 - Club- Association Activities

06-02-2017 to

25-02-2017 - Remedial Classes SC/St and Weak students

17-02-2017 - Commencement Assessment Examinations

16-03-2017 – Workshop on How to Face Examination

17 to 20-03-2017 - College Annual Sports and Cultural Fest

12-04-2017 – End of II, IV & VI semester Classes

17-04-2017 – Commencement of II, IV & VI semester Examinations

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SRI SHARADA COLLEGE, BASRUR

CONSOLIDATED STATEMENT OF STUDENTS EVALUATION 2016 -17

B.COM

		Name of the Teachers			
		KRS	**PB**	**SBK**	**SA**
		%	%	%	%
1	Regularity in conducting classes	95	93	95	90
2	Punctuality	96	94	94	91
3	Preparation for the class	95	92	92	93
4	Completion of the Syllabus on time	97	93	91	92
5	Competency to handle the subject	96	96	92	92
6	Presentation skills like voice, clarity, language	95	94	94	90
7	Methodology used to impart the knowledge	96	93	92	92
8	Interaction with the students	97	96	91	91
9	Accessibility to the students outside the classroom	95	92	94	93
10	His role as mentor	98	95	92	94

		Name of the Teachers			
		RSS	**DKS**	**RSK**	**DD**
		%	%	%	%
1	Regularity in conducting classes	91	92	92	93
2	Punctuality	90	94	91	94
3	Preparation for the class	92	93	94	91
4	Completion of the Syllabus on time	90	92	93	92
5	Competency to handle the subject	94	91	91	90
6	Presentation skills like voice, clarity, language	92	92	92	91
7	Methodology used to impart the knowledge	91	90	93	92
8	Interaction with the students	92	92	91	91
9	Accessibility to the students outside the classroom	90	93	92	92
10	His role as mentor	91	91	92	93

KRS- ASSOT. PROF. K.RADHAKRISHNA SHETTY
PB- ASSOT. PROF PURUSHOTHAMA BALYAYA
SBK-SRI SANDEEP.K
SA-SRI SANTHOSH
RSS-SRI RAGHAVENDRA SHETTY S
DKS-SRI DEEPAK KUMAR SHETTY
RSK-SMT ROOPA SHETTY K
DD- KUMARI DREEMA DSOUZ

B.COM

		Name of the Teachers				
		BBS	CS	RKS	AJS	NY
		%	%	%	%	%
1	Regularity in conducting classes	98	96	95	96	91
2	Punctuality	96	95	96	95	92
3	Preparation for the class	95	98	94	98	94
4	Completion of the Syllabus on time	95	95	98	97	94
5	Competency to handle the subject	96	96	96	96	93
6	Presentation skills like voice, clarity, language	95	98	97	95	94
7	Methodology used to impart the knowledge	96	95	95	95	92
8	Interaction with the students	94	96	94	96	95
9	Accessibility to the students outside the classroom	95	97	93	97	92
10	His role as mentor	95	98	94	98	91

		Name of the Teachers				
		NS	VA	MA	PSH	DR
		%	%	%	%	%
1	Regularity in conducting classes	92	94	94	92	93
2	Punctuality	92	93	95	94	91
3	Preparation for the class	94	91	92	92	92
4	Completion of the Syllabus on time	92	95	94	90	91
5	Competency to handle the subject	91	92	91	90	92
6	Presentation skills like voice, clarity, language	93	91	92	90	93
7	Methodology used to impart the knowledge	91	94	94	91	92
8	Interaction with the students	94	93	95	90	92
9	Accessibility to the students outside the classroom	96	92	92	91	91
10	His role as mentor	96	94	93	90	92

BBS- ASSOT. PROF. B BHASKAR SHETTY
CS- DR. CHANDRAVATHI SHETTY
RKS- DR.RAKSHITH KUMAR SHETTY
AJS- SMT. AKSHATHA J SHETTY
NY- SRI NARAYAN Y
NS- SRI NAGARAJ SHETTY
VA- SRI VISHWANATH ACHARYA
MA- KUMARI MAMATHA
PSH-SRI PRATHAP SHETTY HALNAD
DR- KUMARI DISHA RANI

SRI SHARADA COLLEGE, BASRUR

CONSOLIDATED STATEMENT OF STUDENTS EVALUATION 2016-17

B.A

		Name of the Teachers					
		BBS	MDH	CS	RKS	AJS	NY
		%	%	%	%	%	%
1	Regularity in conducting classes	92	96	95	94	96	91
2	Punctuality	94	92	96	95	95	92
3	Preparation for the class	95	93	94	96	94	93
4	Completion of the Syllabus on time	96	94	96	91	96	94
5	Competency to handle the subject	91	95	95	93	93	90
6	Presentation skills like voice, clarity, language	96	92	93	95	95	91
7	Methodology used to impart the knowledge	93	94	94	96	96	90
8	Interaction with the students	94	94	97	95	95	92
9	Accessibility to the students outside the classroom	92	93	95	96	96	94
10	His role as mentor	93	94	96	95	94	90

		Name of the Teachers					
		RS	NS	VA	DR	PSH	G
		%	%	%	%	%	%
1	Regularity in conducting classes	94	91	91	90	94	92
2	Punctuality	95	95	92	91	93	91
3	Preparation for the class	94	94	93	92	94	94
4	Completion of the Syllabus on time	93	93	91	93	93	92
5	Competency to handle the subject	94	94	94	92	90	91
6	Presentation skills like voice, clarity, language	94	94	96	94	91	94
7	Methodology used to impart the knowledge	94	93	94	95	91	95
8	Interaction with the students	95	94	95	93	92	92
9	Accessibility to the students outside the classroom	94	92	91	92	92	91
10	His role as mentor	94	91	90	90	90	90

BBS- ASSOT. PROF. B BHASKAR SHETTY
MDH-ASSOT PROF. M DINESH HEGDE
CS- DR. CHANDRAVATHI SHETTY
RKS- DR.RAKSHITH KUMAR SHETTY
AJS- SMT. AKSHATHA J SHETTY
NY- SRI NARAYAN Y
RS- SRI RAGHAVENDRA SHETTY
NS- SRI NAGARAJ SHETTY
VA- SRI VISHWANATH ACHARYA
PSH-SRI PRATHAP SHETTY HALNAD
G- KUMARI GIRIJA

Evaluation by Passed Out Students (Alumni)
2016 – 2017

- **Feedback on Course**

Learning Value, Applicability to real life situations, Depth of the Course content, Extent of coverage of course, Clarity and Relevance of reading materials, Extent of effort required by students, relevance of the projects.	Good / Very Good.	93%
	Not up to the mark.	7%

- **Feedback on Teachers**

Communicative skill, Interest generated by the Teacher, Ability to integrate course material with environment Ability to integrate this course with other courses, accessibility of the teacher in and out of the class, ability to design examinations, assignments, provision for feedback, knowledge base of the teacher, sincerity and commitment of the teacher as above average.	Good / Very Good.	86 %
	Not up to the mark.	14%

- **Evaluation of Teaching**

Teacher's preparation for the class, adequate communicative skill, providing motivation and encouragement, good interaction with students, make internal assessment regularly, and as mentors.	Good / Very Good.	90 %
	Not up to the mark.	10%

- **Programme Evaluation**

Courses offered	Very Good/Good/Satisfactory	90 %
	Need some interdisciplinary subjects	44 %
	Need project work/ practicals/field visit based learning	68%

- **Infrastructure and Learning Resources**

Infrastructure and Learning Resources	Very Good/Good/Satisfactory	80 %
	Need improvement	20 %

- **Assessment Syatem :**

Internal assessment system/semester system/assignment system	Conducive and Regular	85 %
	Need improvement	15 %

Evaluation by the Parents-2016-17

1. Regular participation in Parent Teacher Meet-93% Not regular- 7%
2. Aware of the curricular/co-curricular /extra-curricular programmes-94% Not aware-6%
3. Constantly in touch with progress of their ward-90% Not constant-10%
4. Satisfied about the performance of their ward-88% Not satisfied-4% No response-8%
5. About the teaching and facilities available- Very good-65% Good-33% Satissfactory-2%
6. Discussed with their ward about their future development -Yes-85% No-15%
7. Whether availed Bank Loan for education Yes3% No- 97%
8. Aware of the scholarships/concessions available in the institution Yes-54% No-46%
9. Satisfied about the behaviour and study habits at home Yes-88% No-12%

BEST PRACTICES

1. Rain water harvesting

Objectives:

- To avoid the wastage of rainwater
- To increase the ground water level
- To introduce to the students appropriate ways saving water

Context:

Scarcity of water is one of the great menaces that the human beings are facing

across the world. Nine hundred millions of the people world-wide do not have access to adequate water. In some places ground water is deep and it is deepening day by day. In the areas that have regular rainfall the most appropriate way of saving water is the collection of rainwater called 'rain water harvesting. It means immediate collection of rainwater running off surfaces upon which it falls directly.

Practice:

It is one of the most successful practices developed by our institution. The rain

water is collected from the tile and RCC roofs of the college building. The rainwater is collected in placed around the eaves of the building. The guttering drains the water to a downpipe which discharges into a rainwater harvest pit dig behind the college building.

The length-breadth-depth of the pit is 10x10x10 feet. The bottom 2.5 ft. layer has been filled with granite boulders. Next 2.5ft. layer filled with 40mm granite stone and the third 2.5ft. layer has been filled with 20 mm granite stone. Next 0.5 ft filled with charcoal and the last 2 ft. filled with sand.

The ground water level increased significantly after introducing this system.

2. Use of Solar Energy

Objectives:

- To save electric power which is of the nation
- To save money spent by the institution electricity charges
- To introduce the students the alternative sources of energy
- To create energy sustainability conscious student body

Context:

Solar energy is the radiant light and heat from Sun that is harnessed and used as a source of energy recent years. In some of the educational institutions it is used as a source of electricity. It is producing electricity by using photovoltaic effect. The first solar cell was constructed by Charles Fritts in 1880s.Initially the conversion of solar power was expensive. But recent years the cost of conversion of energy from sunlight to electricity has fallen. It makes the solar energy cheaper. So many institutions in India have introduced solar energy plants in their premises. Some of them capable of even to provide energy for public use.

Practice:

Two solar panels placed on the RCC roof of the management block. Sunlight is absorbed into the cells of solar panels. The electrons between the charged silicon layers of the cells become excited and produce DC electricity. Two lights placed on the two corners of the college building are working on the power generated by these panels. Though there is power-cut in during night there is no need for running the generators. The students also able to see how the sunlight is converted into energy.

I Paperless Office

A paperless office means a work area where the use of paper has been omitted or considerably reduced. The word paperless office was first used by George Pake in 1970s in his article "Office of the Future". He wrote that the use of paper would be reduced and all documents would be on computer and electronic due to availability of more technology. But it does not mean that the use of paper has to be eliminated completely. It only means that its use should be drastically reduced. So, actually it means "less paper office".

Objectives :

- Easy access to documents
- Save in time
- Simplicity business process
- Move time to focus on work
- Security issues
- Effective Communication System
- Saving space
- Environmental friendly

Practice   : The institution has adopted two effective software namely RoboVidya and Bulk SMS Software. All the admission related details are uploaded to RoboVidya which could be used by all the staff and Principal of the college at the tip of their hand. This software is used to maintain the accounts of the College also.

The Bulk SMS software is used to give information and notices to the students and staff of the College.